



THE WILDLIFE SOCIETY

Leaders in Wildlife Science, Management and Conservation

Internal Affairs Writer The Wildlife Society (TWS)

Position Description: The Internal Affairs Writer advances the mission of The Wildlife Society by contributing content for the Society's digital and print media channels. Under the supervision of the Managing Editor and in collaboration with the Science Writer and Digital Communications Manager, the Internal Affairs Writer is responsible for generating articles for the Society's website, The Wildlife Professional membership magazine, and digital channels that highlight and advance:

- Science-based management and conservation of wildlife populations and their habitat
- TWS programs and initiatives
- TWS members and organization units

Duties

- Monitors news outlets and scientific journals, and interacts with TWS members and other sources for content ideas. Pitches ideas for web stories and magazine articles.
- Engages and coordinates with other staff to generate content from TWS program areas (e.g., professional development, policy, etc.) for the website and magazine.
- Assists with ideas and tactics for social media content, web page designs and other communication channels.
- Researches, reports and writes feature stories and other articles on topics related to wildlife management and conservation for the magazine.
- Contributes original articles and short pieces related to wildlife management and conservation for the Society's website.
- Finds photographs and other graphic content for magazine and web articles.
- Assists with editing content for The Wildlife Professional and the website as requested.
- Attends TWS' annual conference and reports on daily news and events for the conference website.
- Other duties as assigned by the Managing Editor.

Qualifications

Education/Knowledge: Degree in journalism, communications or a related field preferred. Knowledge, coursework or degree wildlife science, natural resources, conservation or related field desired.

Experience: Experience in science writing and/or journalism required. Background in both wildlife science and writing/communications is preferred.

Skills and Abilities:

- Demonstrated ability to write compelling, original articles
- Ability to translate complex science into readable and engaging content
- Proficiency in English, AP style and computer skills (Microsoft, Adobe, and other related programs)
- Excellent research, analytical, communication and organizational skills
- Ability to manage several concurrent tasks and meet deadlines
- Self-motivated with excellent interpersonal skills

Employment Classification: Full-time, exempt

Location and Compensation

This full-time position is available to qualified candidates working remotely. Occasional travel will be required. The Wildlife Society offers a flexible work schedule, competitive benefits package, and salary commensurate with qualifications and experience (\$40,000-\$60,000, annually).

To Apply

Interested candidates should submit their résumé or curriculum vitae, contact information for three references, and a cover letter describing their interest in the position, stating how they meet the qualifications, and why they should be considered. Applications must be submitted electronically to Kristi Confortin (kconfortin@wildlife.org) by 9 June, 2024.

About The Wildlife Society: Founded in 1937, The Wildlife Society is a nonprofit scientific and educational association. Its more than 10,000 members are professional wildlife biologists, managers, leaders and students dedicated to excellence in wildlife stewardship through science and education. Our mission is to represent and serve the professional community of scientists, managers, educators, and others who study, manage, and conserve wildlife and their habitat worldwide.