**Colorado Chapter of The Wildlife Society**

**January Board Meeting**

**9am, Thursday January 14th, 2021**

**Conference Call (Zoom Meeting)**

Board Members Present: Nathan Galloway, Nate Bickford, Jesse McCarty, Matt Rustand, Marcella Tarantino, Andrew Don Carlos, John Hughes, Sara Kramer, Emily Latta, Cassidy English, Casey Setash, Mark Fletcher

Guests: Katie Gray – Student Affairs and Mentoring Chair

Shelly Deisch – CMPS President

Stephanie Ferrero – CMPS Vice President

Adam Ahlers – CMPS Past President

1. CMPS Leadership
   1. CMPS is working to encourage communication with its members and with the state chapters.
   2. They are working on possible email distribution issues.
   3. Their newsletter is a great way to know what is going on in CMPS and is available at: https://wildlife.org/cmp/
   4. CMPS would like to encourage CCTWS to submit comments and other publications regarding regional issues to the CMPS board for review.
2. Student Chapter Funding Requests – Katie Gray
   1. Katie proposes the following allocations of the remaining $2,400 in student chapter funding:
      1. $1,500 to CSU Fort Collins
      2. $600 to Western
      3. $300 to CSU Pueblo
      4. **Jesse motions to approve the student chapter funding as proposed. Marcella seconds the motion. The board votes and the motion is approved (12-0-0).**
   2. Katie proposes that we send three separate emails to the individual chapters detailing the amount rewarded as well as a short breakdown of how we ranked their proposal.
   3. Katie proposes an in-depth review and overhaul of the current student chapter funding guidelines.
      1. Katie will work on revisions to the draft guidelines and plans to present the new document at the next meeting.
3. Secretary’s Report: November and December Minutes
   1. There have not been any edits or revisions to the November and December minutes.
   2. **Marcella motions to approve the meeting minutes. Nate seconds the motion. The board votes and the minutes are accepted (10-0-0).**
4. Treasurer’s Report
   1. The 2020 Tax Report Form was submitted to National on January 11,2021.
   2. $414 was paid to TWS-Central Plains and Mountain Section for membership dues.
   3. CCTWS incurred a $20 bank fee.
   4. The chapter is incurring a $50 per month charge from MemberPlanet, a membership management website, that is being withdrawn from the boards operating budget.
   5. The Chapter received $500 from Robin Olterman to be used to supplement the 2021 scholarships.
   6. The Western student chapter was awarded $1200 for student chapter support.
   7. Account status as of January 11, 2021:
      1. Checking account - $10,114.81
      2. Reserve Fund Money Market - $35,230.54
      3. Savings Account – $508.83
      4. CCTWS Target Reserve for 2021 - $37,217.42 (Reserve Fund and Savings account)
5. 2021 Budget – Nathan, Nate, Matt
   1. The new fiscal year begins on April 1st, but our meeting and awards will be spread out throughout the first half of 2021.
   2. Nathan, Nate, and Matt will meet this month to go over what our 2021 budget will look like for next year and will present the details at the next board meeting.
6. Annual Meeting
   1. Meeting info/registration on the website and PayPal setup.
      1. Cassidy is working on this and needs numbers for workshop caps, start times and run times from each workshop organizer.
   2. Membership Announcements
      1. Nathan will notify Courtney King that we will need to send email notifications to our members soon regarding workshops.
      2. Workshop Organizers – Please send Courtney King an email that includes a workshop description (from the newsletter), dates and times, and photos. Please include photos to help avoid a plain text email blast.
   3. Photo Contest
      1. Marcella is planning to use Google Poll/Survey for the contest.
   4. Business meeting
      1. It makes more sense to have the business meeting in April along with the plenary.
      2. This may be in conflict of the chapter bylaws. Nate will look into the bylaws and will contact TWS is necessary.
      3. **Mark motions to hold the business meeting in April if possible. Matt seconds the motion and the motion is approved (9-0-0).**
   5. Student Chapter Presentations
      1. Usually, the student chapter presidents give a presentation during the business meeting. It would make more sense for these presentations to be held along with the student presentations in March.
   6. Awards 
      1. We still need to figure out information regarding timing, deadlines, and announcements.
      2. Kathy sent an email to Nick Kaczor (student) and Michelle Cowardin (professional). Mark will follow up with Kathy to see if she has any updates.
      3. Usually, the awards chairs arrange the awards and the moderator presents them.
   7. Meeting Platform
      1. Workshop Organizers – Please send Nate an email that includes workshop dates and times so he can make sure to have Zoom reserved for those days.
      2. Our subcommittee (Cassidy, Emily, Nate) for the meeting platform should plan to be on-call during meeting events to handle technical issues.
   8. Sponsors
      1. Emily has reached out to Lotek, Vectronic, and Bayer. Emily has setup a meeting with someone from Bayer regarding their participation in this year’s meeting.
      2. Nathan will reach out to BHA.
      3. Matt will reach out to Wildlife Acoustics.
7. 2021 Elections
   1. John Hughes will be stepping down from his position as Northeastern Representative.
   2. Sara has volunteered to take his place.
   3. This leaves an open At Large position. Marcella knows someone who is interested in this position.
   4. Elections need to take place in January and we need to notify TWS of the results by January 31st. Nate will put together election materials and send them to Courtney King for distribution to members.
   5. Jesse suggests that after the election, the President, Past President, and President Elect review and become familiar with the chapter bylaws.
8. Jim Olterman Memorial
   1. Kathy, Nathan, and Mark met to discuss memorial details.
   2. Kathy got some initial quotes on plaques. The quotes were relatively expensive. Kathy is working with the memorial makers to reduce costs and prepare mockups of possible plaques.
9. Small Grant Application
   1. Emily has received an application for a small grant. Sara and Marcella have volunteered to help review the application and will present to the board for approval at the February board meeting.
10. Foundations of Wildlife Chemical Capture online course
    1. Mark Johnson would like us to share the course announcement with chapter members.
    2. Nate is in support of sharing the anouncement.
    3. Sara suggests having an announcement in the next newsletter.
    4. Nathan suggests asking Mark Johnson to host a workshop at next year’s annual meeting.
    5. The board has agreed to put the announcement in the next newsletter. Nathan will coordinate this.

**Next Meeting – 9am, Thursday, February 11th, 2021**

**Conference Call (Zoom Meeting)**