

**Colorado Chapter of the Wildlife Society**  
**November Board Meeting**  
**2pm, Tuesday November 2<sup>nd</sup>, 2021**  
**Conference Call (Zoom Meeting)**

Board Members Present: Nate Bickford, Kathy Griffin, Nate Galloway, Nate Jones, Casey Setash, Emily Latta, Matt Rustand, Cassidy English, Mark Fletcher

1. Annual Meeting
  - a. Bickford will sent out an email for the board to vote on having the meeting in-person, online, or other (Just a business meeting and maybe some student presentations).
  - b. 8 board members voted for other, 2 board members voted to have an online meeting, and 1 board member voted to have an in-person meeting.
  - c. The 2022 annual meeting format will consist of a business meeting and student presentations. These events will take place during one night with a tentative date of sometime in February.
  - d. Emily motions to accept the 2022 annual meeting format. Kathy seconds the motion. **The board votes and the 2022 annual meeting format is accepted (9-0-0).**
  - e. The board is also in general agreement that CCTWS should offer several workshops that can be held throughout the year. Ideas for the workshops include:
    - i. R Workshop
    - ii. USA Jobs Application Workshop
    - iii. Mental Health Workshop
    - iv. Camera Trap Workshop
    - v. QGIS Workshop
  - f. There is some discussion regarding CCTWS income. As a non-profit organization, the majority of income comes from annual meetings. Having not held in-person meetings in 2021 and 2022, the chapter is slowly loosing money. Holding workshops could help with income. Jones has suggested looking for sponsors and donations again this year. Cassidy will work on getting a donation link onto our website.
2. Jim Olterman Memorial
  - a. Kathy has finalized the proof and ordered the plaques. Matt has paid the first half of the invoice. The plaques will be ready in late December.
3. Secretary Report
  - a. There were no revisions to the October meeting minutes.
    - i. **Galloway motions to approve the October meeting minutes. Jones seconds the motion. The board votes and the minutes are accepted (9-0-0).**
4. Professional Awards Chair
  - a. Korby Mintken from has volunteered to take the chair position. Mark will work on getting him rolling with the position.
5. Small Grants
  - a. Emily has received to applications for the small grants award.
  - b. Cassidy will help Emily on the review committee and they will present their decisions to the board.

6. Linked In
  - a. Jones has created a CCTWS linked in page and encourages the board to join.

**Next Meeting – 2pm, Tuesday, December 7<sup>th</sup>, 2021  
Conference Call (Zoom Meeting)**

**Colorado Chapter of the Wildlife Society  
December Board Meeting  
2pm, Tuesday December 7<sup>th</sup>, 2021  
Conference Call (Zoom Meeting)**

Board Members Present: Nate Bickford, Nate Galloway, Nate Jones, Kathy Griffin, Casey Setash, Marcella Tarantino, Matt Rustand, Cassidy English, Sara Kramer, Andrew Don Carlos, Mark Fletcher

Guests: Liz Peterson, Katie Grey, Ed Arnett

7. IDEA Survey
  - a. The IDEA committee has put together a survey that Liz has sent to the board.
  - b. Liz intends to include the survey in the upcoming newsletter and will also post it to the CCTWS social media accounts.
  - c. Kathy has suggested several edits to the survey. Liz will include the edits and distribute the revised version to the board.
  - d. Galloway motions to accept the survey with Kathy's revisions. Kathy seconds the motion. The board votes and the survey is accepted (11-0-0).**
8. Annual Meeting
  - a. The CCTWS officers and Marcella met to discuss the format of the 2022 annual meeting. This year's meeting will be abbreviated and will include a one-hour business meeting.
  - b. Ed Arnett is the CEO of TWS and will be the Keynote Speaker at this year's meeting. Ed has attended the board meeting to get some ideas of what topics the board would like to see discussed at the meeting. There is some general discussion. Topic ideas include IDAEA related issues, student perspectives, and topics related to the theme of Tails and Trails.
  - c. Casey has found someone to host the R workshop and is working to get a date set for the event.
9. Professional Development Committee
  - a. The committee is planning a four-part student career development workshop.
  - b. The committee is very busy and could always use help. Anyone interested in helping out should contact Liz. Marcella is going to join the committee.
  - c. The committee is also planning to hold a rotating pint night. Each section representative will help coordinate the event in their area.
10. December 2021 Treasurer Report

- a. The chapter incurred a \$20/month bank fee from Bank of the West for our business account.
- b. The chapter incurred a \$50 per month charge from MemberPlanet, a membership management website, that was withdrawn from the board's operating budget.
- c. The chapter received \$100 from Dave Freddy for the Allen E. Anderson award for outstanding undergraduate. Galloway has suggested that the money be given to the award recipient.
- d. As of 6 December 2021
  - i. Checking account - \$8,009.70
  - ii. Reserve Fund Money Market - \$35,233.77
  - iii. Savings Account – \$508.83
  - iv. PayPal Account - \$149.81
  - v. CCTWS Target Reserve for 2021 - \$37,217.42 (Reserve Fund and Savings account)

#### 11. Board Elections

- a. There are two open at large positions, and the position of president elect is open.
- b. There are three nominations for the at large positions and no one has stepped up to fill the roll of president elect.

#### 12. Website Updates

- a. Jones has compiled some additions to the website including a donation button and is currently working on getting the additions on to the website.
- b. Jones is going to take down the dues increase announcement from two years ago.
- c. There is a spreadsheet in the google drive where any member can add website suggestions.

#### 13. Newsletter Items

- a. Elections
- b. Call for Awards
- c. Professional Development Committee Announcements
- d. Student Chapter Updates
- e. Jones is going to begin posting the newsletters to the CCTWS social media accounts.

#### 14. Student Chapter funding

- a. Katie Grey has pointed out that the student chapters are required to submit chapter updates for the newsletter. This is a requirement for student chapter funding.
- b. Katie has already sent out one reminder to the student chapters for submissions and plans to send out another reminder.
- c. Galloway has suggested that if we do not get the submissions, the board should deny or reduce funding the next year.
- d. CSU Pueblo has not provided a submission and has also not applied for funding this year.
  - i. There is some discussion over how to handle the situation. Katie is going to involve the student chapter liaisons in the discussion.

**Next Meeting – 2pm, Tuesday, January 4<sup>th</sup>, 2022  
Conference Call (Zoom Meeting)**

