

TWS Renewable Energy Working Group (REWG)

Minutes

Subject: REWG Monthly Board Meeting
Meeting Date: October 9, 2023
Location: Teleconference
Time: 1600-1700 (EST)

Attendees:
 Jason Damm (Member at Large)
 Jenn D’Augustine (Chair)
 Matt Ihnken (Treasurer)

Action Items	Responsible
1. Set reminder for mid-year interest in presenting/sponsorship opportunities for REWI in google calendar	Jenn
2. Conference/activities/fundraising committees in the by-law	Jason

1) Welcome/Roll Call

2) Report

- a) Membership updates: Jenn
 - i) 181 Members
- b) Treasurer’s report: Matt
 - i) \$4,198.96 – no expenses
 - (1) September dues came in.

3) Old Business/Previous Action Items

- a) Providing sponsorship donation to REWI solar symposium
 - i) Provide sponsorship of up to \$500 to the REWI solar symposium.
 - (1) In favor – 5; none opposed.
 - (2) Sponsorship minimum through REWI - \$2,500
 - (3) Mid-next year – send out interest/set up sponsorship opportunity.
- b) TWS Annual Conference 2023
 - i) Presenter touchpoint
 - (a) Call held October 4th with presenters.
 - (b) Aiming for a follow up call October 24th for final details
- c) Webinar Series - Request for Presenters
 - i) Looking to move to quarterly.
- d) Elections
 - i) Should have received it last week.

4) New Business

- a) Working Group Annual Meeting
 - i) Location moved for panel session to Clements.

- ii) Annual Meeting following panel session at 12.
 - (1) Spend on catered lunch? (deadline for catering)
- b) Website updates
 - i) Need to find directions from Mariah on how to update.
- c) Meeting of subcommittee leaders
 - i) Setting up a meeting with subcommittee leaders to discuss 2024 goals and expectations.
 - ii) Refocus on building successful/active subcommittees.
 - (1) Communications Committee
 - (2) Consolidate Activities, Conference, Fundraising/Sponsorship Committees
 - (a) Assign one representative per specific category.
 - (3) Operations Committee – more on an as-needed basis
 - (a) Audit Committee – “The audit subcommittee, comprised of 3 members not associated with the Executive Board.”
 - (i) Jason, Tim, Susan (all non-Board members by Jan. 2024)
 - (4) Conservation Affairs Committee

5) Open Forum

- a) Matt – If we are opening up the by-laws to realign committees, may want to revisit the structure of elections/Board position terms.
- b) We need to review by-laws and ensure we are in alignment with them.
 - i) i.e. “The three At-Large Board Members shall serve on at least two standing committees as well as perform any other duties assigned by the Chair.”

6) Close Meeting/Set Date

- a) Next Board Meeting: Thursday November 9, 2023, at noon during the Annual Conference
- b) Try to set up zoom invite.

Minutes approved by Executive Board on December 18, 2023