

Colorado Chapter of the Wildlife Society
January Board Meeting
2pm, Tuesday January 4th, 2022
Conference Call (Zoom Meeting)

Board Members Present: Nate Bickford, Nate Jones, Kathy Griffin, Casey Setash, Marcella Tarantino, Matt Rustand, Cassidy English, Sara Kramer, Andrew Don Carlos, Emily Latta, Mark Fletcher

1. Annual Meeting
 - a. Workshops
 - i. R Workshop – Casey has someone to host the workshop and is working to finalize the details. The host will pick a time in March to hold the workshop.
 - ii. Career Building Workshop – This workshop is centered around students and may or may not be held as part of the annual meeting.
 - iii. TWS Workshop List – Sara will do some research on TWS workshops to gather ideas.
 - b. Logistics – Federal employees seem to be moving away from in-person meetings again so the decision to hold our meeting online may have been prudent.
 - c. Email for Abstracts – It is time to send this. Nate will pull the call for abstracts from the newsletter and send it out to the membership.
 - d. Meeting Time – Kathy motions to hold the meeting at 9:00 am. Cassidy seconds the motion. The board votes and the motion is accepted (11-0-0).
2. Jim Olterman Scholarship
 - a. Pat MaGee would like to see this year's scholarship amount at \$2000. The investment fund has gained enough money to fund this amount.
 - b. Several months ago the board decided to allot a set amount to the scholarship. Bickford would like to keep the scholarship amount set at \$1500. This amount will be re-evaluated every few years. If the investment fund is consistently earning more than \$1500, the board can choose to increase the amount. The board is generally in favor of this approach.
3. January 2022 Treasurer Report
 - a. The chapter incurred a \$20 per month bank fee from Bank of the West for our business account.
 - b. The chapter incurred a \$50 per month charge from MemberPlanet, a membership management website. This was withdrawn from the board's operating budget.
 - c. The chapter received \$500 from Robin Olterman for the Jim Olterman Scholarship award. This will be added to an additional \$1000 earned from the Olterman investment fund with Edward Jones to create a \$1500 award.
 - d. Pending checks:
 - i. #1117 to CSU-Pueblo student chapter, 1/8/2019 (\$500)
 - ii. #1172 to Samuel Hudgens, best undergrad poster, 2/7/2020 (\$50)
 - iii. #1191 to CSU chapter second support check, 2/22/2021 (\$1,500)
 - e. Matt received a letter from the IRS in mid-December stating that 990 tax forms were not received for tax year ending December 31, 2020. Matt checked the box on the form

that they had been submitted (Matt had mailed forms on 4/7/2021) then reprinted and resubmitted forms the next day. This matter should be resolved.

- f. Account status as of 4 January 2022
 - i. Checking account - \$8,439.70
 - ii. Reserve Fund Money Market - \$35,234.07
 - iii. Savings Account – \$508.83
 - iv. PayPal Account - \$149.81
 - v. CCTWS Target Reserve for 2021 - \$37,217.42 (Reserve Fund and Savings account).
4. Professional Awards
 - a. The call for nominations has gone out. Based on a lack of nominations, we will be offering the awards every year rather than every other year. The board is in general agreement with this.
 - b. Bickford - The regional chapter has an award for landowner stewardship (e.g. when a land owner allows for research to be conducted on their property). The board is in general agreement that this would be a good award to offer. Cassidy will write up an award announcement.
5. Board Elections
 - a. There are 4 candidates running for two at-large positions this year.
 - b. We have 0 candidates for President Elect. The presidents have brainstormed and have decided that if the board cannot find a candidate, the presidents will remain in their current positions.
 - c. The Elections announcement will be going out January 14th.
6. Small Grant
 - a. Emily – Should we have some sort of scoring rubric for small grants?
 - b. Bickford is in favor of this. We should at least send an explanation of our decision to the applicants who weren't selected for feedback purposes.
7. Partnership Opportunities
 - a. Emily has received emails from two organizations who are interested in partnering:
 - b. Nature's Educators is a raptor rehabilitation center on the west slope.
 - c. Garden of the Gods
 - d. Bickford – We should create a small group to interact with these organizations to open up communication.

**Next Meeting – 2pm, Tuesday, February 1st, 2022
Conference Call (Zoom Meeting)**

**Colorado Chapter of the Wildlife Society
February Board Meeting
2pm, Tuesday February 1st, 2022
Conference Call (Zoom Meeting)**

Board Members Present: Nate Bickford, Nate Jones, Nate Galloway, Kathy Griffin, Marcella Tarantino, Matt Rustand, Sara Kramer, Andrew Don Carlos, Emily Latta, Casey Setash, Mark Fletcher

1. Annual Meeting
 - a. Abstracts
 - i. We have received two abstracts. It is from a board member of CMPS and is a leadership presentation. This presentation seems a little out of place given our current theme. This person is presenting at the CMPS meeting this year. A board member should attend, and we can consider having this presentation at future meetings.
 - ii. The other abstract doesn't list co-authors. Marcella will follow up with this person.
 - b. Meeting Agenda
 - i. Jones is working on putting together an agenda and would like to put together a small planning group of the board officers to make sure that meeting items are on-track.
 - c. Workshops
 - i. Casey is working on locking down a date for the R workshop.
 - ii. Jones has a colleague who is interested in holding an ecological restoration workshop. They are working on setting a date for this workshop in late March.
 - iii. Other workshop ideas: QGIS, Resist Accept Direct (RAD)
 - iv. Bickford – We should continue developing workshops throughout the year. They don't have to be part of the annual meeting.
2. CCTWS Membership
 - a. Membership is down approximately 25% from last year. CCTWS typically maintains a membership of approximately 400 and we currently have 296 registered members.
 - b. The board is in general agreement that most members renew their membership when registering for the annual meeting. Given last year's online meeting format and this year's abbreviated online format, these numbers are not too surprising.
 - c. The decline in membership should be considered when deciding if next year's meeting should be in-person.
 - d. Sara – This is good information for the Professional Development Committee. So far, events have been very open. The Professional Development Committee will consider holding more members only events or events that encourage participants to become members.
3. January Minutes
 - a. Mark was confused on the Jim Olterman Scholarship amount. This years amount has been set at \$1500 total. This includes \$1000 from the investment fund and a \$500 contribution from Robin Olterman.
 - b. Kathy motions to approve the June meeting minutes. Sara seconds the motion. The board votes and the minutes are accepted (11-0-0).**
4. February 2022 Treasurer Report
 - a. Incurred a \$20/month bank fee from Bank of the West for our business account.
 - b. Incurred a \$50 per month charge from MemberPlanet, a membership management website, that was withdrawn from the board's operating budget.
 - c. Paid \$2,337.50 to Carson Memorial for last installment for Jim Olterman Memorial.

- d. Received \$1,900.00 direct deposit from TWS National for membership.
 - e. Pending checks:
 - i. #1117 to CSU-Pueblo student chapter, 1/8/2019 (\$500) (will void in February)
 - ii. #1172 to Samuel Hudgens, best undergrad poster, 2/7/2020 (\$50) (will void in February)
 - iii. #1191 to CSU chapter second support check, 2/22/2021 (\$1,500) (will void in February)
 - iv. #1199 to CMPS, annual dues (\$295.00)
 - f. As of 1 February 2022
 - i. Checking account - \$7,637.20
 - ii. Reserve Fund Money Market - \$35,234.37
 - iii. Savings Account – \$508.83
 - iv. PayPal Account - \$149.81
 - v. CCTWS Target Reserve for 2021 - \$37,217.42 (Reserve Fund and Savings account)
5. Elections
- a. The board elections are under way. Jones has received over 70 responses.
 - b. The current presidents will remain in place.
6. Comments on SB22-031
- a. Casey – This bill seems to be part of a larger national trend. We could add comparisons to the Wildhorse and Burrow Act and California mountain hunting regulations.
 - b. Galloway motions to finalize the comments and submit them. Andrew seconds the motion. The board votes and the motion passes (11-0-0).**
7. Jim Olterman Memorial
- a. Kathy – The plaques are finished and are being sent to Gunnison.
8. Idea Survey
- a. Pat Magee and Liz Peterson have put lots of work into this survey, but have only received 17 responses. The board should make sure to vote and pass the survey along to colleagues.

**Next Meeting – 2pm, Tuesday, March 1st, 2022
Conference Call (Zoom Meeting)**

**Colorado Chapter of the Wildlife Society
March Board Meeting
2pm, Tuesday March 1st, 2022
Conference Call (Zoom Meeting)**

Attendees: Nate Bickford, Nate Jones, Nate Galloway, Marcella Tarantino, Sara Kramer, Cassidy English, Casey Setash, Tiffany Rubalcaba

- 1. Annual Meeting
 - a. General Notes
 - i. The agenda has been finalized.

- ii. Several board members will not be able to attend.
 - iii. Board members should advertise and encourage meeting participation. Please attend the networking lunch if possible.
 - b. R Workshop
 - i. Casey has finalized March 28 as the date for the R workshop.
 - ii. Bickford suggests two rates, members and non-members, to encourage more member sign-ups. (Regular student annual is \$10)
 - 1. Last year, we did \$20 for members and \$30 for non-members. This year the non-member price will be \$40. Casey will update the flyer and share through email.
 - iii. We will give Old Town gift cards to the presenters again this year.
- 2. Treasurer's Report
 - a. The Chapter incurred a \$20/month bank fee from Bank of the West for our business account.
 - b. The chapter incurred a \$50 per month charge from MemberPlanet, a membership management website, that was withdrawn from the board's operating budget.
 - c. The Chapter paid \$750.00 to Brandon Skerbetz for Small Grant Award.
 - d. Pending checks:
 - i. #1199 to CMPS, annual dues (\$295.00)
 - e. As of 28 February 2022
 - i. Checking account - \$6,817.20
 - ii. Reserve Fund Money Market - \$35,234.37
 - iii. Savings Account – \$508.83
 - iv. PayPal Account - \$188.03
 - v. CCTWS Target Reserve for 2021 - \$37,217.42 (Reserve Fund and Savings account)
- 3. Student Award Nominees and Decision – Nick Kaczor
 - a. Considering diversity vs raw qualifications, this is a tough call between two applicants.
 - i. Discussion:
 - 1. Sara recommends sending a really nice letter to the nominee who does not get the award.
 - 2. Maybe free CCTWS or TWS membership to both of these candidates?
 - 3. Usually there is a traveling plague, with their name, and a book. Maybe get a book for them both?
 - 4. Maybe a book budget and they can pick one?
 - 5. Book idea: <https://www.press.jhu.edu/books/title/11354/becoming-wildlife-professional>
 - 6. Bickford's: Last year, that award made a huge difference in the winner's self-confidence. He is now working for USDA in the Carolinas. Bickford will perhaps speak about this at the meeting when we announce this year's award.
 - ii. Of the three reviewers, two voted for Klow. He's the winner. We can announce that at the meeting.
 - iii. Details on the award can be decided over email or at next month's meeting.

- iv. Nick will put together an email proposal:
 - 1. Klow to get the plague and a book budget around \$75.
 - 2. Morgan will get a nice letter and annual membership.
- 4. IDEA Workshop
 - a. 45 registered 20 showed up. Pat! said it went really well.

**Next Meeting – 2pm, Tuesday, April 5th, 2022
Conference Call (Zoom Meeting)**

**Colorado Chapter of the Wildlife Society
April Board Meeting
2pm, Tuesday April 5th, 2022
Conference Call (Zoom Meeting)**

Attendees: Nate Bickford, Cassidy English, Matt Rustand, Adam Behney, Mark Fletcher

- 1. April 2022 Treasurer Report
 - a. The chapter incurred a \$20/month bank fee from Bank of the West for our business account.
 - b. The chapter incurred a \$50 per month charge from MemberPlanet, a membership management website, that was withdrawn from the board's operating budget.
 - c. Paid \$1,500.00 to Alyssa Rawinski for Jim Olterman Scholarship Award (#1201)
 - d. Pending checks:
 - i. #1199 to CMPS, annual dues (\$295.00).
 - ii. CMPS has asked that all states reissue checks due to a banking issue they are having.
 - e. So far, the chapter has taken in \$380 from R workshop registration.
 - f. Matt will ensure taxes are completed in the next week
 - g. Account status as of 4 April 2022:
 - i. Checking account - \$5,247.20
 - ii. Reserve Fund Money Market - \$35,234.94
 - iii. Savings Account – \$508.83
 - iv. PayPal Account - \$546.29
 - v. CCTWS Target Reserve for 2021 - \$37,217.42 (Reserve Fund and Savings account)
- 2. Secretary's Report
 - a. We will wait until we have more board members present to approve the March minutes.
- 3. Student Chapter Funding
 - a. The student chapters requested funding in December.
 - b. There have been several discussions on what to fund in terms of dollar amount.
 - c. Katie Gray has suggested an amount of \$1000 per chapter.
 - i. Matt will send an email asking the board to vote to approve this amount.
- 4. Allen E. Anderson Award

- a. Matt is going to purchase the book to be awarded to the winner and will ship it.
5. 2023 Annual Meeting
 - a. Based on past discussions, the board generally seems to be in favor of holding an in-person meeting. This is also important as these meetings are the main revenue source for the chapter.
 - b. There has been some discussion on where to hold the next meeting. The normal location rotation would place the meeting on the West Slope (Grand Junction). This also tends to be the locations that has the lowest attendance. The board members present are generally in favor of holding the next meeting on the front range.
 - c. Next year, the CMPS will be on schedule to hold their annual meeting in Colorado. This is usually done as a joint meeting between CMPS and CCTWS. Holding the meeting on the front range would make the location more central to the CMPS area.
6. Certified Wildlife Biologist and Associate Wildlife Biologist
 - a. CCTWS provides assistance for professionals who want to attain these certifications; however, there is not a set application process.
 - b. Bickford work on developing a structured application process.
7. 2022-2023 Budget
 - a. Matt is drafting this year's budget for approval at the next meeting.
8. Jim Olterman Memorial
 - a. The plaques are finished and work has begun on the bench itself.
 - b. Kathy has received formal approval from CPW for bench placement.

**Next Meeting – 2pm, Tuesday, May 3rd, 2022
Conference Call (Zoom Meeting)**

**Colorado Chapter of the Wildlife Society
May Board Meeting
2pm, Tuesday May 3rd, 2022
Conference Call (Zoom Meeting)**

Attendees: Nate Galloway, Kathy Griffin, Andrew Don Carlos, Matt Rustand, Adam Behney, Sara Kramer, Mark Fletcher

1. May 2022 Treasurer Report
 - a. Incurred a \$20/month bank fee from Bank of the West for our business account.
 - b. Incurred a \$50 per month charge from MemberPlanet, a membership management website, that was withdrawn from the board's operating budget.
 - c. Paid \$64.95 for a book from TWS Bookstore: *Becoming a Wildlife Professional* for Klow Si, recipient of the Allen E. Anderson award.
 - d. Received \$1000 deposit from the Jim Olterman Scholarship Fund to fund the award.
 - e. Paid \$1000 to CSU and Western student chapters for annual support.
 - f. Re-issued CMPS membership dues as CMPS is having banking issues and asked each state to resubmit a check following a strict protocol. Check is for \$295.

- g. Reimbursed Nik Kaczor \$147.18 for the cost of awards (i.e., plaque engraving and shipping).
 - h. Received \$1020 from national TWS for membership dues.
 - i. Pending checks:
 - i. #1203 – Western Student Chapter Support
 - ii. #1204 – CMPS Membership Dues
 - j. Received \$660 from R workshop registration.
 - k. Federal taxes have been completed and submitted.
 - l. Account status as of 4 April 2022:
 - i. Checking account - \$4,985.07
 - ii. Reserve Fund Money Market - \$35,235.23
 - iii. Savings Account – \$508.83
 - iv. PayPal Account - \$837.59
 - v. CCTWS Target Reserve for 2021 - \$37,217.42 (Reserve Fund and Savings account)
2. 2022-2023 Budget
- a. Matt has prepared the 2022-2023 budget and sent it to the board for approval.
 - b. Nate Bickford and Nate Jones could not join the meeting and have voted to approve the budget via email.
 - c. **Kathy motions to approve the budget. Sara seconds the motion. With the email votes, we have a quorum. The board votes and the 2022-2023 budget is approved (9-0-0).**
3. March Newsletter
- a. The March newsletter never went out. We will combine it with the next newsletter.
 - b. May 20 is the deadline for submitting items for the next newsletter.
4. Annual Meeting
- a. We haven't voted yet on where to hold the next meeting.
 - b. This will be a combined CMPS and CCTWS meeting.
 - i. There are a lot of details still to figure out about this collaboration including:
 - 1. To what degree will CMPS be involved in planning and funding?
 - 2. How many attendees should we expect from out of state?
 - a. This could influence where we decide to hold the meeting.
 - ii. Galloway will reach out to start a conversation with CMPS.
5. CPW Incident
- a. The director of CPW has been placed on administrative leave.
 - b. Mindy Rice, former president of CCTWS, has reached out to the board and asked that we respond to the situation.
 - c. Sara is going reach out to the IDEA committee for help in drafting a statement and will copy Mindy.
6. CCTWS assistance in AWB/CWB
- a. CCTWS will help members apply for Associate and Certified Wildlife Biologist certifications, but there is no process set up for this.
 - b. Bickford is going to start working on a structured application process.
7. Jim Olterman Memorial

- a. The memorial is reaching the finish line. Kathy would like to hold a dedication ceremony, but we are waiting on the concrete pad and landscaping and that will take time.
8. Meeting Attendance
- a. We have been having a hard time getting everyone together and should work on finding a better time to meet.

**Next Meeting – TBD June, 2022
Conference Call (Zoom Meeting)**

**Colorado Chapter of the Wildlife Society
June Board Meeting
9am, Friday June 10th, 2022
Conference Call (Zoom Meeting)**

Attendees: Nate Bickford, Nate Galloway, Nate Jones, Kathy Griffin, Andrew Don Carlos, Matt Rustand, Adam Behney, Sara Kramer, Emily Latta, Mark Fletcher

1. June 2022 Treasurer Report
 - a. Incurred a \$20/month bank fee from Bank of the West for our business account.
 - b. Incurred a \$50 per month charge from MemberPlanet, a membership management website, that was withdrawn from the board's operating budget.
 - c. Pending checks:
 - i. #1204 – CMPS Membership Dues
 - d. Account Status as of 3 June 2022:
 - i. Checking account - \$4,985.07
 - ii. Reserve Fund Money Market - \$35,235.23
 - iii. Savings Account – \$505.83
 - iv. PayPal Account - \$837.59
 - v. CCTWS Target Reserve for 2021 - \$37,217.42 (Reserve Fund and Savings account)
2. President's News
 - a. Bickford has accepted a position in Oregon and will be moving out of Colorado.
 - b. We could hold an election for President Elect if we can find someone, or Bickford is happy to continue his term from Oregon if the board is ok with that.
 - c. The board members present agree that they would like for Bickford to continue his term.
3. 2023 Annual Meeting
 - a. The Nates had a meeting with CMPS to discuss their involvement in our annual meeting. CMPS will have a presence and may help recruit speakers but will otherwise just be present at our meeting.
 - b. CMPS suggested that we hold our meeting on the West Slope and invite the Utah chapter to join or co-host the meeting. The Utah chapter has been proactive in building their membership and developing connections with other organizations.
 - c. The board is generally in favor of holding our annual meeting on the West Slope and exploring a partnership with the Utah chapter.

- d. Nate has a contact who sits on the board of the Utah chapter, and he will reach out to start conversations.
4. 2024 Annual Meeting
- a. A member of the board of directors for the Colorado Chapter of the Society for Range Management (CSSRM) has reached out to Bickford to partner for our 2024 annual meeting.
 - b. CSSRM by-laws requires them to hold their meeting in the fall. This would mean that, if we decide to partner, we will need to hold our 2024 annual meeting in the fall of 2023 (November or December).
 - i. Matt – this will still be in the 2023-2024 fiscal year, so it is feasible from a budget standpoint.
 - c. CSSRM wants the meeting theme to be focused on wolf re-introduction.
 - i. Galloway – will there be conflicts between ranchers and biologists?
 - ii. Sara – the society is mostly conservation focused.
 - iii. Bickford – it sounds like the topics will avoid pro/con subjects and focus on science.
 - iv. Adam – if we pursue this, we need to maintain opportunities for student presentations and other presentations not related to wolf topics.
 - v. Kathy and Adam – CPW folks are getting burnt out on wolf topics.
 - vi. Andrew – last time we held a wolf symposium, we had the symposium on the first day and continued with our meeting as usual afterwards.
 - d. The board is in general agreement that we should explore the topic further. Bickford will continue conversations and will keep the board updated.
5. July In-person Board Meeting
- a. Bickford likely won't be able to attend.
 - b. Jones is having a hard time locking down our usual location.
 - c. Bickford – should we just hold the meeting as a long Zoom Meeting?
 - d. Galloway – the board needs to make this meeting a priority. We have some important decisions to make.
 - e. Kathy – the in-person meetings are important for cohesiveness.
 - f. Bickford will put together a doodle pole that will capture when board members are available and if they will be able to attend in-person.
6. Board Meeting Times
- a. We are having a hard time finding a time when everyone can meet. The day and time that captures the most members is Friday at 9am.
 - b. Bickford will adjust the meeting time to the first Friday of the month at 9am.
7. Jim Olterman Memorial
- a. Kathy has gotten formal permission for bench placement. The bench will go outside the hunter's education building and will be in a spot that has sun in the morning and shade in the evening. This area sees a lot of traffic and is in an area where a bench is more likely to be used.
 - b. CPW is going to find a contractor to build the concrete pad. We need to get the bench to Denver so that the contractor can use it for measurements etc.

Next Meeting – TBD July 2022

In-person

Location TBD

Colorado Chapter of the Wildlife Society
July Board Meeting
9am, Wednesday July 13th, 2022
In-person and Conference Call

Attendees: Nate Bickford, Nate Galloway, Nate Jones, Kathy Griffin, Andrew Don Carlos, Matt Rustand, Adam Behney, Sara Kramer, Emily Latta, Marcella Tarantino, Katie Gray, Mark Fletcher, Makeda Hanson, Barbra Sugarman, Pat Magee

1. July 2022 Treasurer Report
 - a. The chapter incurred a \$20/month bank fee from Bank of the West for our business account.
 - b. The chapter incurred a \$50 per month charge from MemberPlanet, a membership management website, that was withdrawn from the board's operating budget.
 - c. The chapter received \$1,000 direct deposit from TWS National for membership dues.
 - d. As of 3 June 2022:
 - i. Checking account - \$5,797.14
 - ii. Reserve Fund Money Market - \$35,235.82
 - iii. Savings Account – \$505.83
 - iv. PayPal Account - \$837.59
 - v. CCTWS Target Reserve for 2021 - \$37,217.42 (Reserve Fund and Savings account)
2. Secretary's Report – June Minutes
 - a. There were no comments or revisions to the June minutes.
 - b. Kathy motions to approve the meeting minutes. Matt seconds the motion. The board votes and the minutes are accepted (11-0-0).**
3. Racial Equity in Environmentalism Workshop
 - a. The workshop will be hosted by August Ball of Cream City Conservation.
 - b. The IDEA Committee is planning to hold this as a virtual workshop, separate from the annual meeting. It will be a 2.5-hour workshop that will be held in the evening and registration will be free. There will be breakout groups and other interactive elements. Registration is open to anyone.
 - c. The total cost for the workshop will be around \$5000.
 - i. Pat has received a \$1000 grant from TWS and is hoping to get around \$2000 from Western Colorado University.
 - ii. CCTWS Contribution
 1. Matt – This will have to come from the CCTWS operating fund. We can manage about \$500 without adjusting the budget.
 2. Galloway – Our support could give momentum to Pat's efforts.
 3. Bickford – CSU Pueblo may be interested in supporting this.
 4. Andrew – The human dimensions department at CSU may be interested in supporting this.
 - 5. Bickford motions for CCTWS to contribute \$500 to the workshop. The board votes and the motion passes (11-0-0).**
4. Website Updates
 - a. This keeps falling behind and should become a recurring meeting item.

- b. We should select a board member to head website updates as our website chair does not typically attend meeting.
 - i. Adam will take on this appointment.
- 5. Annual Meeting
 - a. Collaboration
 - i. This year we will be partnering with the Utah Chapter of TWS (UTTWS) for a collaborative annual meeting.
 - ii. March 8-10, 2023 are the dates that UTTWS had in mind for the meeting but they can be somewhat flexible.
 - 1. CCTWS also likes this date, and everyone is generally in favor of moving forward with this date.
 - iii. We will need to be conscious of separating funds, revenue, etc. fairly as we move forward. We will need to keep the UTTWS treasurer in the loop going forward.
 - 1. Jones – We can have members register on their respective chapter’s website and sign up for workshops at that time.
 - 2. Makeda – We can find a way to track who registers for what and split costs based on percent of attendance.
 - iv. Makeda will invite Bickford to a UTTWS bord meeting for planning.
 - b. Location
 - i. The Grand Junction Convention Center is available and last year Jones already completed a lot of the work toward securing this venue.
 - ii. The convention center can hold 200-300 people which is around what we are expecting.
 - iii. The pricing has stayed the same.
 - c. Refreshments
 - i. Kathy will look into breweries to sponsor the meeting.
 - ii. Jones – We may have to pay to bring our own liquor to the meeting.
 - d. Front Desk
 - i. We should select one person from CO and one from UT.
 - e. Workshops
 - i. Bickford – This partnership could be an opportunity for great workshops.
 - ii. Kathy – We usually avoid field trips because of the time of year that we hold the meeting, but the weather in Grand Junction could offer an opportunity for field trips. Ideas: beaver analogs, bats in the Colorado National Monument.
 - iii. Bickford – We should do an R workshop again. It is a popular workshop and is easy to host.
 - iv. Pat – IDEA Workshop
 - 1. Women in Wildlife
 - a. TWS has published a webinar on this topic.
 - i. We could invite the lead author to host the workshop.
 - b. Backcountry Hunters and Anglers (BHA) has had a lot of past involvement in CCTWS meetings and holds a lot of women centric events. This could be an opportunity to partner for a workshop.
 - c. We could hold a showing of Deer 139 and try to engage the creators.
 - d. Jones – This could be a symposium as well as a workshop.

- e. Andrew – Carol Chambers, a TWS author, could be an option for a keynote speaker.
 - f. Bickford – We could add a mentor/mentee aspect to this topic.
 - 2. Race and Racism
 - a. Pat is planning to hold this as a separate, virtual workshop, but we could try to tie the topic into the annual meeting.
 - 3. Bickford – Safety in the Field would be a topic that could go well with both of the above themes.
 - a. Makeda is supportive of this and knows someone who was a runner up on Alone and might be a good host for this topic.
 - v. Pat – Knows a CO field ornithologist who is interested in hosting a workshop. Bickford will follow up with Pat.
- f. Student Awards
 - i. UTTWS usually has awards for best speaker, poster, professional speaker, and scholarships. These usually range from \$50 to \$100.
 - ii. Bickford – Can we do group awards?
 - 1. Marcella and Makeda like this idea.
 - 2. Pat – We should keep travel grants and scholarships separate.
- g. Abstracts
 - i. UTTWS usually does a call for abstracts in November.
 - ii. CCTWS will do a call for abstracts in December.
- h. Business Meeting and Social Events
 - i. The business meetings will be held separately, but the other social events will be held together as much as possible.
 - ii. Utah usually holds a quiz ball at their reception.
 - 1. Marcella will help with this.
- i. Theme
 - i. Tails and Trails: Wildlife and Human Dynamics in a Changing West
- j. Symposium and Plenary
 - i. Andrew has an idea for the keynote speaker (head of USFWS).
 - ii. Ideas:
 - 1. Kathy – Bison: This could be a symposium topic and something that interests CO and UT members.
 - a. Bickford – this could help draw DWMs and could create great conversations.
 - 2. Andrew – Wild horses could be a good topic to go with bison and there is potential for a human dimensions aspect.
 - a. Makeda – There is some interesting work going on in UT with wild horses.
 - 3. Kathy – Recovering America’s Wildlife Act: There is a lot of human dimensions potential here too.
 - 4. Bickford – We should try to think of a recreational topic for the symposium. We can have multiple symposiums/topics.
 - a. Kathy – Lessons learned from MOAB, Rattlesnake Canyon
- k. CMPS Involvement
 - i. CMPS will be somewhat of a silent partner in the meeting.
 - ii. Bickford is going to suggest that they sponsor a workshop for members who want to obtain their Associate or Certified Wildlife Biologist accreditation.

- I. Student Mentor Breakfast
 - i. Utah is on board with this event. They have 3 student chapters and Makeda will get the contact info to Katie.
 - ii. March and February are bad for Katie, and she may not be able to attend.
 - iii. Kathy – This event was great at the last meeting but needed more time.
 - iv. CMPS members could participate as mentors.
 - v. Kathy has an idea for a breakfast place.
- m. Donations and Sponsors
 - i. Ideas: Wildlife Supply, Scheels, Vectronics, Lotek, Wildlife Acoustics, BHA, ATS, CTC, Forestry Supplies, Sportsman’s Warehouse, CPW, Great Basin Institute.
 - ii. Bickford will get a list of telemetry companies. Most corporations have a simple form to fill out on their website to solicit donations.
- n. Registration
 - i. UTTWS’s last meeting registration cost \$85. CCTWS’s last meeting cost almost three times this amount.
 - 1. Bickford – We will need to look at costs and expected attendance in future board meetings. We should decide on a registration fee in coordination with UTTWS.
 - 2. We will need to consider early bird and student pricing.
 - 3. We should shoot for registration to go live in October.
- o. MISC
 - i. Jones will develop a list of leads for each meeting section.
 - 1. Sara will lead workshops.
 - 2. Kathy will lead the CO/UT border issues symposium.
 - 3. Emily will lead the recreation symposium.
 - 4. Marcella will lead the photo contest.
 - 5. Katie will organize the student mentor breakfast, but we will need to find someone to run it.
 - ii. T-shirts would be a good idea for this meeting.

**Next Meeting – 9am, Friday, August 12th, 2022
Conference Call (Zoom Meeting)**

**Colorado Chapter of the Wildlife Society
August Board Meeting
9am, Friday August 12th, 2022
Conference Call (Zoom Meeting)**

Attendees: Nate Bickford, Nate Jones, Kathy Griffin, Andrew Don Carlos, Matt Rustand, Adam Behney, Cassidy English, Marcella Tarantino, Emily Latta, Mark Fletcher, Makeda Hanson

- 1. August 2022 Treasurer Report – Matt
 - a. The chapter incurred a \$20/month bank fee from Bank of the West for our business account.

- b. The chapter incurred a \$50 per month charge from MemberPlanet, a membership management website, that was withdrawn from the board's operating budget.
 - c. Correction from July report: The chapter received \$1,000 direct deposit from TWS National, not for membership dues, but for the Race and Racism Workshop.
 - d. The chapter received \$595 direct deposit from TWS National for membership dues.
 - e. As of 11 August 2022:
 - i. Checking account - \$6,1309.09
 - ii. Reserve Fund Money Market - \$35,236.12
 - iii. Savings Account – \$505.83
 - iv. PayPal Account - \$837.59
 - v. CCTWS Target Reserve for 2021 - \$37,217.42 (Reserve Fund and Savings account)
2. Newsletter
- a. Our newsletter committee chair is stepping down. The next newsletter is due in September. Jones sent out a table of contents with the agenda.
 - b. If anyone has someone in mind who would like to fill this position, please let Jones know.
3. Website Updates – Adam
- a. Adam is working on award updates to the website including award updates, a “save the date” for the annual meeting, and an announcement for the Racial Equity in Environmentalism Workshop.
 - b. The company running the Racial Equity in Environmentalism Workshop has a registration link to their website.
4. Wild Horse Summit
- a. The chapter has received an email from Terry Messemer regarding an upcoming Wild Horse Summit. He is looking for support (monetary) for the summit and is trying to get Colorado and Utah involvement.
 - b. This can be a sensitive subject especially for CPW employees.
 - c. The general consensus is that we can distribute an announcement for the summit to the membership, but that is the only support we can provide at this time.
5. Annual Meeting
- a. Announcement
 - i. Emily has drafted an announcement. Bickford has reviewed it and likes it. Emily will finalize the draft and get it to Sara for distribution on our social medias.
 - b. Grand Junction Convention Center
 - i. We need a down payment of \$4500 and Jones has a contract.
 - ii. Bickford has reviewed the contract Matt will sign it and get the deposit paid in the next few days.
 - c. Meeting Attendance
 - i. The last UTTWS meeting attendance was 120 people.
 - ii. The last west slope CCTWS meeting attendance was around 150 people.
 - iii. We will plan for 250 at the upcoming meeting.
 - d. Breakout Sessions
 - i. We will likely host some breakout meetings.

- e. Catering Menu
 - i. Jones has sent out a catering menu with numerous options for the banquet, lunches, and snacks. He would like a couple people to help choose the most appropriate options.
 - 1. Kathy and Marcella will help.
 - 2. Makeda will find someone from UTTWS to help.
 - f. Registration Fee
 - i. UTTWS had an \$85 fee for their last meeting, but that did not include the banquet.
 - ii. CCTWS charged \$225 for the last meeting. Students get a reduced rate that basically covers their food. We usually have early bird pricing as well.
 - iii. We will wait till the menu and associated costs are finalized before we decide on a registration fee.
 - g. Workshops
 - i. R workshop
 - 1. This workshop is already developed and easy to implement.
 - ii. Bickford would like to have a bird or telemetry workshop.
 - iii. Kathy would like to have a habitat restoration workshop that would include a field trip. This will likely be a full day.
 - iv. QGIS workshop
 - v. Acoustic (bird vs bat) workshop
 - vi. AWB and CWP accreditation assistance
 - h. Sponsorship Letter
 - i. We need to develop a generic letter that we can send to potential sponsors.
 - 1. Makeda – UTTWS has a version of this that they send to local vendors.
 - ii. Makeda – We need to develop a tracking spreadsheet that we can use to keep track of vendors that we have already sent letters to.
 - i. Abstracts
 - i. Marcella is working on an announcement for the newsletter. She is making submissions due in early January.
 - 1. Bickford – Our hard deadline will be February 1, 2023.
 - ii. Makeda – UTTWS has similar guidance for abstracts, and she will send it to Marcella.
 - j. Symposium
 - i. State border topics
 - 1. Kathy has a biologist from CPW in mind and would like someone from Utah to talk about bison management.
 - a. Makeda will get Kathy some contacts.
6. AWB and CWP Assistance
- a. We need an announcement to put on the website about CCTWS assistance. We also need to develop a way of tracking who has requested assistance and who CCTWS has helped.
 - i. Bickford will work on this and will get it to Adam to post to the website.

Next Meeting – September 9th, 2022
Conference Call (Zoom Meeting)

Colorado Chapter of the Wildlife Society
September Board Meeting
9am, Friday September 9th, 2022
Conference Call (Zoom Meeting)

Board Members Present: Nate Bickford, Nate Jones, Kathy Griffin, Adam Behney, Marcella Tarantino, Mark Fletcher

Guests: Makeda Hanson (UTTWS President), Stephanie Ferrero (CMPS President-Elect)

1. Jim Olterman Memorial Bench
 - a. The bench has been installed at CPW headquarters!
 - b. There will be an announcement in the CPW newsletter.
 - c. Kathy has received good comments regarding the bench.
 - d. We need to put together an announcement to send to Robin Olterman and the donors who helped pay for the bench.
 - e. We need to figure out payment to KR Welding and Fabrication.
 - i. Mark will work on this.
2. Committee Chairs
 - a. Mark has someone in mind for the Student Awards Committee Chair and will coordinate with Jones.
 - b. We still need someone to take over the Newsletter Committee Chair. Jones would like someone from the board to take over this position as it requires a lot of coordination with the board.
 - c. Jones: Most other organizations require their board members to also take on a committee chair position. He would like for the CCTWS board to adopt something similar. We are having a lot of committee chairs leave and are having a hard time replacing them.
 - d. Bickford: We could assign a board member to be a liaison to the committees that require frequent coordination with the board.
3. Website Updates
 - a. Adam sent a “save the date” out, but it has not yet been posted to the website. He will follow up.
 - b. Marcella is working on abstract submission forms to post to the website.
4. Newsletter
 - a. The “save the date” made it into the newsletter.
5. Annual Meeting
 - a. Symposium
 - i. Cross Border Management Issues – Kathy

1. Kathy has several topics that she is working on including bison, Pinyon Jay cross boundary protocol, Grouse management, ungulate migration corridors.
 - a. Makeda has a contact for ungulate migration corridors that she will share with Kathy.
 - b. Kathy would like to have one person from Colorado and Utah work together for each topic and may also include some wildlife managers from Wyoming.
- b. Workshops
 - i. Kathy has been working on workshops with a field trip aspect including habitat restoration and bats at the Colorado National Monument, but the restoration areas will likely be snowy, and bats won't be out at the monument.
 - ii. UTTWS will be discussing workshops at their next meeting and Makeda will share ideas after.
 - iii. R Workshop
 1. Bickford is working on this and may try to include a graphing component to this year's workshop.
 - iv. QGIS
 - v. Point-count Workshop.
 1. Jones has been contacted by an ornithologist with the Bird Conservancy of the Rockies who would like to hold a point-count workshop.
 - vi. AWB and CWB Certification Workshop
- c. CMPS Involvement
 - i. CMPS is interested in sponsoring the Student Mentor Breakfast and the AWB and CWB Certification Workshop. Stephanie will look into what level of sponsorship CMPS will be able to offer.
 - ii. CMPS would like to hold a business meeting. CCTWS and UTTWS usually hold theirs during lunch on Thursday. We will plan to hold all three business meetings at lunch on Thursday.
 - iii. CMPS has auction items to contribute. Typically, CMPS splits proceeds with the host chapter(s) except for the traveling ice crampon.
 - iv. CMPS usually holds a quiz bowl and has the equipment to support it. UTTWS usually does this as well and holds it during the social after the first day. We will plan to hold this during the Wednesday night social.
- d. Donations and Sponsors
 - i. UTTWS will be discussing donations and sponsors at their next meeting and Makeda would like a tracking spreadsheet so that we are not soliciting vendors multiple times.
 1. Emily Latta is working on this for CCTWS but is on vacation. Bickford will get Emily's contact info to Makeda.
- e. Catering Menu
 - i. Barbara Sugarman from UTTWS will help with menu decisions. Kathy and Marcella will set up a meeting to discuss the topic.

- ii. Kathy is looking into an alcohol sponsor. Jones will ask the venue about their policy on outside liquor.
 - f. Registration Fees
 - i. UTTWS would like to see registration fees in the ballpark of \$75 for students and \$125 for professionals. This will represent an increase for UTTWS fees and a decrease for CCTWS fees.
 - 1. Jones: We can cut down on meal costs to reduce fees.
 - 2. Bickford: Costs in general have risen significantly in the last couple years.
 - ii. We will wait to finalize fees until we decide on the menu as that is the most expensive variable cost.
 - g. Awards
 - i. Professional and student awards will be held at the banquet.
 - ii. CMPS also has awards to present. Amber Hall is the CMPS awards coordinator.
 - h. Agenda
 - i. Jones is working on an agenda and will distribute it to the board for questions and comments.
- 6. Colorado Mesa University Student Chapter
 - a. CCTWS was in the process of helping develop a CMU student chapter, but this effort died off during the pandemic.
 - i. Kathy: The upcoming meeting in Grand Junction would be a good opportunity to start this back up.

**Next Meeting – October 14th, 2022
Conference Call (Zoom Meeting)**

**Colorado Chapter of the Wildlife Society
October Board Meeting
9am, Friday October 14th, 2022
Conference Call (Zoom Meeting)**

Board Members Present: Nate Bickford, Nate Jones, Nate Galloway, Sara Kramer, Kathy Griffin, Adam Behney, Andrew Don Carlos, Emily Latta, Mark Fletcher
 Guests: Makeda Hanson (UTTWS President), Stephanie Ferrero (CMPS President-Elect), Shelly Deisch (CMPS Past-President)

- 1. Annual Meeting
 - a. Registration
 - i. About 22 people have registered.
 - ii. About half of those people have bought a t-shirt.
 - iii. The registration fees are going to the Utah chapter's paypal. Makeda will coordinate fee transfer, etc. with Adam.
 - iv. For the beer donation we are planning on around 150 people.

1. The brewery is also donating a non-alcoholic root beer.
- b. Additional Rooms
 - i. Kathy is working on getting extra rooms for the workshops.
- c. Keynote
 - i. Ed Arnett will be our keynote speaker and will be there in person. He will be speaking during the banquet.
- d. Plenary
 - i. We have confirmed 2 plenary speakers and are working on one more.
- e. Symposium
 - i. The theme will be centered around state boundary topics.
 - ii. Kathy has 3-4 speakers lined up.
 1. We will be giving these speakers a complimentary registration and hotel stipend.
 - iii. State Agency Directors
 1. Kathy is interested in encouraging directors to attend the meeting and possibly have them host an open meeting.
 2. Jones is in favor of this and can find some time in the agenda.
 3. Makeda will invite the Utah director.
 4. Bob Lanka (TWS President-elect) will be attending the meeting and could be a good addition to this council.
- f. Abstracts
 - i. We only have one abstract and need lots more.
- g. Hotels
 - i. We have blocks at four hotels in the area.
- h. Student Breakfast
 - i. Stephanie is looking into rooms available for the student breakfast where we will be able to bring our own food, but needs to know about how many people to expect.
 - ii. At the last student breakfast, Katie Gray requited professionals at the meeting and had good success.
- i. Audio/Video Equipment
 - i. The Utah chapter has some A/V equipment and someone who is familiar with A/V equipment to lead the effort.
- j. T-shirts
 - i. Sara went with the charcoal-colored shirt.
 - ii. The board is generally in favor of the shirt design.
 - iii. The cost per shirt \$5-6. We will be charging \$20 for a shirt at registration and \$25 at the meeting.
 - iv. Sara will have the shirts sent to Kathy.
- k. Sponsors and Donations
 - i. Rick Kahn has inherited some wildlife art and is going to donate the art to the auction.
 - ii. The expected sponsors include Wildlife Acoustics, Lotek, BHA, HDR, Pinyon, CPW, and Vectronics.

- iii. Utah will lead the silent auction.
- 2. Elections
 - a. We had enough volunteers to fill the empty positions on the board including President-elect.
 - b. Because Bickford has moved out of Colorado, Galloway will stay on as past-president.
- 3.
- 4. Board Members and Committee Chairs
 - a. Adam has volunteered to take over treasurer duties as Matt Rustand will be leaving soon. Adam will set up a meeting to go over the details of the changeover.
 - b. Becky Burink has signed on to be the Committee Chair for the newsletter.
 - c. Stephanie is looking for a CCTWS representative to CMPS and has suggested Mindy Rice. The board will conduct an email vote on the subject and Stephanie will reach out to Mindy to see if she is interested in the position.
- 5. Annual Meeting
 - a. Catering Menu
 - i. Kathy is holding a meeting on November 7 to go over the different options for the catering menu and they are going to decide on some options and bring it to the board for a vote.
 - ii. Utah usually keeps registration fees and banquet fees separate. This is one of the ways they can keep registration fees low.
 - iii. We are required to use the venue's catering services but are allowed to bring in donated beer.
 - b. Registration Fees
 - i. Utah would like to keep the fees between \$120 and \$150 for professionals and \$75 for students.
 - ii. We are estimating that each chapter will bring in 125 members.
 - 1. Utah expects about 40-50 of those members will be students.
 - iii. The catering menus will have a big effect on costs. We will wait to decide on registration fees until we have decided on the menu.
 - c. Banquet
 - i. CCTWS usually holds the silent auction after the banquet.
 - ii. Stephanie – CPMS recently held their auction during the quiz bowl, and it was fun and successful.
 - d. Meeting Agenda
 - i. Jones is putting together an agenda and will distribute a draft to the board.
 - ii. Makeda needs a copy of the agenda to help communicate information to her chapter.
 - e. Keynote Speaker
 - i. Ideas: Ed Arnette, Carol Chambers, Joel Burger, Secretary Holland
 - ii. Sara will reach out to Carol Chambers. Jones will reach out to Ed Arnett. Galloway will reach out to Secretary Holland's office.
 - f. Symposium
 - i. Kathy has lots of speakers lined up and probably has more interest than the meeting will have time for.

- g. Sponsors
 - i. Jones has distributed the call for sponsors. Please coordinate with Emily Latta and update the Google doc when you reach out to a sponsor.
 - ii. Jones has secured HDR as a meeting sponsor.
 - h. Venue
 - i. We have 80 hotel rooms reserved at the venue.
 - ii. Jones and Kathy will visit the venue on Oct 27th, at 10am.
 - i. Workshops
 - i. Stephanie is working on the AWB/CWB Certification Workshop.
 - ii. Heidi is working on a Federal Employment Workshop.
 - iii. Jessie Shapiro is working on the GIS Workshop and would like input.
 - 1. Should there be a beginner and advanced class?
 - 2. Should the workshop cover R, QGIS, ArcGIS, or a combination of the platforms?
6. CCTWS Logo contest
- a. Jones has reached out to Katie Grey about the contest and will also reach out to the student chapters.
7. Recovering America's Wildlife Act
- a. Kathy would like to distribute some information about RAWA to the membership.
 - b. The board is generally in favor of this.
 - c. Kathy will look into getting something into the newsletter.
8. November Board Meeting
- a. The next meeting is scheduled to fall on Veteran's Day. We will move the meeting to November 4th.

**Next Meeting – November 4th, 2022
Conference Call (Zoom Meeting)**

**Colorado Chapter of the Wildlife Society
December Board Meeting
9am, Friday December 9th, 2022
Conference Call (Zoom Meeting)**

- 1. Board Members and Committee Chairs
 - a. Tiffany Rubalcaba has resigned from the board because she recently moved to Idaho
 - b. Cassidy English vacated the southeast regional representative position
 - c. Matthew Rustand has left; Adam Behney is treasurer
 - d. Seeking nominations/volunteers to run for president-elect
 - i. Once president-elect is elected, there will be a board member vacancy
- 2. Annual Meeting
 - a. AV equipment, lanyards, nametags
 - i. Kathy reaching out to CPW to track down previous years lanyards.
 - ii. Need to know if more need to be ordered by January
 - b. Registration fees

- i. Proposed \$100 for students, \$175 for professionals
 - 1. This price may need to increase depending on costs if t-shirts are provided, etc.
 - 2. Price will increase for later registrations
 - 3. This is the minimum price to break even for cost (before sponsorships and registration for workshops)
 - a. \$5,000 sponsorship from CPW—thank you, Kathy!
- c. Registration (try to open up ASAP)
 - i. Non-members may get a discount on the membership fee if they sign up for a membership at the time of registration.
 - 1. Non-members pay \$200 to register for conference, or \$195 to register and become a member
 - ii. Follow up on t-shirts
 - 1. Design work from t-shirt company is a reasonable price with minimum t-shirt order
 - 2. Design for conference logo, not CCTWS logo
 - iii. Food choice with registration
 - 1. Kathy is finalizing the menu and pricing with the conference venue
 - iv. Need to determine workshop registration fees
- d. Workshops
 - i. IDEA committee
 - 1. Concerned about the number of workshops and potential competition with concurrent workshops
 - ii. Need confirmation of workshops time and date
 - 1. R or GIS workshops may go online
 - 2. Avian-point count will be in-person
 - 3. Wildlife Acoustics online
 - 4. Remainder online? Hosting these at a later date gives opportunity for more people to attend each and reduces venue costs
 - iii. R workshop
 - 1. No one signed up to run workshop
 - iv. Safety workshop
 - 1. Mental and physical safety, discrimination, field safety, personal conflicts, etc.
 - v. Raptor Working Group and BLM
 - 1. May have meeting spaces
 - vi. Morning workshops
 - 1. Avian point count
 - 2. Safety (IDEA)
 - 3. GIS (beginner) (?)
 - 4. TWS certification (sponsored by CMPS)
 - a. Free or very minimal registration fee
 - vii. Afternoon workshops
 - 1. Women in wildlife

2. GIS (advanced) (?)
 3. Federal employment (sponsored by CMPS)
 4. Wildlife Acoustics
- e. Speakers
- i. Ed Arnett (confirmed)
 1. Willing to speak, not willing to be keynote speaker
 - ii. Anna Miller (confirmed)
 1. Social-ecological
 - iii. Ashley Evans (confirmed)
 1. Graduate student working on recreation and bighorn sheep project
 - iv. Fletcher Jacobs (contacted)
 1. Building trails with wildlife in mind
 - v. Will be contacting more people
 - vi. Reaching out to Utah speakers as well
 1. May end up as a symposium with speakers from both states and chapters
 - vii. Idea
 1. Speaker or symposium in the morning and before afternoon sessions
 - viii. Keeping in mind diversity of perspectives on hunting and land use with speakers
3. Website
- a. Utah's website is getting updated
4. CMPS
- a. Sponsorship of student breakfast
 - i. CMPS board meeting Monday, December 12th for sponsorship amount
 - ii. Cost estimate ~\$1,200
 - iii. Covering TWS certification and federal employment

Next Meeting – January 13th, 2023
Conference Call (Zoom Meeting)