

## TWS Renewable Energy Working Group

### Meeting Minutes

**Subject:**

Renewable Energy Working Group (REWG) Meeting

**Type:**

Monthly Executive Board Meeting

**Date:**

December 15, 2021

**Location:**

Teleconference

**Time:**

1700-1800 hrs EST

**Attendees:**

Susan Rupp (Chair)

Mona Khalil (Member at Large)

Jason Damm (Member at Large)

Sofia Agudelo (Secretary)

Tim Green

**Action Item**
**Responsible**
**Status**

|   |                          |           |
|---|--------------------------|-----------|
| 1. Submit final approved minutes to TWS for inclusion on REWG webpage   | S. Agudelo               | Completed |
| 2. Update Google Sheet with potential speakers as needed & Coordinate with Activities Committee                 | All                      | Completed |
| 3. Announce January 25, 2022 webinar and January 6, 2022 members meeting  | J. Damm & J. D'Augustine | Completed |
| 4. Send out the next newsletter   | J. Damm & J. D'Augustine | Completed |
| 5. Email ideas for questions to our membership related to actionable items that the Executive Board can work on | All                      | Completed |

#### 1) Welcome/Roll Call

#### 2) Old Business/Previous Action Items

- a) Review/Approval of Executive Board meeting minutes from November

Motion to approve November Executive Board meeting minutes: J. Damm; Seconded by M. Khalil. All in favor. *Motion carried*

- b) Discussion on REWG webinar held on Nov. 30, 2021

i) Good attendance

ii) Can REWG send out newsletters to the attendees? Ask TWS (Tricia)

- c) REWG Webinar Series

i) Google Sheet with potential speakers

(1) Did everyone receive it?

(2) Look for people who are willing to present and update Google Sheet as needed

ii) Frequency of webinars: Shoot for monthly, but might need to adjust

(1) Coordinate with the Activities Committee to make sure we stay on top of this

- d) Next REWG webinar scheduled for January 25, 2022

i) Speaker: Karen Swaim

ii) Announce webinar: J. Damm and J. D'Augustine

- e) Other old business

- i) REWG members' needs and expectations
  - (1) What would be a targeted question that we can ask the membership to get input on an actionable item that we can work on?
    - (a) Send ideas via email
  - (2) Narrow all ideas down to 1-2 questions

**3) New Business**

- a) Members Meeting
  - i) Scheduled for January 6, 2022
  - ii) Needs to be announced: J. Damm and J. D'Augustine

**4) Close Meeting/Set Date**

- a) Next Board Mtg. Friday, January 14, 2021 at 1300 EST
- b) Meeting adjourned at 1740 EST

**Minutes submitted by** S. Agudelo, Secretary

**Minutes approved by** Executive Board, January 14, 2022