**Habitat Conservation and Restoration Working Group**

June, 2023

**Agenda**

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| **Time** | **Topics** | **Lead** | **Notes** |
| 4:30 | Announcements/Reports    Charter changes  Grants-Award  Budgeting | Daniel  Drew  All | Progress with on-line portal for membership vote on charter changes  - Grant/award process for the 2023 conference?  Use process from 2022; 3 people to do reviewing of applications  Set amount for the grants as opposed to trying to fit in with early registration  - Provide annual meeting registration for working Group Chair/Chair-elect? |
|  | 2023 Conference - symposium scheduling  Working group budgeting  Working Group Business Meeting | Rob/Ray  Rob  Rob | * UN Decade on Restoration   + Krysten - contact with Don Yasuda and council about UN Decade * Symposium - proposal TWS   Account balance - >10k - how provide more to membership:   * pay to send chair/chair-elect to annual conference - discussion needs to develop further * Provide 5 - 6 grants for members to attend annual conference * Pay for working group membership dues for members who serve as board members. - probably not enough to make a difference * Contract social media specialist for working group needs???   Schedule annual business meeting for 2023 conference - Day after symposium |
|  | Webinar series | Julien/Angela | * feedback on recent webinar   10 members in attendance with only one member who wasn't involved in organizing (George).    Julien - recommend at least four months and more resources to advertise the next webinars to our members and other working groups.    Further discussion of solutions at our July meeting. |
|  | Outreach | Everyone | * + Monthly invite to membership to join the board meetings   + Task to review membership list and contact one person to serve on committee/board etc. - This needs to be clearly identified - what do we want people to do - “help with communications” is too broad   + Articles to highlight activities of Working Group |
|  | Other items?  Review action items | Everyone | Action Items  **Daniel** - spreadsheet of annual cash flow for past couple of years.  **Rob** - Contact Tricia with requested date and time for Working Group Business Meeting - Nov 8, Lunch Time   * refreshments??   **Rob/Daniel** - voting portal for charter changes.  **Rob** - Send Daniel revised wording for the charter updates. The vote is a Yes or No  **Drew** - first draft of grants/awards working document - number of applicants, amount, deadlines. |
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