

13 Feb 2022 - AGENDA



California Central Coast Chapter Board Meeting

February 13, 2022

11:00 am–1:00 pm

Join Zoom Meeting

<https://us02web.zoom.us/j/82660779038?pwd=RzEyRmRxVzNrdHIRM3FBcnBFZGo1QT09>

Meeting ID: 826 6077 9038

Passcode: 377017

+1 669 900 6833 US

Elected: Shawn Wagoner, President; Rachel Perpignani, President-elect; Jackie Hancock, Past President; Dave Kisner, Section Rep; Michaela Robbins, Treasurer; Jamie Miller, Secretary

Appointed: Kevin Cooper, Conservation Affairs Committee Chair; Billy Fletcher, Diversity Committee Chair; Andrea Dransfield, Media Manager; *Nicole Gaudenti, Membership Manager*

Incoming officers:

Time	Item	Owner
11:00	Open meeting, introductions	Shawn
11:05	Last meeting minutes—approve by vote <ul style="list-style-type: none"> ● Post to website 	Jamie
11:10	President Update <ul style="list-style-type: none"> ● Welcome incoming officers and members! <ul style="list-style-type: none"> ○ Welcome Nicole! ● Yearly reporting – <i>forms submitted by Jackie, thank you!</i> ● Newsletter and member poll—<i>symposium poll, new officers, workshops (do we have data on this?)</i> <ul style="list-style-type: none"> ○ Shawn will send welcome email to new members ○ Will work with Jackie on Mailchimp ● Symposium shirts—<i>need to send to presenters, did this get sent?</i> <ul style="list-style-type: none"> ○ Jamie will send sheet to Michaela, alternatively I can just take care of it ● Western Section—<i>Attended Annual meeting. Chapter board meeting was Feb 8, 8:30–10:30pm: added a few new members, PLUS a potential Membership Manager in Nicole Gaudenti (SLO), discussed endowment usage, wants and needs for 2022.</i> <ul style="list-style-type: none"> ○ Set up dedicated meeting to discuss what we will do with the money ○ No info in the treasurer account ○ Complex history with the money ○ Cynthia has background on what the donor wanted ○ Jamie will set up a doodle poll for: 	Shawn

	<ul style="list-style-type: none"> ▪ endowment meeting (executive board) ▪ accounts meeting ▪ recurring board meetings to get ● CSUMB Student Chapter – <i>A main goal of mine this year. Western Section has tools and resources to support this.</i> ● President house-keeping – <i>Need to get email credentials transferred. Need to get acquainted to MailChimp and Newsletter email process.</i> <ul style="list-style-type: none"> ○ Shawn getting squared away with accounts ○ Redundancy of positions ○ Pres-elect should work with membership manager <ul style="list-style-type: none"> ▪ Rachel and Nicole ▪ Set up membership-dedicated meeting ▪ How to use accounts meeting (Bonfire, Mailchimp, Eventbrite, etc. ○ Pre-plan commitments <ul style="list-style-type: none"> ▪ VLS - each officer commits to 1 or 2, or 1 person does all ▪ Workshops - 2 or 3 per year ▪ Symposium - all hands on deck ▪ Membership emails - welcomes, renewals 	
11:30	<p>Board and Appointed Positions Update</p> <ul style="list-style-type: none"> ● Membership Update <ul style="list-style-type: none"> ○ Welcome Nicole, our new membership manager! ● Media Update - Andrea <ul style="list-style-type: none"> ○ Updates sent Friday, likely posted Mon/Tues <ul style="list-style-type: none"> ▪ Meeting notes, job list, bonfire campaign ▪ Need to update call for officers ▪ No workshops or events yet ○ bios/photos ○ Top notch FB activity! ● Professional Development Committee Update - Jackie <ul style="list-style-type: none"> ○ Possibly Grace or Jackie's coworker ○ Bumble bee workshop - maybe already filled, Hastings ○ Botany for wildlifera - March 25-28, Fort Ord ○ 11 workshops online for the Western Section ● Conservation Affairs Committee Update - no update 	All

	<ul style="list-style-type: none"> ● Diversity Committee Update - David <ul style="list-style-type: none"> ○ Under represented biologists <ul style="list-style-type: none"> ▪ Include covid sensitivity, disability, etc ▪ Internship funding ▪ Mandatory underpaid opportunities; how to even get foot in door? ▪ Hybrid meetings; issues with equipment availability <ul style="list-style-type: none"> ● Lots of work! ○ Book clubs, movie nights, social events ○ Slack channel ○ Bi-standard awareness training ○ Shift focus to availability of activities and events <ul style="list-style-type: none"> ▪ Younger students ● Chapter Rep Update <ul style="list-style-type: none"> ○ Welcome David, our new Chapter Rep! ○ New ombuds committee; reviews complaints, sexual harrasment ○ Service is available to us ○ Slack channels (vs Discord) ● Secretary Update <ul style="list-style-type: none"> ○ Will take care of t-shirts ○ Will send request for info ● Treasurer Update <ul style="list-style-type: none"> ○ Is now in Treasurer account! ● President-Elect Update <ul style="list-style-type: none"> ○ Welcome Rachel, our new pres-elect! ○ Shawn will meet with Rachel separately ● Past-President Update <ul style="list-style-type: none"> ○ Jackie has been paying attention to all the things ○ Needs to get in touch with Sara 	
11:50	<p>2022 Events/Priorities—any in-person events must include COVID liability forms provided by The Society until further notice; insurance can be purchased per event as needed.</p> <ul style="list-style-type: none"> - self-reporting vaccinated status - will need to pay insurance this year; either for year or per event (agreement, this one is best) ● Virtual Lecture Series—<i>Start in March, keep last week of the month or a weekday evening?</i> <ul style="list-style-type: none"> ○ Good to continue virtual ○ First one in March; 3 weeks lead time in advertising 	All

- Challenges - confirmation of background info for advertising; last minute was frustrating; ask for abstract up front
- Any one of us could be back up VLS speakers
- Ask members what they want to hear about; send survey with welcome email
 - Google Forms poll
 - Jamie will help Shawn with this
- March VLS, get together by Mar 7
- Some people were getting emails and FB, others weren't; need to reconcile this
- Aquatic Herps with Jeff Alvarez online learning/in person field training—*identify committee and start planning*
 - Need to get response from Jeff Alvarez, call
 - Sam Sweet did lectures, Jackie could take over this aspect
 - Early April
 - Consider in person 100% and forward materials to remote learners
 - 20 spaces live, 100 spaces virtual, students can choose options
 - Laguna de Santa Rosa, 2 lab sections
 - Positive contact hours for permits
 - Jackie and Michaela will meet separately to plan; will make phone calls
 - Andrea Adams(?) wants to assist and be compensated
 - David will help with in person; prep for riparian birds
 - Jamie can help with virtual component
 - Jamie will send “doodle” poll
- Tracking field day—*proceed?*
 - Lowery's having virtual workshops
 - Nicole will ask about Oceano training
 - Could be first VLS
- Riparian birding—*early planning, Dave leading? Several board members can assist (President included!).*
 - Herp workshop is template for planning
 - Check in with Peter and Jessica (Jamie may have personal email; or check with Rhys)
 - Hybrid format could work well
 - Positive contact hours for permits
 - What are ppl trying to get out of class? Could be lecture section (nest searching component, bird surveys, vireos, cuckoos, willow flycatchers, cowbirds)
 - One day lecture, broad “Ecology of Riparian Birds”
 - One day field
 - Poll members to see what they want

	<ul style="list-style-type: none"> ● SJKF—(placeholder) <ul style="list-style-type: none"> ○ Typically later in year ○ See how year goes ● Virtual presentations - Virtual Lecture Series <ul style="list-style-type: none"> ○ Live bird banding videos MAPS/Plovers—<i>collect new/more videos</i> <ul style="list-style-type: none"> ▪ UCSB videographer has good footage; already prepped ▪ May need to hire someone to take better video or put together ○ Necropsy by Peregrine Wolf w/SB Zoo—<i>keep?</i> ○ Amanda Preece nest boxes at Asilomar—<i>virtual presentation or lecture? Shawn to reach out.</i> ● Informal small group events—<i>winter herps (Shawn to figure out, may not be great time due to low precip?), spring birds</i> <ul style="list-style-type: none"> ○ Interest in repeating this event ○ Other ideas? ● Others? 	
12:50	<p>Next board meeting—<i>February 27? Continue last Sunday of the Month, or shift to the first Sunday of the Month? Weekday evening? Thursdays no good for me. Could do first Tuesday of the month.</i></p> <ul style="list-style-type: none"> - <i>Shift to first week of month to map out each month</i> - <i>Look for scheduling poll!</i> - <i>7:00pm works great - consensus from all</i> - <i>First Tuesday 7:00pm, March 8 is next</i> 	All
1:00	Adjourn	Shawn