

28 Feb 2023 - AGENDA

California Central Coast Chapter Board Meeting Officer Transition



Officer Elections

- Elections held 28 October 2022 at th Annual Symposium. Voting held open until 1 Nov 2022 for absentee member voting.
- Results:

| Position | 2022 Officer | 2023 Officer |
|-----------------|-------------------|-------------------|
| President | Shawn Wagoner | Rachel Perpignani |
| President-elect | Rachel Perpignani | Michaela Robbins |
| Past President | Jackie Hancock | Shawn Wagoner |
| Chapter Rep | David Kisner | David Kisner |
| Treasurer | Michaela Robbins | Jamie Miller |
| Secretary | Jamie Miller | Jackie Hancock |

Treasurer Transition

- SESLOC Account signatories:

On 13 Jan 2021, the 2020 board discussed the merits of 1 vs 2 signatory on the financial accounts, and general agreement that several signatories may be warranted, such that they would also like the President-Elect to have independent signatory authority in case the Treasurer was unavailable.

On 16 Feb 2023, Jamie and Michaela discussed adding Michaela and Jackie as secondary signatories on the SESLOC account in the event Jamie is unavailable. As Treasurer Jamie will be the primary signatory. Account management responsibilities will fall to Jamie. Jamie will be notified in writing prior to any transactions made by Michaela and Jackie so that they are appropriately documented in the Treasurer's files.

- Vote to transfer signatory authority to Jamie (and/or any other board members) for both SESLOC accounts

Motion (by Jamie; second by Michaela): To remove Stephanie Herbert (former Treasurer) as signatory on the SESLOC checking account, and replace her with Jamie Miller (incoming Treasurer) with independent signatory authority.

Yea: JH RP DK JKM SW Nay: Abstain: MR
Approved: 5-0-1 (unanimous).

Motion (by Jamie; second by Michaela): To remove Stephanie Herbert (former Treasurer) as signatory for the SESLOC checks, and replace her with Jamie Miller (incoming Treasurer) with independent signatory authority. The mailing address will be changed from Stephanie's to Jamie's.

Yea: JH RP DK JKM SW Nay: Abstain: MR
Approved: 5-0-1 (unanimous).

Motion (by Jamie; second by Michaela): To remove Stephanie Herbert (former Treasurer) as signatory on the SESLOC savings account, and replace her with Jamie Miller (incoming Treasurer) with independent signatory authority.

Yea: JH RP DK JKM SW Nay: Abstain: MR
Approved: 5-0-1 (unanimous).

Motion (by Jamie; second by Michaela): To add Michaela (outgoing Treasurer, incoming President-elect) and Jackie (outgoing Past President, incoming Secretary) as secondary signatories on the SESLOC accounts.

Yea: JH RP DK JKM SW Nay: Abstain: MR
Approved: 5-0-1 (unanimous).

- Vote to designate Jamie as signatory for our endowment account held by Franklin Templeton

Motion (by Jamie; second by Michaela): To remove Stephanie Herbert (former Treasurer) as signatory on the Franklin Templeton account and replace her with Jamie Miller (incoming Treasurer) with independent signatory authority.

Yea: JH RP DK JKM SW Nay: Abstain: MR
Approved: 5-0-1 (unanimous).

- Vote to transfer signatory authority to Jamie for the PayPal account

Motion (by Jamie; second by Michaela): To remove Stephanie Herbert (former Treasurer) as signatory on the PayPal account, and replace her with Jamie Miller (incoming Treasurer) with independent signatory authority.

Yea: JH RP DK JKM SW Nay: Abstain: MR
Approved: 5-0-1 (unanimous).

ACTION: Michaela will facilitate the logistics of these transfers with the account institutions. Jamie, Michaela and Jackie will need to sign paperwork at SESLOC, which requires an appointment. Michaela will transfer email accounts and other logistics to Jamie.

- Are articles of incorporation & other pertinent docs on Google drive

ACTION: Michaela will inform Jamie the Google Drive location of these documents and notify the other officers as necessary.

Downloaded and Printed 3/1/23 2:30pm

Jackie Hancock
CCCC TWS Secretary

Date

28 Jan 2023 - AGENDA

California Central Coast Chapter Board Meeting

Jan 28, 2023

11:00 am–end

Join Zoom Meeting

<https://us02web.zoom.us/j/88223400613?pwd=V1FHb21QZHV4Vi9DQUdYQTJPOEkydz09>

Meeting ID: 882 2340 0613

Passcode: 320386

Attending:

Elected: Shawn Wagoner, President; Rachel Perpignani, President-elect; Jackie Hancock, Past President; David Kisner, Section Rep; Michaela Robbins, Treasurer; Jamie Miller, Secretary

Appointed: Kevin Cooper, Conservation Affairs Committee Chair; Billy Fletcher, Diversity Committee Chair; Andrea Dransfield, Media Manager; Nicole Gaudenti, Membership Manager

Incoming officers:

| Time | Item | Owner |
|------|--|-------|
| 7:00 | Open meeting, introductions | Shawn |
| 7:05 | Last meeting minutes—approve by vote <ul style="list-style-type: none"> ● Post to website | Jamie |
| 7:10 | President Update <ul style="list-style-type: none"> ● <i>Symposium, Symposium, Symposium</i> ● <i>Virtual Lecture Series– planning for Robert Cooper to give a talk in Santa Barbara in early December</i> ● <i>Run-down of PDC committee meeting and other events from Western Section and other chapters</i> <ul style="list-style-type: none"> ○ <i>Shawn will need to copy list to hear.</i> ● <i>Riverside meeting</i> <ul style="list-style-type: none"> ○ <i>Merch will be sold</i> <ul style="list-style-type: none"> ▪ <i>Shawn picking up Merch from Michaela</i> ○ <i>Discussion of payment strategies</i> <ul style="list-style-type: none"> ▪ <i>Paypal</i> ▪ <i>QR codes for Bonfire website</i> ● <i>Student chapters</i> <ul style="list-style-type: none"> ○ <i>Find out what students want</i> ○ <i>Cal Poly - send funding to Tim Bean</i> ○ <i>CSUMB - getting set up</i> | Shawn |

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| | <ul style="list-style-type: none"> ○ UCSB - need to find an advisor <ul style="list-style-type: none"> ▪ Hillary Young - on sabbatical ▪ Lisa Stratton - Jamie can chat with her next week ▪ Bruce Kendall - May be retiring ▪ Jamie or David can maybe give presentation ▪ UPDATE: They have an advisor. It is Bruce Kendall. Jamie will follow up with them. | |
| 7:30 | <p>Board and Appointed Positions Update</p> <ul style="list-style-type: none"> ● Membership update <ul style="list-style-type: none"> ○ 373 members ○ Shawn reaching out to Nicole ● Media Update <ul style="list-style-type: none"> ○ Website updates first week of Feb ○ Instagram account: cccc_tws ● Professional Development Committee Update <ul style="list-style-type: none"> ○ Shawn already gave update ○ Shawn can keep rolling on attending meetings ○ Need chair - Andrew Dennhardt ● Conservation Affairs Committee <ul style="list-style-type: none"> ○ Need to coordinate with Kevin ● Diversity Committee Update <ul style="list-style-type: none"> ○ Need new chair ● Chapter Rep Update <ul style="list-style-type: none"> ○ Western Section clarifications ○ Riverside meeting <ul style="list-style-type: none"> ▪ Half table ▪ 15 chairs for Chapter meeting Thurs night ▪ Zoom Thurs night ▪ Need info for volunteer opportunities ● Secretary Update <ul style="list-style-type: none"> ○ Jamie will investigate endowment history <ul style="list-style-type: none"> ▪ In treasurer account or paper files that Micheala has <ul style="list-style-type: none"> ● Steph might have other things ▪ Investment history ▪ Student support ○ Email past players for Steering Committee guidance <ul style="list-style-type: none"> ▪ Kevin Cooper ▪ Rhys ▪ Cynthia ▪ Dave Hacker - email first ○ Create documentation on intended usage | All |

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| | <ul style="list-style-type: none"> ○ By-laws change ○ Need 2/3 vote by members to do anything with money ● Treasurer Update <ul style="list-style-type: none"> ○ https://docs.google.com/spreadsheets/d/1zbQyai8yBYX1vp7JcW1TDOGU8xv99ekVZulqiHRV2_4/edit?usp=sharing <ul style="list-style-type: none"> ▪ Budget voted on and approved ○ Student Chapter engagement <ul style="list-style-type: none"> ▪ Cal Poly - Jackie and Michaela (Jamie as needed) ▪ UCSB - Jamie, Andrea, David ▪ CSUMB - Shawn and Perp ○ National 2023 <ul style="list-style-type: none"> ▪ Louisville, Kentucky, Nov. 5 – 9, 2023 ● President-Elect Update ● Past-President Update | |
| 7:50 | 2022 Events/Priorities— <ul style="list-style-type: none"> ● Virtual Lecture Series ● <i>No October or November Lecture</i> ● <i>Early December – Robert Cooper at Night Lizard in Santa Barbara presenting about Santa Barbara CTS research.</i> ● <i>Options: Thu Dec 1, Sat Dec 3, Thu Dec 8</i> ● <i>Jamie in talks with Tim Bean for Jan/Feb in SLO.</i> ● Annual Symposium – Continue planning. <ul style="list-style-type: none"> ○ <i>How did it go?</i> ○ <i>Any lessons learned?</i> ● Informal small group events—<i>None scheduled now, maybe Mount Madonna in Dec/Jan</i> ● Tracking/Nature field day—<i>On hold until late Fall/Winter</i> | All |
| 8:50 | Next board meeting—December 6, 7pm. | All |
| 9:00 | Adjourn | Shawn |

6 December 2022 - AGENDA

California Central Coast Chapter Board Meeting

December 6, 2022

7:00 pm–9:00 pm

Join Zoom Meeting

<https://us02web.zoom.us/j/88223400613?pwd=V1FHb21QZHV4Vi9DQUdYQTJPOEkydz09>

Meeting ID: 882 2340 0613

Passcode: 320386

Elected: Shawn Wagoner, President; Rachel Perpignani, President-elect; Jackie Hancock, Past President; David Kisner, Section Rep; Michaela Robbins, Treasurer; Jamie Miller, Secretary

Appointed: Kevin Cooper, Conservation Affairs Committee Chair; Billy Fletcher, Diversity Committee Chair; Andrea Dransfield, Media Manager; Nicole Gaudenti, Membership Manager

Incoming officers:

| Time | Item | Owner |
|------|--|-------|
| 7:00 | Open meeting, introductions | Shawn |
| 7:05 | Last meeting minutes—approve by vote <ul style="list-style-type: none"> ● Post to website | Jamie |
| 7:10 | President Update <ul style="list-style-type: none"> ● Going to Riverside meeting ● <i>Virtual Lecture Series– Sending out blasts to subscribers advertising the bird walk and lecture series.</i> ● <i>Managing EventBrite for both events</i> ● <i>Sponsoring 1-2 Cal Poly students to attend the Western Monarch Summit, Jan 20-23, 2023? CCCC can cover \$150/student and student to pay the rest.</i> <ul style="list-style-type: none"> ○ <i>Early bird rate, split cost, Shawn will find out more tomorrow</i> ○ <i>How soon?</i> ○ <i>How much money has Cal Poly used of 2022 funds? And on what?</i> ○ <i>Same story for Riverside mtg attendance</i> | Shawn |
| 7:30 | Board and Appointed Positions Update <ul style="list-style-type: none"> ● Membership update <ul style="list-style-type: none"> ○ Updated on drive and MailChimp ● Media Update <ul style="list-style-type: none"> ○ Pause on website updates, as of Nov 18 ○ First redesign since 2014 ○ Relaunch January 2023 | All |

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| | <ul style="list-style-type: none"> ○ FB posts ○ Jamie will send Spokane Quiz Bowl pics/info for post ● Professional Development Committee Update - no update ● Conservation Affairs Committee - no update ● Diversity Committee Update - no update ● Chapter Rep Update <ul style="list-style-type: none"> ○ Riverside meeting, signed up ○ 3-4 nights of hotel covered ○ What do we need to contribute? ○ Joel Sartore was approved as invited speaker ● Secretary Update <ul style="list-style-type: none"> ○ Jamie will order shirts after Dec 15 ○ Spokane Meeting- will post notes to Drive ○ Start calendar of 2023 events, start assigning dates <ul style="list-style-type: none"> ▪ Google Sheet with officer assignments ● Treasurer Update <ul style="list-style-type: none"> ○ In person meeting in January? <ul style="list-style-type: none"> ▪ Think about Jan 27-29 ○ Will send budget report ○ Send in reimbursement requests ● President-Elect Update <ul style="list-style-type: none"> ○ Going to Riverside meeting ● Past-President Update - no update | |
| 7:50 | <p>2022 Events/Priorities—</p> <ul style="list-style-type: none"> ● Virtual Lecture Series ● <i>Robert Cooper at Night Lizard in Santa Barbara presented about Santa Barbara CTS research on Dec 3. How'd it go? Give Robert a Shirt? - yes. Which one?</i> <ul style="list-style-type: none"> ○ <i>About 30 ppl</i> ○ <i>Good, uplifting talk</i> ○ <i>Local CTS training in future?</i> ○ <i>Permit workshop in future?</i> ● <i>Jamie in talks with Tim Bean for Jan/Feb in SLO. Update?</i> <ul style="list-style-type: none"> ○ <i>Will work on this after Dec 15, aim for Jan 27-29</i> ○ <i>Saturday 1pm seemed to work ok</i> ○ <i>Need TV for projection</i> ○ <i>Find new venue in SLO</i> ● Small group events—<i>Winter bird walk at Lake Los Carneros in Goleta, led by David Kisner and Peter Gaede. No other events scheduled now.</i> <ul style="list-style-type: none"> ○ <i>About 25 ppl</i> ○ <i>Peter and Johanna helped</i> ○ <i>Summer tanager, Bullock's oriole, merlin, cackling goose</i> | All |

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| | <ul style="list-style-type: none"> ○ <i>Range of skill levels</i> ○ <i>65 species total</i> <ul style="list-style-type: none"> ● Tracking/Nature field day—<i>On hold, do this in February or March?</i> | |
| 8:50 | Next board meeting—January 3, 7pm. Shawn will be on vacation - <i>Shawn will text about rescheduling</i> | All |
| 9:00 | Adjourn | Shawn |

1 November 2022 - AGENDA

California Central Coast Chapter Board Meeting

November 1, 2022

7:00 pm–9:00 pm

Join Zoom Meeting

<https://us02web.zoom.us/j/88223400613?pwd=V1FHb21QZHV4Vi9DQUdYQTJPOEkydz09>

Meeting ID: 882 2340 0613

Passcode: 320386

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| 7:05 | Last meeting minutes—approve by vote <ul style="list-style-type: none">• Post to website | Jamie |
| 7:10 | President Update <ul style="list-style-type: none">• <i>Symposium, Symposium, Symposium</i>• <i>Virtual Lecture Series— planning for Robert Cooper to give a talk in Santa Barbara in early December</i> | Shawn |
| 7:30 | Board and Appointed Positions Update <ul style="list-style-type: none">• Membership update<ul style="list-style-type: none">○ Need to make sure all attendees are now members• Media Update<ul style="list-style-type: none">○ Photos to Google Drive• Professional Development Committee Update<ul style="list-style-type: none">○ Need to schedule events as early as possible○ January have dates lined up○ SJ Chapter uses Whova, compatible with hybrid formats; chat space, live recordings<ul style="list-style-type: none">▪ Western Section already has it, could we piggy-back?▪ Cost?○ Student workshop at WS conference<ul style="list-style-type: none">▪ Need input from students• Conservation Affairs Committee - no update, attended symposium• Diversity Committee Update - no update, attended Happy Hour | All |

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| | <ul style="list-style-type: none"> ● Chapter Rep Update <ul style="list-style-type: none"> ○ \$25k keynote speaker, Joel Sartore <ul style="list-style-type: none"> ▪ What is normally paid? ▪ Will it reflect in price of conference? ○ Travel grants for Hawaii students ○ Vernal pool workshop ○ Feb 6/7 Riverside - WS will cover travel, room/board <ul style="list-style-type: none"> ▪ David going early ▪ Shawn and Perp attending ▪ No Jamie - out of country? Maybe zoom. ▪ Feb 7 board meeting ● Secretary Update <ul style="list-style-type: none"> ○ Symposium ○ Lecture Series ○ Spokane ○ Bonfire t-shirts <ul style="list-style-type: none"> ▪ Follow up on Sara Snyder's shirts ▪ Send me emails if anyone else! ● Treasurer Update ● President-Elect Update <ul style="list-style-type: none"> ○ Instagram account setup with Andrea <ul style="list-style-type: none"> ▪ Hit the 20-30yr demographic ○ Keep/use the thank you cards ● Past-President Update <ul style="list-style-type: none"> ○ No updates | |
| 7:50 | <p>2022 Events/Priorities—</p> <ul style="list-style-type: none"> ● Virtual Lecture Series ● <i>No October or November Lecture</i> ● <i>Early December – Robert Cooper at Night Lizard in Santa Barbara presenting about Santa Barbara CTS research.</i> <ul style="list-style-type: none"> ○ <i>Options: Thu Dec 1, Sat Dec 3, Thu Dec 8</i> ○ <i>Need to advertise</i> ○ <i>Could easily get 20+ attendees</i> ● <i>Jamie in talks with Tim Bean for Jan/Feb in SLO.</i> <ul style="list-style-type: none"> ○ <i>Will be planned after Dec 15</i> ○ <i>Any time in Jan (check 13/14 or 20/21)</i> ● <i>Field trip before? David lead Lake Carneros bird thing</i> <ul style="list-style-type: none"> ○ <i>Combine with lecture series and can be informal group outing</i> ○ <i>North Campus Open Space, Cheadle Center</i> ● <i>UCSB students</i> <ul style="list-style-type: none"> ○ <i>Adam Lambert - terrestrial folks are gone</i> ○ <i>Hillary Young - Wildlife lab</i> | All |

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| | <ul style="list-style-type: none"> ● Annual Symposium <ul style="list-style-type: none"> ○ <i>How did it go?</i> <ul style="list-style-type: none"> ▪ <i>Seemed to go well! All positive feedback so far.</i> ○ <i>Any lessons learned?</i> <ul style="list-style-type: none"> ▪ <i>Vegan/vegetarian food table needed</i> ▪ <i>Need more room</i> ▪ <i>Barn \$3400, Milking Parlor ~\$600</i> <ul style="list-style-type: none"> ● <i>Start fundraising early</i> ○ <i>Voting/Questionnaire</i> <ul style="list-style-type: none"> ▪ <i>Ppl seem to be responding ok</i> ▪ <i>Need to resend after membership updated</i> ● Informal small group events—<i>None scheduled now, maybe Mount Madonna in Dec/Jan</i> <ul style="list-style-type: none"> ○ <i>Combine with lecture series on Dec 3</i> ○ <i>Year-end Christmas counts</i> <ul style="list-style-type: none"> ▪ <i>Dec 31 in SB</i> ● Tracking/Nature field day—<i>On hold until late Fall/Winter</i> | |
| 8:50 | Next board meeting—December 6, 7pm. | All |
| 9:00 | Adjourn | Shaw n |

11 October 2022 - AGENDA

California Central Coast Chapter Board Meeting

October 11, 2022

7:00 pm–9:00 pm

Join Zoom Meeting

<https://us02web.zoom.us/j/88223400613?pwd=V1FHb21QZHV4Vi9DQUdYQTJPOEkydz09>

Meeting ID: 882 2340 0613

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Incoming officers:

| Time | Item | Owner |
|------|--|-------|
| 7:00 | Open meeting, introductions | Shawn |
| 7:05 | Last meeting minutes—approve by vote <ul style="list-style-type: none"> ● Post to website | Jamie |
| 7:10 | President Update <ul style="list-style-type: none"> ● Virtual Lecture Series— <i>Natalie Johnston from PG Museum Monarch presented on monarch butterflies. 13 participants. No October Lecture Series.</i> <ul style="list-style-type: none"> ○ <i>Next in early December</i> ○ <i>SB Zoo programs (condors, foxes); Andrea can contact</i> ○ <i>Line up early Nov so can advertise early enough</i> ● <i>SoCal Chapter, pledge to Recovering America's Wildlife Act</i> ● <i>All other updates related to Symposium Planning.</i> <ul style="list-style-type: none"> ○ <i>Mailchimp emails</i> | Shawn |
| 7:30 | Board and Appointed Positions Update <ul style="list-style-type: none"> ● Membership update <ul style="list-style-type: none"> ○ <i>Uploaded October roster to Mailchimp and drive</i> ○ <i>Member email discrepancy tracking</i> ● Media Update <ul style="list-style-type: none"> ○ <i>Need to do website update</i> <ul style="list-style-type: none"> ▪ <i>Minutes, events, student job board</i> ○ <i>FB posts daily; symposium pinned</i> ○ <i>Need to check in on Wildlifer Award trophies</i> ● Professional Development Committee Update <ul style="list-style-type: none"> ○ <i>Sept mtg: code of ethics for instructors for workshop personnel; no less than 3 ppl working a workshop</i> | All |

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| | <ul style="list-style-type: none"> ○ Call for papers - due Oct 28 ○ Burrowing Owl pre-symposium ○ Workshops next year <ul style="list-style-type: none"> ▪ Brachiopod Sac area or Central Coast ▪ Yosemite toad ▪ Interest based negotiation ▪ Bumble bee ▪ Drones in Hawaii ▪ Skulls ▪ Small mammal workshop locally ▪ Lock in our workshops early in the year ● Conservation Affairs Committee <ul style="list-style-type: none"> ○ Recovering America's Wildlife Act ○ Will find out about regional activities ● Diversity Committee Update - no update ● Chapter Rep Update <ul style="list-style-type: none"> ○ Spokane - unable to attend ● Secretary Update <ul style="list-style-type: none"> ○ Jamie attending Spokane ○ All symposium all the time ● Treasurer Update ● President-Elect Update <ul style="list-style-type: none"> ○ Lecture series photos are on the Google drive ○ Same for kit fox workshop ● Past-President Update <ul style="list-style-type: none"> ○ All kit fox all the time | |
| 7:50 | <p>2022 Events/Priorities—</p> <ul style="list-style-type: none"> ● Virtual Lecture Series ● <i>No November Lecture</i> ● <i>December Lecture planning</i> <ul style="list-style-type: none"> ○ <i>aim for 1st week of December 5-9</i> ● SJKF— <ul style="list-style-type: none"> ○ <i>How did it go?</i> ○ <i>Any lessons learned?</i> ○ <i>Well received</i> ○ <i>CDFW handled lectures/field</i> ○ <i>This year we did catering</i> <ul style="list-style-type: none"> ▪ <i>Michaela cooked and froze everything</i> ▪ <i>Jackie and Perp thawed and heated it all up</i> ○ <i>Brian Cypher preferred our food!</i> ○ <i>No lottery - a lot of wasted time</i> <ul style="list-style-type: none"> ▪ <i>Joined waitlist and no interest in joining workshop</i> ▪ <i>Let them battle it out in 3 minutes</i> | All |

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| | <ul style="list-style-type: none"> ○ <i>Under-represented biologist (2 spots)</i> <ul style="list-style-type: none"> ▪ <i>Let everyone in, cut the budget</i> ▪ <i>Employed by big corporations</i> ▪ <i>Perhaps specify non-reimbursed only in future</i> ▪ <i>Present as funding-dependent; hardship criteria</i> ▪ <i>Share/upload presentations</i> ○ <i>One person was repeat attendee</i> ○ <i>SJ Chapter hold second workshop? Coordinate efforts? CDFW volunteers; Brian Cypher planning to relocate. Most attendees were out of area.</i> ○ <i>Workshop limited by vehicles spotlighting</i> <ul style="list-style-type: none"> ● Annual Symposium – Continue planning. <ul style="list-style-type: none"> ○ <i>In-person in SLO at Octagon Barn</i> ○ <i>October 28</i> ○ <i>Registration Open</i> ● Informal small group events—<i>None scheduled now</i> ● Tracking/Nature field day—<i>On hold until the Fall.</i> | |
| 8:50 | Next board meeting—November 1, 7pm. | All |
| 9:00 | Adjourn | Shawn |

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September 6, 2022

7:00 pm–9:00 pm

Join Zoom Meeting

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| 7:10 | President Update <ul style="list-style-type: none"> • Virtual Lecture Series— <i>The board presented on their bird research, it went great! Everyone but Andrea and Billy attended (sad face). Next lecture series: Monarch butterflies with Natalie Johnston from PG Museum. September 29 at 6pm No October Lecture Series. Andrea posted on FB today.</i> • TWS-West Summer Board Meeting – August 26-28, 2022 at the wonderful Sagehen Field Station in Truckee, CA. Shawn attended. Lots of chat about big Western Section symposium in February. TBD whether hybrid format. Shawn met Tyler from SLO student chapter wildlife club - he will connect to see if they can be part of our symposium. We're not on TWS West server - our website will soon move over. | Shawn |
| 7:30 | Board and Appointed Positions Update <ul style="list-style-type: none"> • Membership update Nicole will update tomorrow • Media Update Andrea posted next lecture series on FB. Edited symposium to reflect new date and location on FB. Submitted website updates (student jobs, events, meeting minutes, workshops). • Professional Development Committee Update Western Section is planning a big trip workshop (maybe abroad). May | All |

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| | <p><i>be looking to bring on additional folks to help manage workshops.</i></p> <ul style="list-style-type: none"> ● Conservation Affairs Committee ● Diversity Committee Update ● Chapter Rep Update <i>Shawn went to meeting.</i> ● Secretary Update ● Treasurer Update ● President-Elect Update <i>All can upload photos from our 2022 lecture series events to the drive.</i> <i>CaCentralCoastChapterTWS>Events>Lecture Series>2022>Photos</i> ● Past-President Update | |
| 7:50 | <p>2022 Events/Priorities—</p> <ul style="list-style-type: none"> ● Virtual Lecture Series – <i>September 29, Natalie Johnston to talk about Monarch Butterflies. 6-9pm at Carmel Craft in Carmel.</i> ● <i>No October Lecture</i> ● <i>Next lecture will be in Santa Barbara in December. First week or 2 of the month. Can think about speakers/topics - Andrea could reach out to her network in SB.</i> ● <i>Back in SLO in Jan.</i> ● SJKF—<i>Jackie got updates from David Hacker</i> <ul style="list-style-type: none"> ○ <i>New date October 4-7</i> ○ <i>Save the Dates will be sent this week to Members</i> <ul style="list-style-type: none"> ▪ <i>Make sure any announcements say “Co-sponsored by CDFW”</i> ○ <i>Registration will be a lottery system for Members - how to set up? Dave would like to hold a certain number of spots for USFWS agency biologists.</i> ○ <i>Need to connect with San Joaquin Chapter for attendance. We can decide whether to hold spots for them in the lottery.</i> ○ <i>Under-represented Biologists for reduced fee?</i> <ul style="list-style-type: none"> ▪ <i>Dave says totally up to us</i> ▪ <i>Could sponsor 1 or 2 student spot(s)?</i> ○ <i>Helpers?</i> <ul style="list-style-type: none"> ▪ <i>In past, 6 guides in addition to the 24 participants</i> ○ <i>Workshop Committee? Meet twice a week?</i> ○ <i>Jackie: Need to budget out food with Tiffany and Mikaela. Big open end factor with determining price. Can do burgers or pasta salad for dinner?</i> ○ <i>Dave wants to find an agency person to talk about regulations. Budgeting: Need 6 more Ryobi spotlights.</i> | All |

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| | <ul style="list-style-type: none"> ○ <i>Facilities and lodging fee = \$50/person/night towards ranch foundation</i> ○ <i>Someone from board needs to be there - Perp plans to attend, can be point person.</i> ○ <i>Someone from the board can take on waters and drinks with ice and coolers</i> ○ <i>Wifi at house - reserved for people helping out who may need to work or other essential access.</i> ○ <i>San Joaquin chapter holding their own SJKF workshop to increase capacity? Should extend notice to them to apply for the lottery.</i> ○ <i>Kitchen at ranch is set up for cooking and stocked with equipment, cutlery, plates, etc. Need to figure out how cleaning would work - Dave has hired someone to do all cooking and cleaning in past, that streamlined everything.</i> ○ FOOD: 2019 budget was \$6,600. 4 days, 3 nights. Can find a volunteer to help with food in exchange for free workshop admittance? ○ <i>Lodging: Lots of bunk space but people can bring tents if they don't want to share a room.</i> ○ <i>Save the Date should go out tonight</i> ○ <i>Eventbrite needs to be updated. With lottery should be waitlist. Waitlist registration day can be Monday Sept 12. Must have a current membership by what date? Can hold lottery Wednesday Sept 14th then they have until Friday Sept 16 to actually register.</i> ○ <i>Promo codes?</i> ○ <i>Set wait list at 50? Can be changed once Eventbrite is published?</i> ○ <i>Disadvantaged spot. They self-identify.</i> <ul style="list-style-type: none"> ● <i>Annual Symposium – Continue planning.</i> <ul style="list-style-type: none"> ○ <i>In-person in SLO at Octagon Barn</i> ○ <i>Plan B – Virtual</i> ○ <i>Reach out to potential presenter</i> ○ <i>Start developing speaker list.</i> ○ <i>Haute Skillet as catering?</i> ○ <i>Committee meets every Wednesday at 5pm</i> ● <i>Informal small group events—None scheduled now</i> ● <i>Tracking/Nature field day—On hold until the Fall.</i> | |
| 8:50 | Next board meeting—October 4, 7pm. | All |
| 9:00 | Adjourn | Shawn |

2 Aug 2022 - AGENDA

California Central Coast Chapter Board Meeting

August 2, 2022

7:00 pm–9:00 pm

Join Zoom Meeting

<https://us02web.zoom.us/j/88223400613?pwd=V1FHb21QZHV4Vi9DQUdYQTJPOEkydz09>

Meeting ID: 882 2340 0613

Passcode: 320386

Elected: Shawn Wagoner, President; Rachel Perpignani, President-elect; Jackie Hancock, Past President; David Kisner, Section Rep; Michaela Robbins, Treasurer; Jamie Miller, Secretary

Appointed: Kevin Cooper, Conservation Affairs Committee Chair; Billy Fletcher, Diversity Committee Chair; Andrea Dransfield, Media Manager; Nicole Gaudenti, Membership Manager

Incoming officers:

| Time | Item | Owner |
|------|---|-------|
| 7:00 | Open meeting, introductions | Shawn |
| 7:05 | Last meeting minutes—approve by vote <ul style="list-style-type: none"> ● Post to website | Jamie |
| 7:10 | President Update <ul style="list-style-type: none"> ● Virtual Lecture Series— <i>Hosted Dr Lindsey Peavey Reeves from NOAA about Monitoring Soundscape in U.S. Marine Sanctuaries. Shawn, Jamie, Andrea and Nicole attended. Also looking to confirm CCCC board members for August 19 or 20 in SLO. - It was great!</i> <ul style="list-style-type: none"> ○ <i>Emails may not be getting to everyone.</i> ○ <i>Push for membership updates (from members themselves) so people get emails.</i> ● Board Reports – <i>Developed and submitted the board report to Melinda Dorin Bradbury, TWS-West Secretary -Thanks Shawn!</i> ● TWS-West Summer Board Meeting – <i>August 26-28, 2022 at the wonderful Sagehen Field Station in Truckee, CA. Shawn will be attending.</i> ● 8th Annual California Coastal Wildlife Disturbance Symposium – Zoom <ul style="list-style-type: none"> ○ https://www.seaottersavvy.org/symposiums/8th-annual-central-california-coastal-wildlife-disturbance-symposium ○ <i>Thursday, November 3, 2022: 8:30 AM - 3:30 PM</i> ○ <i>Friday, November 4, 2022: 9:00 AM - 12:30 PM</i> | Shawn |
| 7:30 | Board and Appointed Positions Update <ul style="list-style-type: none"> ● Membership update <ul style="list-style-type: none"> ○ <i>Updated as of today</i> ○ <i>Revamping student/professional members</i> | All |

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| | <ul style="list-style-type: none"> ○ Reorganizing is happening! ● Media Update <ul style="list-style-type: none"> ○ Website updates getting updated today ○ Events/Workshops, meeting minutes, jobs ○ Bad Bird Photos! Posted to FB ● Professional Development Committee Update <ul style="list-style-type: none"> ○ Prior workshops ○ 2023 events ○ Arroyo Toad ○ Coastal gnatcatcher ○ SJV tracking with Jim Lowery ○ Bay Area - Butterfly Symposium, scent dog ○ Nevada - R workshop ○ SJV Chapter - kit fox workshop, complimentary to ours; coordinate with Dave Hacker ○ Code of Conduct for Instructors - open to suggestions <ul style="list-style-type: none"> ▪ Under-represented biologists discount - make WS-wide option ● Conservation Affairs Committee - no update ● Diversity Committee Update - no update ● Chapter Rep Update <ul style="list-style-type: none"> ○ Truckee - unable to attend ○ Spokane - maybe, interested, but TBD ● Secretary Update <ul style="list-style-type: none"> ○ Attending Spokane ○ T-shirts: Jamie needs info <ul style="list-style-type: none"> ▪ Lindsey Peavey Reeves ▪ Sandy Hedrick - t-shirt (large) ▪ Dave Compton - t-shirt (xl) ▪ Jack ▪ Email JKM info, will email all after mtg ● Treasurer Update - no updates yet ● President-Elect Update <ul style="list-style-type: none"> ○ Added VLS Google Doc notes ○ Interested in Disturbance Symposium ● Past-President Update <ul style="list-style-type: none"> ○ Aug 19/20 will be out of town | |
| 7:50 | 2022 Events/Priorities— <ul style="list-style-type: none"> ● Virtual Lecture Series – CCCC Board members for <i>August 19 (Friday) or 20 (Saturday) in SLO to present on banding operations. 10-15 talk. (26th is Truckee)</i> <ul style="list-style-type: none"> ○ David – LBVI banding? (20th better) ○ Jackie – FHL MAPS? (19th) ○ Shawn – Fort Ord NM MAPS (either) | All |

- Jamie - VSFB snowy plovers (19th only, not avail 20th)
- Perp – Fort Ord Reserve banding (19th only)
- Venue – Petra, Oak and Otter, Central Coast Brewing? -
Nicole emailed Petra and CCB
 - September is also an option if Aug no- go
 - Perhaps earlier start for venue if needed (5-6pm start, 2 hour event)

September VLS in Monterey, probably at Carmel Craft again.
Options: Kriss Neuman from Point Blue for SNPL -**Jamie can contact if needed**

Rachel Anderson, CRLF on Santa Lucia Preserve - **Shawn likely has contact**

Xerces for Monarchs? -**Jackie has meeting with Monarch Regional Alliance**

Or shift Banding Board to Monterey in Sept

- SJKF—Jackie got updates from David Hacker
 - **Tentative November 7-10** but might shift dates due to TWS Conference conflict.
 - **Confirmed: 4 days middle week**
 - Once finalized will send Save the Dates
 - **Send push to update membership with this**
 - Registration will be a lottery system
 - **Members only**
 - Need to connect with San Joaquin Chapter for attendance
 - **percentage of spots held for their members**
 - **SJV Chapter Pres Rainey Davis**
 - Under-represented Biologists for reduced fee?
 - Helpers? - Board (Perp, Andrea, maybe Nicole, maybe Jamie), Jackie will check to see how many they need/allow, Jamie has 2 potential contacts but mid-week 4 days could change things
 - Workshop Committee? **Meet once every 2 weeks?**
- Annual Symposium – Start planning in July.
 - In-person in SLO or Monterey
 - SLO= Vets Hall? - Nov/Dec Sundays only, take your pick; Next available Sat is January. No weekdays available due to COVID testing. \$700. Generous cancellation policy. **Jamie can reserve it tomorrow - as soon as confirm catering.**
 - MRY= Palo Corona, PG Museum, CSUMB - Regional Park Discovery Center and other room; experience with conferences; PG \$1000
 - **-Pre-covid 150-200**

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| | <ul style="list-style-type: none"> -Check costs of Monterey venues -County sponsor - free venue -Can look into other options -SLO Botanical gardens - could be 75 ppl, website says 150 - Jamie is contacting -DONE <ul style="list-style-type: none"> - It's \$1625 or \$3200 depending on patio use or not. \$625 kitchen. \$375 AV rental <ul style="list-style-type: none"> - 20% non-profit discount, save \$325-640 -Elkhorn Slough - probably too small -Octagon Barn https://octagonbarn.org/book-your-event/ -Portola Plaza in Monterey - https://coopermolerabarns.com/corporate-events/ -sponsors -volunteers -Annie Gillespie - works for County, could get Vet's Hall free - Michaela will contact <ul style="list-style-type: none"> ○ Plan B – Virtual ○ Date range: Nov 18-19 OR Dec 2-3 (FYI Shawn cannot make Nov 18-19; neither can Jamie) <ul style="list-style-type: none"> ▪ Sunday Dec 4 ▪ Sunday Oct 30 - JKM checking with Vet's Hall and Haute Skillet for this date <ul style="list-style-type: none"> ● SLO Botanical Garden available, but over 2x the price ▪ Sunday Oct 23 - Jamie not avail, but that's ok ▪ Sunday Oct 16 ○ Start developing speaker list. <ul style="list-style-type: none"> ▪ Can be selective ▪ We will need to be proactive ○ Think about catering options. <ul style="list-style-type: none"> ▪ Haute Skillet - pickup more flexible - Jamie can contact - DONE ○ Start a committee? - start regular meetings, earlier in the day (1:00/1:30, weekends better for Michaela; others have field work mid day) 4:00pm, Weds 8/10 next mtg <ul style="list-style-type: none"> ● Informal small group events—None scheduled now, August often a very busy time. ● Tracking/Nature field day—On hold until the Fall. | |
| 8:50 | Next board meeting—September 6, 7pm. | All |
| 9:00 | Adjourn | Shawn |

5 July 2022 - AGENDA

California Central Coast Chapter Board Meeting

July 5, 2022

7:00 pm–9:00 pm

Join Zoom Meeting

<https://us02web.zoom.us/j/88223400613?pwd=V1FHb21QZHV4Vi9DQUdYQTJPOEkydz09>

Meeting ID: 882 2340 0613

Passcode: 320386

Elected: Shawn Wagoner, President; Rachel Perpignani, President-elect; Jackie Hancock, Past President; David Kisner, Section Rep; Michaela Robbins, Treasurer; Jamie Miller, Secretary

Appointed: Kevin Cooper, Conservation Affairs Committee Chair; Billy Fletcher, Diversity Committee Chair; Andrea Dransfield, Media Manager; Nicole Gaudenti, Membership Manager

Incoming officers:

| Time | Item | Owner |
|------|---|-------|
| 7:00 | Open meeting, introductions | Shawn |
| 7:05 | Last meeting minutes—approve by vote <ul style="list-style-type: none"> ● Post to website | Jamie |
| 7:10 | President Update <ul style="list-style-type: none"> ● Virtual Lecture Series— <i>Hosted Jack Barkowski from MLML for his presentation on cruise ship noise and effects on the MBNMS wildlife. Also trying to confirm Lindsey Peavey for a lecture on Sanctuary Soundscape Monitoring Project.</i> <ul style="list-style-type: none"> ○ <i>Last week of July? 25-29</i> ○ <i>2 Board, 14 non-members</i> ● Board Reports – <i>Due by August 1 to Ivan for the August Board Meeting. Do we have a template to use from last year?</i> <ul style="list-style-type: none"> ○ <i>Action item for Shawn</i> ● TWS-West Summer Board Meeting – <i>August 26-28, 2022 at the wonderful Sagehen Field Station in Truckee, CA. RSVP by July 24th. Chapter Rep to attend?</i> <ul style="list-style-type: none"> ○ <i>Email from Candace</i> ○ <i>Attendance TBD pending scheduling</i> ● New TWS National Staff Contact – <i>Mariah Breyers transitioned out of being our contact for TWS. Jennifer Murphy is now our contact.</i> | Shawn |
| 7:30 | Board and Appointed Positions Update <ul style="list-style-type: none"> ● Membership update <ul style="list-style-type: none"> ○ <i>Will update membership ASAP</i> ● Media Update | All |

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| | <ul style="list-style-type: none"> ○ July 2 website update; board agenda minutes, new student jobs, events/workshops ○ FB posts on point! ○ Bad Bird Photos! ● Professional Development Committee Update <ul style="list-style-type: none"> ○ No meeting this month ● Conservation Affairs Committee - no updates ● Diversity Committee Update - no updates ● Chapter Rep Update <ul style="list-style-type: none"> ○ Fill out RSVP form for Retreat as placeholder ○ Mid-year mingle, Sat July 16, 10am-5pm, in-person/Zoom; various activities <ul style="list-style-type: none"> ▪ Western Section Board planned it ▪ All of us TBD ▪ In person location (Oak and Otter Brewing) 4:00pm (Jamie and Nicole) ▪ Advertise on FB ○ Executive Board Report template <ul style="list-style-type: none"> ▪ We're doing more than what the template covers ● Secretary Update <ul style="list-style-type: none"> ○ Sandy Hedrick - t-shirt ○ Dave Compton - t-shirt ● Treasurer Update - no update ● President-Elect Update - no update ● Past-President Update - no update | |
| 7:50 | <p>2022 Events/Priorities—</p> <ul style="list-style-type: none"> ● Virtual Lecture Series – <i>Coordinating with Lindsey Peavy to confirm late July in-person lecture at Night Lizard in Santa Barbara. - waiting for date confirmation from Lindsey</i> ● <i>August ideas for SLO? Still consider board members presenting on their banding operations? Last week in August, could do a weekend evening (Friday or Saturday)</i> <ul style="list-style-type: none"> ○ <i>David – LBVI banding?</i> ○ <i>Jackie – FHL MAPS?</i> ○ <i>Shawn – Fort Ord NM MAPS?</i> ○ <i>Perp – Fort Ord Reserve banding?</i> ○ <i>Jamie - VSFB snowy plovers</i> ○ <i>August - Petra, Oak and Otter, Central Coast Brewing; SLO Public Market is \$300; Jamie and Nicole will contact places</i> ○ <i>5-10min rapid-fire</i> ○ <i>Availability: Doodle Poll? Last 2 weeks August; Fri/Sat preferred; 19th Aug-ish; check your calendars!</i> | All |

- SJKF—*Any update from Sara or Dave Hacker? Next steps in workshop planning? Generally happens in mid-October.*
 - *Jackie talked to Sara*
 - *We run registration and write checks; Dave does the rest*
 - *Jackie will email Dave*
 - *Communicate with San Joaquin Chapter for attendance*
 - *Under-represented Biologists, reduced fee*
 - *Jamie has 2 helpers lined up: Jessica Copeland, Allison Lee*
- Virtual presentations lump into virtual lectures OR presentation.
 - *Live bird banding videos MAPS/Plovers—collect new/more videos in time.*
 - *Necropsy by Peregrine Wolf w/SB Zoo—keep for now*
 - *Amanda Preece nest boxes at Asilomar—virtual presentation or lecture? Keep as placeholder.*
- Annual Symposium – Start planning in July.
 - *Decide on full in-person vs hybrid?*
 - *No equipment for hybrid*
 - *At least have a Plan B - virtual*
 - *Check venues in Monterey County; Santa Margarita; confirm if Vet's Hall is still covid testing*
 - *Jamie will check SLO Vet's Hall*
 - *Big, side, kitchen, everything except courthouse*
 - *Shawn will check Monterey venues*
 - *Date range. Last year was Friday, November 19. (TWS National Conference is Nov 6-10).*
 - *Consider in December, check venue dates*
 - **Nov 18-19**
 - **Dec 2-3**
 - *Fridays - professionals*
 - *Saturdays - students*
 - *Lock down venue.*
 - *Start developing speaker list.*
 - *Will need to directly contact speakers; abstracts gets nothing*
 - **Shawn will start with this**
 - *Think about catering options.*
 - *Haute Skillet - might be booked*
 - *Think about others*

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| | <ul style="list-style-type: none"> ● Informal small group events—<i>None scheduled now, July often a very busy time.</i> ● Tracking/Nature field day—<i>On hold until the Fall.</i> <ul style="list-style-type: none"> ○ September or Dec/Jan ○ Pismo Preserve | |
| 8:50 | Next board meeting—August 2, 7pm. | All |
| 9:00 | Adjourn | Shawn |

7 June 2022 - AGENDA

California Central Coast Chapter Board Meeting

June 7, 2022

7:00 pm–9:00 pm

Join Zoom Meeting

<https://us02web.zoom.us/j/88223400613?pwd=V1FHb21QZHV4Vi9DQUdYQTJPOEkydz09>

Meeting ID: 882 2340 0613

Passcode: 320386

Elected: Shawn Wagoner, President; Rachel Perpignani, President-elect; Jackie Hancock, Past President; Dave Kisner, Section Rep; Michaela Robbins, Treasurer; Jamie Miller, Secretary

Appointed: Kevin Cooper, Conservation Affairs Committee Chair; Billy Fletcher, Diversity Committee Chair; Andrea Dransfield, Media Manager; Nicole Gaudenti, Membership Manager

Incoming officers:

| Time | Item | Owner |
|------|---|-------|
| 7:00 | Open meeting, introductions | Shawn |
| 7:05 | Last meeting minutes—approve by vote <ul style="list-style-type: none"> ● Post to website | Jamie |
| 7:10 | President Update <ul style="list-style-type: none"> ● Riparian Bird Workshop Planning – <i>Lots of planning and work on developing the workshop. Opened Registration to members and non-members. More below.</i> ● Spring Birdathon – <i>Sent trip info to subscribers and opened registration. More below.</i> ● Virtual Lecture Series– <i>No May event. Working with Andrea to confirm Lindsey Peavey-Reeves to confirm June date and details. More below.</i> ● CDFW Job Posting – <i>Received requests form Larry Bonner (Caltrans) and Dave Hacker (CDFW) to send a CDFW Job Posting to our Chapter. Sent the Mail blast on May 19.</i> ● Morro Bay Wind Energy Area EA– <i>Reviewed Kevin’s letter to Bureau of Ocean Energy Management. No comments.</i> | Shawn |
| 7:30 | Board and Appointed Positions Update <ul style="list-style-type: none"> ● Membership update <ul style="list-style-type: none"> ○ Updated 6/6 and on end of May ○ Nicole has master Excel sheet of membership ○ Uploaded to Google Drive ○ MailChimp discussion <ul style="list-style-type: none"> ▪ Andrea will reach out to Marketing person that uses MailChimp to see if she can help with spam issue | All |

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| | <ul style="list-style-type: none"> ● Media Update <ul style="list-style-type: none"> ○ Daily FB posts, events, etc. ○ Website overhauls <ul style="list-style-type: none"> ▪ May 7 - events, student job list ▪ May 26 - events/workshops, Bird-a-thon ○ Emails to Mariah on website changes ● Professional Development Committee Update <ul style="list-style-type: none"> ○ Conflict with meeting last month; no updates ● Conservation Affairs Committee <ul style="list-style-type: none"> ○ Morro Bay Wind energy letter sent - May 16 ● Diversity Committee Update <ul style="list-style-type: none"> ○ Equity code for bird workshop was a success ● Chapter Rep Update <ul style="list-style-type: none"> ○ Meet & Greet for women happened ○ No updates ● Secretary Update <ul style="list-style-type: none"> ○ All workshops all the time ● Treasurer Update <ul style="list-style-type: none"> ○ If need reimbursement, email scans of receipts ○ Specify check or PayPal ● President-Elect Update - no updates ● Past-President Update - no updates | |
| 7:50 | <p>2022 Events/Priorities—</p> <ul style="list-style-type: none"> ● Virtual Lecture Series – <i>Lindsey Peavey-Reeves originally scheduled for June 16, wanting to push back to June 23 or 30. Waiting to hear back from her about confirmation and will coordinate with Night Lizard.</i> <ul style="list-style-type: none"> ○ <i>Jack Barkowski(?) Cruise ship noise in Monterey Bay NMS, Monterey based</i> ○ <i>Carmel craft Brewery or London Bridge Pub</i> ○ <i>Last week of June</i> ○ <i>Lindsey for July at Night Lizard</i> ○ <i>Advertise ASAP</i> ○ <i>Eventbrite so can get headcount; easy access to info</i> ○ <i>New San Luis Obispo venue!</i> <ul style="list-style-type: none"> ▪ https://slopublicmarket.com/event-center ○ <i>Chapter buys a few pitchers for attendees at each locations</i> ○ <i>Peter Gaede may be good for in person lecture</i> ● Riparian birding— <i>Registration opened to members on May 26, non-members June 1. Pre-recorded lectures available on June 3. Live Zoom session occurred on June 6. Field Portion to take place June 10-12.</i> <i>22 signed up for the Online Lecture,</i> | All |

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| | <p><i>13 for the Field Portion (so far). Can send one more email with "space still available" to subscribers.</i></p> <ul style="list-style-type: none"> ● SJKF - START NOW <ul style="list-style-type: none"> ○ Lottery ○ Plan 2 months ahead ○ Registration open 1 month ahead ○ Talk to Dave Hacker in June ○ Jackie contacting Sara ○ Jamie has 2 helpers already (Allison and Jessica) ● Virtual presentations lump into virtual lectures OR presentation. - <i>move all of this to Virtual/Live Lecture Series</i> <ul style="list-style-type: none"> ○ Live bird banding videos MAPS/Plovers—<i>collect new/more videos in time.</i> <ul style="list-style-type: none"> ▪ <i>Can do this live in San Luis County</i> ▪ <i>Last week of August?</i> ▪ Banding Board ▪ <i>Easier coordination</i> ▪ <i>5-10 minute presentation each</i> ○ Necropsy by Peregrine Wolf w/SB Zoo—<i>keep for now</i> ○ Amanda Preece nest boxes at Asilomar—<i>virtual presentation or lecture? Keep as placeholder.</i> ● Informal small group events—<i>Chapter-wide Spring Birdathon on Sunday May 22.</i> <i>Goleta – 41 species</i> <i>Oso Flaco – 33 species</i> <i>Carmel River SB – Canceled due to family emergency</i> <i>We will get photos to Andrea</i> ● Tracking/Nature field day—<i>On hold until the Fall.</i> <ul style="list-style-type: none"> ○ September ● Annual Symposium - November <ul style="list-style-type: none"> ○ Start planning in July ● One Event per month | |
| 8:50 | Next board meeting—July 5, 7pm. | All |
| 9:00 | Adjourn | Shawn |

3 May 2022 - AGENDA

California Central Coast Chapter Board Meeting

May 3, 2022

7:00 pm–9:00 pm

Join Zoom Meeting

<https://us02web.zoom.us/j/88223400613?pwd=V1FHb21QZHV4Vi9DQUdYQTJPOEkydz09>

Meeting ID: 882 2340 0613

Passcode: 320386

Elected: Shawn Wagoner, President; Rachel Perpignani, President-elect; Jackie Hancock, Past President; Dave Kisner, Section Rep; Michaela Robbins, Treasurer; Jamie Miller, Secretary

Appointed: Kevin Cooper, Conservation Affairs Committee Chair; Billy Fletcher, Diversity Committee Chair; Andrea Dransfield, Media Manager; Nicole Gaudenti, Membership Manager

Incoming officers:

| Time | Item | Owner |
|------|---|-------|
| 7:00 | Open meeting, introductions | Shawn |
| 7:05 | Last meeting minutes—approve by vote <ul style="list-style-type: none"> ● Post to website | Jamie |
| 7:10 | President Update <ul style="list-style-type: none"> ● April Newsletter – <i>went out to the subscribers list. Included: April Virtual Lecture Series, Herp workshop details, Save the Date for Riparian Bird Workshop.</i> ● Riparian Bird Workshop Planning – <i>Met with David, Jamie and Perp to continue developing and planning the event. Sent an interest poll to subscribers. More details below.</i> <ul style="list-style-type: none"> ○ <i>Reg can open mid-late May</i> ○ <i>June 11-12</i> ● Herp Workshop Planning and Event – <i>Several meetings in April, opened registration to members first. Filled up quickly. More details below.</i> ● Virtual Lecture Series—<i>Hosted our second 2022 lecture about Mammal Tracking Principles with Jim Lowery, saw up to 30/31 participants.</i> ● TWS-Western 2023 Planning – <i>Attended the 2023 planning meeting with David (who led our CCCC involvement). Main topics included Hybrid/Virtual, diversity, program types, ideas for better connections/networking.</i> | Shawn |
| 7:30 | Board and Appointed Positions Update <ul style="list-style-type: none"> ● Membership update - <i>membership updated before workshop registration and Save the Date</i> ● Media Update | All |

- Mammal tracking workshop on YouTube w/ FB notice
- Recordings for Herp Workshop as private on YouTube channel for workshop attendees, limited time
- Website updates this weekend; last updated 4/3/22
- Bonfire still rolling
- Awesome FB posts
 - Contribute photos!
- Professional Development Committee Update
 - Arroyo toad workshop filled in 20 minutes
 - Herp workshops are popular
 - SJ Chapter used Whova App for Symposium; more functionality than Zoom
 - Botany Workshop went really well
 - Tricolored workshop coming up
 - Snakes of SoCal likely not happening
 - Drones on hold
 - Chapter resources
 - Liability policies - Jackie looking for where it's all stored
 - Event sponsorship
 - Instructors can't be alone with attendees
- Conservation Affairs Committee
 - WS - offshore wind energy comments
 - Potential leases off SLO county outside Marine Sanctuary; review impacts of examining potential for wind energy; not construction/operation; includes offshore bat migration
 - Due May 16
 - Kevin will send link to board
 - Can set up separate mtg to discuss
- Diversity Committee Update - no update
- Chapter Rep Update
 - Riverside - hybrid or in person? Leaning more in person; lessons learned on hybrid; scoping locations
 - Diversity discussion; WS possibly struggling with this
 - Aug 26-28 summer board meeting Truckee; David will try to attend
- Secretary Update - all workshops all the time
- Treasurer Update
 - Michaela sent numbers
 - Workshop expenses getting sorted
 - Insurance set for the year

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| | <ul style="list-style-type: none"> ○ Email to Mike Chappel at WS if need Proof of Insurance for event ○ Covered thru March 2023 ○ Tax form - prepping for Mariah ● President-Elect Update <ul style="list-style-type: none"> ○ all workshops all the time ○ Has photos to share ● Past-President Update <ul style="list-style-type: none"> ○ all workshops all the time | |
| 7:50 | <p>2022 Events/Priorities—<i>any in-person events must include COVID liability forms provided by The Society until further notice; insurance can be purchased per event as needed. Insurance due in March or April. \$200/year. - DONE; can remove liability forms</i></p> <ul style="list-style-type: none"> ● Virtual Lecture Series – <i>Jim Lowery gave a great presentation. Don't have anyone for May yet, thinking Lindsey Peavey-Reeves? May 23-27, 30-31.</i> <ul style="list-style-type: none"> ○ Andrea emailed Lindsey ○ In person? ○ Virtual - 30-40ppl ○ In person 50-70 ppl at Petra or Oak&Otter; Central Coast Brewing could accommodate more people; SLO Brew Rock has indoor facility ○ Alternate months virtual/in person ○ Alternate counties; Night Lizard in SB ○ Try for June/July/Aug in person ○ Advertise early; 3-4 weeks ideally ○ Eventbrite free tickets for link sharing ● Aquatic Herps – <i>It happened! Good numbers of CRLF adults and larvae, plus coast range newts.</i> <ul style="list-style-type: none"> ○ Went really well! Jackie will put thoughts in writing ○ Virtual lecture ○ In person field survey ○ Presenters disappointed in lectures. Very quiet audience. Good reason try push for in person. ○ Easy to tune in, but some couldn't make it. ○ Lunch was good. Small sandwiches, but delicious. Delivery had small snafu, but worked ok. ○ Everyone seemed to enjoy themselves. ○ Waiting on survey responses. ○ Carpool coordination - folks did what they wanted despite coordination. Consider renting vans in future. ○ Felt like a lot of people. 23 ppl total. ○ Only so many people from one organization. ○ Unable to buy more than 3 tix. ○ Refund policy needs to be clear. | All |

- Participants not quite as engaged since lecture was not in person.
- Cameras on for video lectures.
- Tracking field day—*Bart Kowalski, local Wildlife Biologist and tracker is open to hosting a tracking field day in the Fall on Fort Ord Reserve.*
 - Invite Lowery's - they offered to do in-person
 - Field Day on the Reserve, not necessarily a tracking day
- Riparian birding— *Sent a Riparian Birds Workshop Interest Poll, got 29 responses, data on drive. Went over results during Riparian Bird Workshop Meeting. Heavy focus Bird ID, songs/calls, nest searching/monitoring. Dates set for June 11-12. Peter Gaede and Jessica Griffiths still. Still a Hybrid approach like Herp workshop. Will meet again in the next couple of weeks for more planning. Registration can open mid-late May, interest is very high.*
 - 4 group leads, 6 students per teacher, ~30 ppl total
 - Lectures open to anyone; pre-recorded
 - Getting classroom is expensive; Ojai Girl Scout facility
 - Can make available after the fact
 - Signups put into raffle, all have equal chance so no advantage over others
 - Camping adds social aspect
 - Santa Paula City Hall - can rent for \$100
 - Diversity - underrepresented applicants 2-3 field spots, all get in to lecture
 - Lookup possibilities for livecasting
 - Focus on quality not quantity
 - In person lectures would add extra day, could be Fri/Sat afternoons
 - Meet next Weds May 11, 7:00pm
- SJKF—(placeholder) - June/July
- Virtual presentations lump into virtual lectures OR presentation.
 - Live bird banding videos MAPS/Plovers—*collect new/more videos in time.*
 - Monterey MAPS starts soon!
 - Fort HL MAPS started today!
 - Snowy plover chicks, will they exist this year?
 - Necropsy by Peregrine Wolf w/SB Zoo—*keep for now*
 - Amanda Preece nest boxes at Asilomar—*virtual presentation or lecture? Keep as placeholder.*
- Informal small group events—*Chapter-wide Spring Birdathon on Sunday May 22.*

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| | <p><i>Dave Compton: Goleta</i> <i>David Kisner: Oso Flaco (Nipomo for lunch, Cowgirl Cafe?)</i> <i>Shawn Wagoner: Carmel River SB. (Carmel for lunch)</i> <i>Recommend 9-11am, encourage everyone getting lunch afterwards and taking group photos. Will send out MailChimp and Eventbrite in the next week or two.</i></p> <ul style="list-style-type: none"> - Capped at 10 - Send coordinates/directions ● Others? - t-shirts to sell! | |
| 8:50 | Next board meeting—June 7, 7pm. | All |
| 9:00 | Adjourn | Shawn |

5 April 2022 - AGENDA

California Central Coast Chapter Board Meeting

April 5, 2022

7:00 pm–9:00 pm

Join Zoom Meeting

<https://us02web.zoom.us/j/88223400613?pwd=V1FHb21QZHV4Vi9DQUdYQTJPOEkydz09>

Meeting ID: 882 2340 0613

Passcode: 320386

Elected: Shawn Wagoner, President; Rachel Perpignani, President-elect; Jackie Hancock, Past President; Dave Kisner, Section Rep; Michaela Robbins, Treasurer; Jamie Miller, Secretary

Appointed: Kevin Cooper, Conservation Affairs Committee Chair; Billy Fletcher, Diversity Committee Chair; Andrea Dransfield, Media Manager; Nicole Gaudenti, Membership Manager

Incoming officers: Banjo the dog

| Time | Item | Owner |
|------|--|-------|
| 7:00 | Open meeting, introductions | Shawn |
| 7:05 | Last meeting minutes—approve by vote <ul style="list-style-type: none">• Post to website | Jamie |
| 7:10 | President Update <ul style="list-style-type: none">• March Newsletter – <i>went out to subscribers list. Included: March Virtual Lecture Series, Herp workshop Save the Date and the Events Poll.</i>• Events Poll – <i>6 replies, data on drive. Several mentions about bird banding and kit fox. Hybrid still probably best since our Chapter is so spread out. But only 6 replies so the sample size isn't great.</i>• Herp Workshop Planning – <i>several meetings, Save the Date went out, plus information on fees and membership discounts and general event structure. More details below.</i>• Riparian Bird Workshop Planning – <i>Met with Dave, Jamie and Perp to start developing and planning the event. More details below</i>• Virtual Lecture Series—<i>Hosted our first 2022 lecture about Conservation Genetics of BNLL with Mike Westphal. Did a great job filling in for Jim Lowery, saw up to 40 participants?</i><ul style="list-style-type: none">○ <i>It was great!</i>• TWS-Western Planning – <i>email about setting the Annual Meeting Planning Session date. Doodle with several options, I'll try to join if available so see what they are thinking for 2023. Date for meeting probably 4/18 or 4/20</i><ul style="list-style-type: none">○ <i>For Riverside Meeting</i>○ <i>Shawn will keep us updated on this</i> | Shawn |

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| | <ul style="list-style-type: none"> ● President house-keeping – <i>Got fully acquainted with MailChimp, not quite an expert yet but making progress. Will work with Jackie on Eventbrite for Riparian Bird Workshop next.</i> | |
| 7:30 | <p>Board and Appointed Positions Update</p> <ul style="list-style-type: none"> ● Membership update <ul style="list-style-type: none"> ○ April roster uploaded ○ Has list on non-renewals to contact ○ National TWS still has March ○ Can email Jim and Mary tomorrow, check if April is ok, if not, May if fine ● Media Update <ul style="list-style-type: none"> ○ Recent lecture posted to Youtube, posted to FB ○ Website updated; VLS, Meeting minutes, student jobs, events ○ Herp workshop info and reg details will be posted to all the things ● Professional Development Committee Update <ul style="list-style-type: none"> ○ Meeting tomorrow, Jackie is on it ● Conservation Affairs Committee <ul style="list-style-type: none"> ○ Kevin sent email about advocacy, poss for yellow-legged frogs ● Diversity Committee Update <ul style="list-style-type: none"> ○ Billy attending monthly National call ○ Monthly newsletter w/ seminar info ○ Check-ins from other diversity chairs; region-specific updates ● Chapter Rep Update - no updates ● Secretary Update <ul style="list-style-type: none"> ○ All workshops all the time ● Treasurer Update <ul style="list-style-type: none"> ○ Working on insurance for the year ○ Reimbursements sent out ○ Send receipts to Michaela if you need \$\$\$ ● President-Elect Update <ul style="list-style-type: none"> ○ All workshops all the time ○ Can attend herp workshop as helper ○ Perp might not be getting emails, will need to follow-up with membership/MailChimp ● Past-President Update <ul style="list-style-type: none"> ○ All workshops all the time | All |
| 7:50 | 2022 Events/Priorities— <i>any in-person events must include COVID liability forms provided by The Society until further notice; insurance</i> | All |

can be purchased per event as needed. Insurance due in March or April? \$200/year.

- Virtual Lecture Series – *Hoping Jim Lowery can present for April. Any other possibilities? Lindsey Peavey-Reeves?*
 - *Nicole will reach out to Jim and Mary*
 - *Lindsay Peevey-Reeves is April/May alternate*
- Aquatic Herps – *Date set for April 29-30, virtual session on 29, day+night session on 30. Save the Date sent out, plus info on registration fees, member discounts and general event structure. Discount codes and detailed schedule will be sent to members only on Wednesday, where registration will open.*
 - *Registration goes live Weds Apr 6*
 - *Shawn and Jackie will open reg tomorrow*
 - *Can set up email and schedule it or send at 9:00am*
 - *Codes are in EventBrite*
 - *Include schedule in email*
 - *No location data since private property*
 - *Reg closes Weds before, Jamie will need to order food Weds*
 - *16 total participants, wiggle room for agency folks*
 - *Juliette and Kirby don't need to register*
 - *Dave Hacker and co-worker also helping*
 - *Helper/Board/presenter code; can manually enter*
 - *Stipulate in email that lecture portion is mandatory for field portion*
 - *Certificate given out at the end for credit*
 - *Michaela called 3Ink, but hasn't heard back yet*
 - *Think about starting later so don't need to provide breakfast*
 - *Change start time to 10:00*
 - *Habitat assessment*
 - *May need to print forms/packets*
 - *Jackie updating eventbrite with changes*
- Tracking field day—*Probably secure for later the year?*
 - *Hold off for now*
- Riparian birding—*early planning, Dave, Jamie, Perp and Shawn leading. Dates set for June 11-12. Peter Gaede on board (and Jessica Griffiths?). Hybrid approach like Herp workshop. Let's meet soon (4/6 or 4/13) for updates.*
 - *Reg open mid-May*
 - *Planning mtg next week, Weds Apr 13*
- SJKF—(placeholder)
 - *There is interest*
 - *Connect with Sara in a couple months*
- Virtual presentations lump into virtual lectures OR presentation.

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| | <ul style="list-style-type: none"> ○ Live bird banding videos MAPS/Plovers—<i>collect new/more videos in time.</i> ○ Necropsy by Peregrine Wolf w/SB Zoo—<i>keep for now</i> ○ Amanda Preece nest boxes at Asilomar—<i>virtual presentation or lecture? Shawn to reach out again when needed.</i> <ul style="list-style-type: none"> ▪ <i>Monterey Peninsula Audubon</i> ● Informal small group events—<i>Start thinking about Spring Bird trips. May or early June, my only available weekend day in May is Sunday 5/22. Alternatively, Sunday June 4 best for early June.</i> <ul style="list-style-type: none"> ○ <i>Start reaching out to leaders from last year</i> <ul style="list-style-type: none"> ▪ <i>Can set up EventBrite, but no need to limit participation at this time</i> ▪ <i>Andrea will contact</i> <ul style="list-style-type: none"> ● <i>Tom Edell - SLO</i> ● <i>Dave Compton - SB</i> ● <i>Shawn - Monterey</i> ● <i>Brad Schram - Morro Bay</i> ● Others? <ul style="list-style-type: none"> ○ <i>Camping as COVID allows</i> <ul style="list-style-type: none"> ▪ <i>Mt. Madonna in Monterey</i> ▪ <i>Hi Mountain Campground</i> ▪ <i>El Capitan, SB</i> | |
| 8:50 | Next board meeting— <i>May 3, 7pm.</i> | All |
| 9:00 | Adjourn | Shawn |

1 March 2022 - AGENDA

California Central Coast Chapter Board Meeting

March 1, 2022

7:00 pm–9:00 pm

Join Zoom Meeting

<https://us02web.zoom.us/j/88223400613?pwd=V1FHb21QZHV4Vi9DQUdYQTJPOEkydz09>

Meeting ID: 882 2340 0613

Passcode: 320386

Elected: Shawn Wagoner, President; Rachel Perpignani, President-elect; Jackie Hancock, Past President; Dave Kisner, Section Rep; Michaela Robbins, Treasurer; Jamie Miller, Secretary

Appointed: Kevin Cooper, Conservation Affairs Committee Chair; Billy Fletcher, Diversity Committee Chair; Andrea Dransfield, Media Manager; Nicole Gaudenti, Membership Manager

Incoming officers:

| Time | Item | Owner |
|------|---|-------|
| 7:00 | Jamie – Brief endowment update | Shawn |
| 7:05 | Last meeting minutes—approve by vote <ul style="list-style-type: none"> ● Post to website | Jamie |
| 7:10 | President Update <ul style="list-style-type: none"> ● Accounts Meeting—<i>I believe we got all email credentials transferred over and signed in. Still send important emails to Chapter email and personal emails?</i> ● Herp Workshop Meeting—<i>Made good traction with mapping out the event and adding action items for each board member. More below.</i> ● Membership Meeting—<i>Brief and informative meeting going over the membership data process and how it's uploaded to MailChimp.</i> ● Newsletter and member poll—<i>Will send to members in March newsletter but want to confirm March lecture first.</i> ● Lecture Series—<i>Created a folder here: Events>Lecture Series>2022 to track and map out lecture series. Reached out to several groups for their interest. More on this in relevant section below.</i> ● Symposium shirts—<i>Jamie took care of this.</i> ● CSUMB Student Chapter – <i>Reached out to Dr. Jennifer Duggan at CSUMB about starting a CSUMB Student Chapter. This is on her radar, but in-person activities are still recovering from the pandemic, she thinks that might be another year or so down the road.</i> | Shawn |

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| | <ul style="list-style-type: none"> • New Professional Emily Hernandez – <i>She reached out to me asking to be a volunteer. She is an artist and can help with design of logos for events or campaigns.</i> • President house-keeping – <i>Need to get fully acquainted to MailChimp and Newsletter process. Can work with Jackie on this.</i> | |
| 7:30 | <p>Board and Appointed Positions Update</p> <ul style="list-style-type: none"> • Membership update <ul style="list-style-type: none"> ○ Nicole updated on how to upload files ○ Working on the perfect file, by next week • Media Update <ul style="list-style-type: none"> ○ Will want to post upcoming events, send to Andrea when ready ○ Updates to website ○ Needs Michaela's photo and bio • Professional Development Committee Update - no update <ul style="list-style-type: none"> ○ Meets next week • Conservation Affairs Committee <ul style="list-style-type: none"> ○ Check email for Yellow-legged frog ○ Distinct population groups should be listed, details in email ○ Opening for another 30 day comment period • Diversity Committee Update <ul style="list-style-type: none"> ○ DEI meeting was yesterday, hopefully Billy will give update next time • Chapter Rep Update <ul style="list-style-type: none"> ○ Reaching out to Matt Battleheim(?) for guidance • Secretary Update <ul style="list-style-type: none"> ○ Took care of shirts ○ Endowment meeting with Steph • Treasurer Update <ul style="list-style-type: none"> ○ Helped with accounts and membership meetings ○ Shirt bin transfer Jamie > Jackie > Michaela complete! ○ Picked up retro brief case and checkbook • President-Elect Update <ul style="list-style-type: none"> ○ Looking for guidance and attending meetings as has time. ○ Delegate to Perp! • Past-President Update - no updates outside of Herp workshop | All |
| 7:50 | <p>2022 Events/Priorities—<i>any in-person events must include COVID liability forms provided by The Society until further notice; insurance can be purchased per event as needed. Insurance due in March or</i></p> | All |

April? \$200/year. - payment due in March; will pay for full year; covers liability for events

- Virtual Lecture Series— Created a folder here: [CaCentralCoastChapterTWS>Events>Lecture Series>2022](#) to track and map out lecture series. Start in March. Shawn reached out to several groups to get the ball rolling: Carmel River Steelhead Association, FishBio, MLML, CSUMB Terrestrial Wildlife Ecology Lab Grad students. Nicole waiting to hear back from Jim Lowery and BLM. Ideally Jim for March lecture, but he's already doing a paid 2022 spring webinar series. Will he want to do a free virtual lecture for CCCC-TWS? Do we incorporate ombuds protocol now?
 - Nicole can follow up with Jim Lowery ASAP
- Aquatic Herps with Jeff Alvarez online learning/in person field training—Need date ASAP for Save the Date-looking at April 1/2 OR 15/16. Jackie to oversee Shawn with Eventbrite. Any updates on agency approval or permitting considerations?
 - Next planning meeting **Mar 3, 7:30pm -Scheduled**
 - Jackie still waiting to hear back
 - 15/16 SoCal snakes; Western Section workshop
 - Can discuss finer details Thurs
- Tracking field day—proceed? Probably secure for later the year?
 - Can discuss with Jim Lowery after VLS pans out
- Riparian birding—early planning, assume several board members to assist in planning. Schedule early planning meeting in March? Hybrid could work well for this (field then lecture, or lecture then field?). Peter Gaede and Jessica Griffiths still involved? What do people want to get out of this workshop?
 - Start planning soon, catering may be an issue
 - David spoke with Peter
 - Jamie will contact Jessica
 - Planning meeting Weds **Mar 9, 7:30pm -Scheduled**
- SJKF—(placeholder) - check back in a couple months
- Virtual presentations lump into virtual lectures OR presentation.
 - Live bird banding videos MAPS/Plovers—collect new/more videos; consider live-streaming
 - Instagram page - Perp can start this, work with Andrea and Michaela to coordinate w/ FB page
 - Necropsy by Peregrine Wolf w/SB Zoo—keep?
 - Amanda Preece nest boxes at Asilomar—virtual presentation or lecture? Shawn to reach out.

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| | <ul style="list-style-type: none"> ○ <i>David has a video of vireo color banding research. 1.9gb, so not easy to share. How long? Could be a good virtual presentation or lecture.</i> <ul style="list-style-type: none"> ▪ <i>Incorporate into “Banding Series”</i> ▪ <i>Could contact Mark Romanov to cut together videos</i> ▪ <i>May have cost associated if want a professional look</i> ▪ <i>Based in Santa Barbara</i> ● Informal small group events—<i>winter herps (push to late 2022, just can’t get to it), spring & fall bird trips still a great idea.</i> <ul style="list-style-type: none"> ○ <i>Interested in doing this again.</i> ○ <i>Kayaking/naturalist trip</i> ○ <i>Snorkeling</i> ○ <i>Owling with playback! Night trip</i> ○ <i>Jellyfish - Mac</i> ● Others? | |
| 8:50 | Next board meeting— <i>April 5, 7pm. - Scheduled</i> | All |
| 9:00 | Adjourn | Shawn |

13 Feb 2022 - AGENDA

California Central Coast Chapter Board Meeting

February 13, 2022

11:00 am–1:00 pm

Join Zoom Meeting

<https://us02web.zoom.us/j/82660779038?pwd=RzEyRmRxVzNrdHIRM3FBcnBFZGo1QT09>

Meeting ID: 826 6077 9038

Passcode: 377017

+1 669 900 6833 US

Elected: Shawn Wagoner, President; Rachel Perpignani, President-elect; Jackie Hancock, Past President; Dave Kisner, Section Rep; Michaela Robbins, Treasurer; Jamie Miller, Secretary

Appointed: Kevin Cooper, Conservation Affairs Committee Chair; Billy Fletcher, Diversity Committee Chair; Andrea Dransfield, Media Manager; *Nicole Gaudenti, Membership Manager*

Incoming officers:

| Time | Item | Owner |
|-------|---|-------|
| 11:00 | Open meeting, introductions | Shawn |
| 11:05 | Last meeting minutes—approve by vote <ul style="list-style-type: none"> ● Post to website | Jamie |
| 11:10 | President Update <ul style="list-style-type: none"> ● Welcome incoming officers and members! <ul style="list-style-type: none"> ○ Welcome Nicole! ● Yearly reporting – <i>forms submitted by Jackie, thank you!</i> ● Newsletter and member poll—<i>symposium poll, new officers, workshops (do we have data on this?)</i> <ul style="list-style-type: none"> ○ Shawn will send welcome email to new members ○ Will work with Jackie on Mailchimp ● Symposium shirts—<i>need to send to presenters, did this get sent?</i> <ul style="list-style-type: none"> ○ Jamie will send sheet to Michaela, alternatively I can just take care of it ○ Jamie taking care of it. -DONE ● Western Section—<i>Attended Annual meeting. Chapter board meeting was Feb 8, 8:30–10:30pm: added a few new members, PLUS a potential Membership Manager in Nicole Gaudenti (SLO), discussed endowment usage, wants and needs for 2022.</i> <ul style="list-style-type: none"> ○ Set up dedicated meeting to discuss what we will do with the money ○ No info in the treasurer account ○ Complex history with the money ○ Cynthia has background on what the donor wanted ○ Jamie will set up a doodle poll for: | Shawn |

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| | <ul style="list-style-type: none"> ▪ endowment meeting (executive board) - DONE ▪ accounts meeting -DONE ▪ recurring board meetings to get - DONE ● CSUMB Student Chapter – <i>A main goal of mine this year. Western Section has tools and resources to support this.</i> ● President house-keeping – <i>Need to get email credentials transferred. Need to get acquainted to MailChimp and Newsletter email process.</i> <ul style="list-style-type: none"> ○ Shawn getting squared away with accounts ○ Redundancy of positions ○ Pres-elect should work with membership manager <ul style="list-style-type: none"> ▪ Rachel and Nicole ▪ Set up membership-dedicated meeting ▪ How to use accounts meeting (Bonfire, Mailchimp, Eventbrite, etc. ○ Pre-plan commitments <ul style="list-style-type: none"> ▪ VLS - each officer commits to 1 or 2, or 1 person does all ▪ Workshops - 2 or 3 per year ▪ Symposium - all hands on deck ▪ Membership emails - welcomes, renewals | |
| 11:30 | <p>Board and Appointed Positions Update</p> <ul style="list-style-type: none"> ● Membership Update <ul style="list-style-type: none"> ○ Welcome Nicole, our new membership manager! ● Media Update - Andrea <ul style="list-style-type: none"> ○ Updates sent Friday, likely posted Mon/Tues <ul style="list-style-type: none"> ▪ Meeting notes, job list, bonfire campaign ▪ Need to update call for officers ▪ No workshops or events yet ○ bios/photos ○ Top notch FB activity! ● Professional Development Committee Update - Jackie <ul style="list-style-type: none"> ○ Possibly Grace or Jackie's coworker ○ Bumble bee workshop - maybe already filled, Hastings ○ Botany for wildlifers - March 25-28, Fort Ord ○ 11 workshops online for the Western Section ● Conservation Affairs Committee Update - no update ● Diversity Committee Update - David <ul style="list-style-type: none"> ○ Under represented biologists <ul style="list-style-type: none"> ▪ Include covid sensitivity, disability, etc ▪ Internship funding ▪ Mandatory underpaid opportunities; how to even get foot in door? ▪ Hybrid meetings; issues with equipment availability <ul style="list-style-type: none"> ● Lots of work! ○ Book clubs, movie nights, social events ○ Slack channel ○ Bi-standard awareness training | All |

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| | <ul style="list-style-type: none"> ○ Shift focus to availability of activities and events <ul style="list-style-type: none"> ▪ Younger students ● Chapter Rep Update <ul style="list-style-type: none"> ○ Welcome David, our new Chapter Rep! ○ New ombuds committee; reviews complaints, sexual harrassment ○ Service is available to us ○ Slack channels (vs Discord) ● Secretary Update <ul style="list-style-type: none"> ○ Will take care of t-shirts - DONE ○ Will send request for info - DONE ● Treasurer Update <ul style="list-style-type: none"> ○ Is now in Treasurer account! ● President-Elect Update <ul style="list-style-type: none"> ○ Welcome Rachel, our new pres-elect! ○ Shawn will meet with Rachel separately ● Past-President Update <ul style="list-style-type: none"> ○ Jackie has been paying attention to all the things ○ Needs to get in touch with Sara | |
| 11:50 | <p>2022 Events/Priorities—any in-person events must include COVID liability forms provided by The Society until further notice; insurance can be purchased per event as needed.</p> <ul style="list-style-type: none"> - self-reporting vaccinated status - will need to pay insurance this year; either for year or per event (agreement, this one is best) ● Virtual Lecture Series—<i>Start in March, keep last week of the month or a weekday evening?</i> <ul style="list-style-type: none"> ○ Good to continue virtual ○ First one in March; 3 weeks lead time in advertising ○ Challenges - confirmation of background info for advertising; last minute was frustrating; ask for abstract up front ○ Any one of us could be back up VLS speakers ○ Ask members what they want to hear about; send survey with welcome email <ul style="list-style-type: none"> ▪ Google Forms poll ▪ Jamie will help Shawn with this - DONE ○ March VLS, get together by Mar 7 ○ Some people were getting emails and FB, others weren't; need to reconcile this ● Aquatic Herps with Jeff Alvarez online learning/in person field training—<i>identify committee and start planning</i> <ul style="list-style-type: none"> ○ Need to get response from Jeff Alvarez, call ○ Sam Sweet did lectures, Jackie could take over this aspect ○ Early April ○ Consider in person 100% and forward materials to remote learners ○ 20 spaces live, 100 spaces virtual, students can choose options | All |

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| | <ul style="list-style-type: none"> <ul style="list-style-type: none"> ▪ Laguna de Santa Rosa, 2 lab sections ○ Positive contact hours for permits ○ Jackie and Michaela will meet separately to plan; will make phone calls ○ Andrea Adams(?) wants to assist and be compensated ○ David will help with in person; prep for riparian birds ○ Jamie can help with virtual component ○ Jamie will send “doodle” poll - DONE ● Tracking field day—<i>proceed?</i> <ul style="list-style-type: none"> ○ Lowery’s having virtual workshops ○ Nicole will ask about Oceano training ○ Could be first VLS ● Riparian birding—<i>early planning, Dave leading? Several board members can assist (President included!).</i> <ul style="list-style-type: none"> ○ Herp workshop is template for planning ○ Check in with Peter and Jessica (Jamie may have personal email; or check with Rhys) ○ Hybrid format could work well ○ Positive contact hours for permits ○ What are ppl trying to get out of class? Could be lecture section (nest searching component, bird surveys, vireos, cuckoos, willow flycatchers, cowbirds) ○ One day lecture, broad “Ecology of Riparian Birds” ○ One day field ○ Poll members to see what they want ● SJKF—(<i>placeholder</i>) <ul style="list-style-type: none"> ○ Typically later in year ○ See how year goes ● Virtual presentations - <i>Virtual Lecture Series</i> <ul style="list-style-type: none"> ○ Live bird banding videos MAPS/Plovers—<i>collect new/more videos</i> <ul style="list-style-type: none"> ▪ UCSB videographer has good footage; already prepped ▪ May need to hire someone to take better video or put together ○ Necropsy by Peregrine Wolf w/SB Zoo—<i>keep?</i> ○ Amanda Preece nest boxes at Asilomar—<i>virtual presentation or lecture? Shawn to reach out.</i> ● Informal small group events—<i>winter herps (Shawn to figure out, may not be great time due to low precip?), spring birds</i> <ul style="list-style-type: none"> ○ Interest in repeating this event ○ Other ideas? ● Others? | |
| 12:50 | <p>Next board meeting—<i>February 27? Continue last Sunday of the Month, or shift to the first Sunday of the Month? Weekday evening? Thursdays no good for me. Could do first Tuesday of the month.</i></p> <ul style="list-style-type: none"> - <i>Shift to first week of month to map out each month</i> - <i>Look for scheduling poll!</i> | All |

| | | |
|------|---|-------|
| | <ul style="list-style-type: none">- <i>7:00pm works great - consensus from all</i>- <i>First Tuesday 7:00pm, March 8 is next</i> | |
| 1:00 | Adjourn | Shawn |

9 Feb 2022 - TWS-WS Chapter Meeting

Online

JKM - once upon a time played cello

Rachel Perp - pres elect; lived on a sailboat, bird banding nerd

David Kisner - chapter rep, gemini, long walks on beach; spotted owl hung out for a bit

Michaela Robbins - treasurer, has alpacas and wild banshees

In person

Steph Herbert - New Mexico State Univ master's, outgoing treasurer, beekeeping

Jackie Hancock - past pres; plays electric and upright bass

Shawn Wagoner - president; pole vaulter!

Rhys Evans - roller coaster aficionado

Nicole - Oceano Dunes, master's with BNLL, bird nerd

Patrick - Los Padres forest biologist, bird nerd

Grace - new to central coast from Bay Area, internship at Hi Mountain Lookout, ukulele guru

Emily - zoology undergrad; illustration

Not present

Sara Snyder former past pres., rock star

Andrew Domingues, outgoing chapter rep

Andrea Dransfield, media, rock star

Kevin Cooper - Conservation Affairs committee

Billy Fletcher - Diversity committee

Need officers - membership; professional development

Highlights from 2022

Virtual Lecture Series - monthly as we can schedule speakers; 1 hr

In person informal

- region wide bird hike
- Hi Mountain condor lookout open house
- Virtual Symposium (90 online; over 100 registered, vs 200 in person)

Challenges

- Email list – need membership manager to help with this
- Not a lot of participation online, zoom fatigue

Start thinking about in-person events

- November is National mtg, make sure we don't conflict

Budget Mtg

- Contribution to CALM (kti fox mange program)
- Student support - Cal Poly, UCSB
- Licensed Zoom account
- 2020 Symposium cancellation
- Ojai Raptor Center - Virtual Lecture Series
- Bonfire Campaigns - condors and kit fox
- Endowment investment account
- \$29,850 in account
- \$17,000 budgeted for 2022
- \$4,500 Proposed student scholarships for 2022, can include CSUMB chapter if it gets rolling
- Rhys approves all interpretations of by-laws concerning budget usage

- More Certified Wildlife Biologists on boards; chapter could pay; National is pushing certification
 - Push for companies to recognize/value certification
 - Rhys will be representing Western Section to National, so will have some sway
- Total Assets \$265,635.85
 - Franklin Templeton Acct. - Low risk investment strategy
 - Previously locked in, now released, can monetize
 - Idea is to have a zero sum budget, so need to use it!
 - Spend it wisely
 - Nature Conservancy, Carrizo Plain, etc
 - Now is time to strategize
 - Hired an accountant; how to handle taxes, capital gains, etc.
 - Keep some for "rainy day fund"
 - Keep some investment account
 - Review Donaldson Trust
 - Use will require a vote and change to by-laws
 - Invested 3 yrs ago
 - Western Section (Mike Chapel) recommended to go with local tax consultant
- Budget approved, no objections

Katie Smith and Don Yasuda joined!

- Increased support from National Level
- Connections, partnerships
- Sharing information
- Increased communications (Slack, Whova, etc)
- Needs and issues of Western Section are unique in terms on National membership
- TWS National is here to help!

Upcoming year

- Workshops
 - Aquatic Herps - early April, Jeff Alvarez
 - Riparian birds
 - Kit fox - Dave Hacker, TBD
 - Hybrid online/in-person
- Lecture Series shift to in-person
- Student Chapter engagement
- Floor Open
 - lecture series - Coast horned lizard, legless lizard
 - Justin Garcia - scientific collecting permits, CDFW, new process, training opportunity would be beneficial, new process is brutal
 - Half day virtual workshop
 - David Kisner may be good contact for this
 - Santa Maria River - Coast horned lizard
 - Kit fox workshop - Sara hopefully can still be contact for this, at least advisory role

Board Meeting, later in day better for Michaela (Jamie, too); after 1pm or evening
Michaela not getting emails

- We will add everyone to the roster by the end of the next board meeting

Action Item - New officer transitions; emails

Steph will stay involved as a member

Membership Manager - responsible for reconciling all membership accounts

- Nicole maybe interested
- Crucial position

- Will work with Jamie on this; Jackie and Sara have taken care of it this past year
Emily interested in illustration help