**Colorado Chapter of The Wildlife Society**

**September Board Meeting**

**2pm, Tuesday September 7th, 2021**

**Conference Call (Zoom Meeting)**

Board Members Present: Nate Bickford, Nate Jones, Kathy Griffin, Nate Galloway, Casey Setash, Sara Kramer, Emily Latta, Marcella Tarantino, Matt Rustand, Mark Fletcher

Guests: Annatea Saylor, Austin Barnes

1. Secretary Report
   1. There were no revisions to the August meeting minutes.
      1. **Kathy motions to approve the June meeting minutes. Marcella seconds the motion. The board votes and the minutes are accepted (10-0-0).**
2. August 2021 Treasurer Report
   1. Incurred a $20/month bank fee from Bank of the West for our business account.
   2. The chapter incurred a $50 per month charge from MemberPlanet, a membership management website, that was withdrawn from the board’s operating budget.
   3. Matt has updated our Square Space account information and submitted paperwork August 13th to PayPal to update account information.
   4. As of 7 September 2021
      1. Checking account - $10,147.20
      2. Reserve Fund Money Market - $35,232.89
      3. Savings Account – $508.83
      4. PayPal Account - $0.00
      5. CCTWS Target Reserve for 2021 - $37,217.42 (Reserve Fund and Savings account)
3. Annual Meeting
   1. It is still unclear if Federal employees will be able to travel.
   2. The board is still undecided on holding an in-person meeting. The board took an informal vote on having an in-person meeting. Five members were in favor of an in-person meeting. One member was against, and four members abstained from voting.
      1. Bickford would like to have more members involved in this decision. He will send out an email explaining the situation and the board will decide in the October meeting.
   3. Venue (MSU Convention Center vs Downtown Convention Center)
      1. The costs are similar for both venues.
      2. The MSU convention center is a very nice facility. It is a large open space. It is in a very busy area with students coming and going. There is a restaurant, but it is relatively expensive. MSU can only provide 45 rooms for attendees and there are on other hotels close for overflow. We do not have good information on catering at the MSU venue.
      3. The convention center is downtown with several nearby hotels. There are many nearby restaurants and pubs. There are some good outdoor spaces at the downtown venue.
4. Jim Olterman Scholarship
   1. Bickford would like to make a decision on whether we should award the maximum possible award or create a fixed amount for the scholarship. If there is extra money available, it will be reinvested and in years when revenue is low, CCTWS can supplement the scholarship out of our operating budget.
   2. **Matt motions to set the Jim Olterman Scholarship award to $1000. This number will be evaluated every two years and adjusted if necessary. Kathy seconds the motion. The board votes and the motion is accepted (9-0-0).**

**Next Meeting – 2pm, Tuesday, October 5th, 2021**

**Conference Call (Zoom Meeting)**