**Colorado Chapter of The Wildlife Society**

**May Board Meeting**

**9am, Thursday May 13th, 2021**

**Conference Call (Zoom Meeting)**

Board Members Present: Nathan Galloway, Nate Bickford, Nate Jones, Andrew Don Carlos, Sara Kramer, Kathy Griffin, Casey Setash, Emily Latta, Mark Fletcher

1. May 2021 Treasurer Report
   1. The chapter is incurring a $20/month bank fee from Bank of the West for our business account.
   2. The chapter is incurring a $50/month charge from MemberPlanet, a membership management website, that is being withdrawn from the boards operating budget.
   3. The $2,446.55 Jim Olterman scholarship check was mailed 4/7/2021 to Austin Barnes.
   4. PayPal fund transfer of $2,377.75 was made on 4/7/2021 to checking.
   5. Will need to close PayPal and Square Space accounts as both accounts are linked to previous treasurer emails. The only way that we are able to resolve this is by closing and reopening with a CCTWS gmail account. Matt will begin this process after the May board meeting.
   6. Account totals as of 12 May 2021:
      1. Checking account - $9,765.71
      2. Reserve Fund Money Market - $35,231.70
      3. Savings Account – $508.83
      4. PayPal Account - $82.23
      5. CCTWS Target Reserve for 2021 - $37,217.42 (Reserve Fund and Savings account)
2. Secretary’s Report – Minutes
   1. No edits or revisions were received for the April minutes.
   2. **Nathan motions to approve the meeting minutes. Sara seconds the motion. The board votes and the minutes are accepted (9-0-0).**
3. 2022 Annual Meeting
   1. Nate B would like to move forward with an in-person meeting in Grand Junction.
   2. It will be the 30th anniversary meeting for RiversEdgeWest so collaboration probably will not happen. We should make sure that we hold our meeting on a different weekend.
4. Summer Board Meeting and Member Picknick
   1. The board usually holds an in-person meeting in Silverthorne to plan for the annual meeting.
   2. There is some discussion about combining this with member picknick. The general consensus is that this would be too much to fit in and that we should hold two member picknicks (east and west slope).
   3. Nate J will set up a pole to see when board members are available.
5. Member Picknick
   1. The board has decided to hold two member picknicks or social events, one on the East Slope and one on the West Slope.
   2. Sara will get with Liz Peterson to plan these meetings.
6. Professional Development Opportunity – Animal Behavior Society (ABS)
   1. Liz has found a professional development opportunity with ABS that she would like to share with the membership.
   2. Nate B will work on getting this into the next newsletter.
7. Committee and Chair Audit
   1. Nate J has been working on an audit of CCTWS committees and chairs.
   2. Nate J is waiting on responses from some of the committees and chairs and plans to hold a discussion with the board next month.
   3. Nate J has had one response from a committee member that there is a lack of communication. Nate J is looking into solutions such as including committees and chairs on board emails and having a quarterly check-in.
   4. The board would like to hold one committee report at each board meeting.
8. Website
   1. Nate B is looking into the logistics of creating our own website outside of the TWS system and will hold a discussion at the next board meeting.
9. Student Funding Guidelines
   1. Nate B will get in touch with Katie Grey and will hold a discussion on this topic at the next board meeting.
10. Small Grants Process
    1. Emily will present on this at the next board meeting.
    2. Emily will send a list of application deadlines to Nate J for inclusion in the board’s annual calendar.
11. Cloud Storage
    1. There have been too many problems with OneDrive.
    2. Mark will work on switching over to Google Drive and will contact board members to find out what email they would like to use for access.

**Next Meeting – 9am, Thursday, June 10th, 2021**

**Conference Call (Zoom Meeting)**