

Student Development Working Group Executive Board Meeting Minutes
Tuesday, September 26th, 2023, at 09:00 PM EST

Call to order: 9:02 PM EST

Roll Call and Approval of Minutes: [Jacob Tepsa](#), [Morgan Register](#), [Darwin Mayhew](#), [Brilyn Brecka](#)

Approval of Meeting Minutes

Confirm Approval of July Meeting Minutes

Approval of Budget/Funds

\$XXX reported by Madison

Topics

- Roundtable check-ins, updates on what we've been working on the past month.
 - [Darwin: Trailblazer awardees are completing requirements; Checked in with international group, try to contact the Japanese chapter; no major update from EPC, Strategic Plan meeting in August was good, discussed broad topics](#)
- Update our roles and accomplishments within the Handbook
 - REMINDER TO ALL: Keep up with updating roles and assignments throughout the year (bi-monthly take a glance over!)
- Schedule of the next year in advance.
 - [10/24/2023](#) (around this week, will be utilized to plan for the conference!)
 - *insert unknown date/time for onboarding meeting of new officers before conference*
 - 11/5-11/9 Louisville, KY Conference (Jacob plan for 11/3-11/10 due to board meetings)
 - 11/28/2023 tentative last meeting with new officers taking over & discussion of conference takeaways.
- TWS Conference Discussion
 - Student Leaders Breakfast - Continuing to create an agenda and list of topics.
 - Powerpoint with introduction - B&C, Student Chapter OTY, Thank you to important people, Workgroup update
 - Would not appreciate forced icebreakers, instead facilitate conversation
 - Ask people to submit photos to share [add from bioblitz?](#)
 - [BioBlitz results. Could be a good way to give prizes without mailing](#)
 - Figure out what days are important for officers to attend.
 - In Attendance: Morgan + Jacob
- Bioblitz
 - Test trial this past month

- Updates!!
 - Start September 1-December 31
 - Umbrella Project
 - Pins, stickers, prizes, TBD
 - Takeaways so far
 - Large time commitment
 - Get ideas fully formed beforehand. Dates, standards, etc
 - Going to beginning of conference
 - Deadlines, plan more

- Subcommittee Meeting Updates
 - Meeting with the Student Blueprint needs to be set in place.
 - Maybe another call for volunteers now that students are back in classes for the semester?
 - Application/nomination for volunteers...
 - Certificates
 - Formal/structure to these committees
 - Members advertised on website, etc
 - Perhaps reevaluate goals and objectives

- Trailblazer Grant
 - Update from Darwin on process and selected candidates
 - Discuss survey results for Ed

- NCS Webinar collaboration
 - Follow-up with Jeffrey and Alex? Who was in attendance?
 - Brilyn and Jacob attended, well put together; resources will be sent out later.

- Election details.
 - Moving forward into the transition into the next leader group.
 - Election live, announced in October.
 - Setting up a meeting for the end of October!
 - Will invite to optional October meeting, then have onboarding meeting after conference

Reminder of top three priorities this year:

1. Trailblazer Grant
2. Subcommittees Formed
3. Town Hall Meetings

To-Do (tentative, add and change during meeting!)

Chair:

- 1.

Chair-elect:

1.

Past-Chair:

1.

Secretary:

1.

Treasurer:

1.

For the Good of the Order Adjournment: Ending meeting formality: Board member 1: "I make a motion to end the meeting" Board member 2: "I second" Chair: "All those in favor" Board members: "Aye" Chair: "All those opposed" "... " Chair: "Abstentions" "... " Chair: "Meeting adjourned at XX:XX" Meeting Adjourned: 9:39 PM EST