|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| AGENDA | | | | |
| Meeting name  Renewable Energy Working Group  Conference Call | Subject  Board Meeting | Attendees   1. Jenn D. Augustine 2. Sarah Fritts 3. Melinda Squillace 4. Misti Sporer 5. (outstanding) 6. Meaghan Gade 7. (outstanding) 8. Matt Ihnken (outstanding) 9. Mona Khalil (outstanding) | Action Items   1. Get Fritts login info for gmail (Jenn) 2. Figure out shared hub; Fritts will set up Teams 3. Get webinar speaker for May (Jenn) 4. Scholarships Guidelines – Fritts 5. Add our scholarship to travel grants page 6. Move logos/photos on back burner |  |
| Meeting date  04-22-2024 | Time  1430-1530 EST |
| Location  Teleconference |  |
|  |  |

**Meeting Minutes**

1. **Welcome/Roll Call**
2. **Review and Approval Meeting Minutes (3 people is quorum to vote)**
3. **Reports**
   1. Membership updates:
      1. Increased from 188 to 195 (March)
   2. Treasurer’s report: Matt
      1. Current balance
         1. Overview of expenditures/income
4. **Old Business/Previous Action Items**
   1. TWS Annual Conference 2023 Updates
      1. NLEB/bat panel session Overview Developing Write Up (Matt)
   2. Membership engagement voting/survey questions update (Mellinda)
   3. Logo Design update
      1. Cost/benefits to logo
      2. Outreach for free logo to larger TWS membership (offer something in exchange?)
   4. Symposium coordination update (Misti)
   5. Photo contest – run by REWG
      1. Parameters (Mellinda)
      2. Announce in this newsletter? Or wait to put in TWS e-news
5. **New Business** 
   1. Committee Updates
      1. Conservation Affairs Committee
         1. BLM Utility-scale solar PEIS – REWG sign-on to comment letter (provide by April 17th)
         2. Holding kick-off meeting Thursday April 18th at 10am EST (TBD – waiting on confirmation from Kirsten)
      2. Communications Committee
         1. Draft newsletter sent to Board for review
            1. Improvements for future newsletters

Template update or maybe change of format (change to all in-email as opposed to a PDF, better ways to create or more important content)

* + 1. Need to engage Operations Committee to review updating by-laws regarding the outlined subcommittees – any volunteers? (Current subcommittee is Jason Damm, Susan Rupp, Tim Green)

1. **Open Forum**
   1. Scholarships
      1. 1st place: $500
      2. Abstract submitted to TWS; must be presenting; must give 1-min shop talk at TWS REWG meeting
         1. 2-page CV
         2. 300-word cover letter explaining
            1. your contributions to renewable energy and wildlife
            2. career aspirations within the field
            3. your thoughts of the main challenge to balancing renewable energy development and wildlife conservation
         3. Notice of acceptance of TWS abstract
         4. Deadline July 1
         5. Notice of award: August 1
      3. Need selection committee (Fritts can lead)
      4. Send to Mariah by Tuesday before (May 28)
      5. Send to working group email: tws.renewableenergyworkinggroup@gmail.com
2. **Close Meeting/Set Date** 
   1. Next Board Mtg. **Monday May 20** @ 1430 EST