

# TWS Renewable Energy Working Group

## Minutes

**Subject:**

Renewable Energy Working Group (REWG) Meeting

**Type:**

Monthly Board Meeting

**Date:**

November 12, 2021

**Location:**

Teleconference

**Time:**

1300 - 1400 hrs EST

**Attendees:**

Tim Green (Past Chair)

Susan Rupp (Chair)

Jenn D'Augustine (Chair Elect)

Mona Khalil (Member at Large)

Jason Damm (Member at Large)

Sofia Agudelo (Secretary)

**Action Items:**

1. J. D'Augustine: Update October minutes to correct meeting date (should read 10/08/2021)
2. J. D'Augustine: Send S. Agudelo Mariah's email
3. S. Agudelo: Email November Board Meeting Minutes to Board
4. S. Agudelo: Email Mariah the "All Members Mtg Minutes" after they have been approved
5. J. D'Augustine: share TWS REWG email address with S. Agudelo, to have an additional backup person with access, if needed
6. S. Rupp: Email to those who attended the All Members Meeting on November 3, 2021, reminding them to send their recipes
7. S. Rupp: Send Mariah the updated Board list, so that new Board members have access to the REWG roster
8. J. D'Augustine: Check email info from those who attended the All Members Meeting and make sure they are accurate
9. Board: Continue discussion on how to provide networking opportunities to REWG members
10. S. Rupp: Contact presenters for the TWS REWEG Webinar Series on November 30, 2021 to get their bios. Provide bios to Tim and Mariah (or TWS webinar series coordinator)
11. S. Rupp: Create spreadsheet of potential presenters for future webinars. Share it with Board and Activities Committee so that everyone can help populating it
12. Announce future REWG webinars at the end of the November 30, 2021 webinar, so that we can engage those attending
13. Decide on a date before the November 30, 2021 webinar so that we can announce the REWG webinar
14. Advertise webinars on social media

**1) Welcome/Roll Call**

**2) Old Business/Previous Action Items**

a) Review/Approval of Board Meeting Minutes from October

- i) Wrong meeting date. Update meeting date to 10/08/2021

Motion to approve October Board Meeting minutes with change: J. D'Augustine;  
Seconded by T. Green. All in favor. *Motion to approve the October Board minutes with change carried*

- b) Discussion on Member's Meeting Minutes from TWS Conference
  - i) REWG needs to provide more opportunities for networking
  - ii) Discussion on the benefits of breaking into smaller groups for fostering communications/interaction. Items discussed included
    - (1) Value of having breakout sessions during All Members Meetings
    - (2) Inviting members to provide updates (news, research, events, etc) during All Members Meetings
    - (3) Hosting breakout room activities based on interests, sectors, or topics
- c) TWS Webinar Series – REWG: scheduled for November 30 at 3 pm EST
  - i) S. Rupp, M. Fishman, M. Whitby will present.
  - ii) T. Green will facilitate (introductions and wrap-up)
  - iii) Get presenters' bios
- d) REWG Webinar Series
  - i) Create spreadsheet of potential presenters and populate it
  - ii) Last week of each month
  - iii) 30-40 mins. presentation followed by Q&A
  - iv) Webinars will be available to the public.
  - v) Advertise webinars on social media
  - vi) Get an announcement at the end of the November 30, 2021 webinar about future REWG webinars, so that we can engage those attending
  - vii) Discussion on creating a library with past webinars
- e) Other old business
  - i) Look deeper into REWG members' needs and expectations
    - (1) Survey?

**3) New Business**

- a) Welcome to new Board Members: M. Khalil, S. Agudelo
- b) News from any committees
  - i) Board members are expected to actively participate in Committees

**4) Close Meeting/Set Date**

- a) Next Board Mtg. Friday, December 10<sup>th</sup> @ 1300 EST
- b) Meeting adjourned at 14:15 hrs EST

**Minutes submitted by:** S. Agudelo, Secretary

**Minutes approved by:** BoD on December 15, 2021