

TWS Renewable Energy Working Group (REWG)

Minutes

Subject: REWG Monthly Board Meeting
Meeting Date: September 9, 2022
Time: 13:00-14:00 (EST)
Location: Teleconference

Attendees:
 Susan Rupp (Chair)
 Jenn D’Augustine (Chair-Elect)
 Sofia Agudelo (Secretary)
 Lee Walston (Member at Large)
 Jason Damm (Member at Large)
 Mona Khalil (member at Large)
 Sarah Fritts
 Tim Green

Action Items	Responsible
1. Submit August 2022 minutes with edits to TWS	S. Agudelo
2. Update Google Sheet with potential speakers as needed & Coordinate with Activities Committee	All
3. Confirm REWG webinar speakers for September 26 and send out Announcement	Communications Committee
4. Work on discussion points for TWS-REWG Symposium panel moderators	S. Fritts, S. Weaver, All
5. Share updates to panelists to keep the informed and engaged	S. Fritts
6. Work on securing sponsors for working luncheon	Sponsorship Committee, All
7. Annual members meeting discussion	All

1) **Welcome/Roll Call**

2) **Old Business/Previous Action Items**

- a) Review/Approval of Executive Board meeting minutes from August 2022
 Motion to approve minutes with edits: J. D’Augustine; Seconded: L. Walston.
All in favor. Motion carried
- b) Changes to website: News and events, including webinars, can now be found under announcements (instead of events). YouTube channel is also being maintained and updated. Thanks to J. D’Augustine and M. Simmons for changes.
- c) TWS Webinar Series
 - i) September 26, 2022 at 2 pm (ET): Overview of the presentations that Lee Walston, Tim Green, and Olena Leskova will be giving at the Renewable Energy Symposium during the Annual Conference on November 9, 2022
 - ii) October 27, 2022 at 3pm (TBD): Presentation by the Berkley Group (local group in VA) working on renewable energy policy and regulation issues
 - iii) Keep looking at presenters and updating the webinar tracking sheet
- d) Status of Elections
 - i) Received 3 member-at-large and 1 treasurer so far
 - ii) Application period closes on Sept. 16th
 - iii) Open elections first week in October

3) **New Business**

- a) Upcoming Symposium
 - i) Speaker/panel status: 5 panel speakers in the morning and 5 in the afternoon sessions.
 - (1) Representation from government, academia, policy, industry.
 - (2) 45 minutes for each session. Solar and wind are represented in both panels.
 - (3) Logistics of moderator and Q&A are still being discussed. S. Weaver and S. Fritts will moderate the sessions.
 - (4) Work on discussion points for the panel moderators: S. Fritts to send list of topics for discussion to receive input from BoD
 - (5) Share updates to panelists to keep the informed and engaged: S. Fritts
 - ii) Symposium setup: Screen located in a corner, no options for moving it to the center of the room
 - b) Upcoming Annual Members Meeting
 - i) Catered working luncheon
 - (1) Sponsorship for lunch: Sponsorship committee to lead efforts
 - (2) Put together flier and send to employers and potential sponsors: All
 - ii) Content
 - (1) Election Results
 - (2) Board/Subcommittee Updates
 - (3) Open Discussion on REWG goals, membership expectations and input, collaborations, etc.
 - (4) Time for networking with panelists
- 4) Close Meeting/Set Date**
- 5) Close Meeting/Set Date**
- a) Next Board Meeting: Friday October 14, 2022 at 13:00 EST (J. D'Augustine to lead)
 - b) Meeting adjourned at 14:00 (EST)

Minutes approved by Executive Board on October 14, 2022