**Colorado Chapter of The Wildlife Society**

**February Board Meeting**

**9am, Thursday February 11th, 2021**

**Conference Call (Zoom Meeting)**

Board Members Present: Nathan Galloway, Nate Bickford, Matt Rustand, Marcella Tarantino, Andrew Don Carlos, Sara Kramer, Emily Latta, Katie Gray, Mark Fletcher

1. February 2021 Treasurer Report
   1. Incur a $20/month bank fee from Bank of the West for our business account.
   2. The chapter is incurring $50 per month charge from MemberPlanet, a membership management website, that is being withdrawn from the boards operating budget .
   3. The Chapter received $1,900 direct deposit from TWS National .
   4. As of 11 February, 2021:
      1. Checking account - $11,944.81
      2. Reserve Fund Money Market - $35,230.84
      3. Savings Account – $508.83
      4. PayPal Account - $1,907.92 (membership renewals and 2021 workshop registrations)
      5. CCTWS Target Reserve for 2021 - $37,217.42 (Reserve Fund and Savings account)
2. Secretary’s Report: January Minutes
   1. There have not been any edits or revisions to the January minutes.
   2. **Nate motions to approve the meeting minutes. Marcella seconds the motion. The board votes and the minutes are accepted (9-0-0).**
3. 2021 Budget
   1. Nathan is working on finalizing the 2021 budget.
   2. Mat has drafted a 2021 budget that will mimic the 2020 budget as the last fiscal year was relatively uneventful. Nathan and Nate have reviewed this budget. Notes from Matt:
      1. Have not paid out any major expenses.
      2. Financially we are in better shape than last year.
      3. Our Reserve is fully funded.
      4. We have a received a little revenue from this year’s workshops.
      5. The budget does not include investment details.
      6. The cost of the Jim Olterman memorial is not included in the budget.
4. Small Grants – Emily
   1. Emily is working with Matt to finalize funding.
   2. Emily is looking to improve the grant process but expects these improvements to wait until after the annual meeting.
   3. Emily would like to clarify the guidelines and hold a workshop for grant applications.
   4. Emily will send an email out to the board that includes some of her recommendations for improvements.
5. Student Funding Request Guidelines – Katie
   1. Last month we approved $1500 to CSU, $600 to Western, and $300 to CSU Pueblo. Katie and Matt are working to distribute the money to the student chapters.
   2. **Nathan proposes funding chapters in a lumpsum payment. Matt seconds the motion. The board votes and the motion is approved (9-0-0).**
   3. Katie is working on revisions to the draft guidelines.
6. Student Chapter Communication - Katie
   1. We need to work on communication with the student chapters.
   2. Matt has suggested that we start inviting student chapter presidents to attend board meetings.
   3. The board is generally in agreement with this idea.
   4. Nathan is going to send out the invite.
7. Annual Meeting
   1. Deer 139
      1. Sara would like to hold a screening of Deer 139 at the annual meeting.
      2. Marcella has suggested holding this in place of one of the student presentation days as we only have 4 abstracts.
      3. Sara is looking into screening details (producer approval etc.).
   2. CMPS Leadership
      1. The CMPS leadership would like to talk to the CCTWS membership at the annual meeting.
      2. Nathan will set this up during a time in March as we only have a few abstracts.
   3. March Presentations – Marcella
      1. Marcella has received abstracts for two student and two professional presentations.
      2. After the workshops, Marcella and Nathan will get together to troubleshoot possible issues.
      3. The presentations will use a webinar format.
   4. Plenary
      1. Nathan will continue to use the plenary spreadsheet to narrow down a list of speakers and will reach out to Marcella and Casey who have suggested speakers.
   5. Photo Contest
      1. Marcella has not received many submissions and will not be using categories this year.
      2. The top three photos will win.
      3. Marcella will use Google Pole.
   6. Business Meeting
      1. The business meeting will be held before the first presentations in April.
   7. Awards
      1. Nathan will contact Nick Kaczor and Michelle Cowardin.
      2. We will present student/professional awards during the corresponding presentations.
   8. Sponsors
      1. Nathan is going to contact Baer to see if they are still interested in sponsoring the chapter.
      2. Matt has a meeting setup with Wildlife Acoustics do discuss sponsorship.
   9. Mental Health Workshop
      1. Sara is meeting with Nate to troubleshoot the zoom process.
      2. Several email blasts are planned prior to each workshop.
      3. Sara needs moderators and will coordinate with Katie to enlist the student chapter presidents.

**Next Meeting – 9am, Thursday, March 11th, 2021**

**Conference Call (Zoom Meeting)**