**Colorado Chapter of The Wildlife Society**

**December Board Meeting**

**10 December 2020**

**Conference Call**

Present: Nathan Galloway, Jesse McCarty, Marcella Tarantino, Kathy Griffin, Cassidy English, Sara Kramer, Emily Latta, Andrew Don Carlos, Casey Setash, Katie Grey, Mark Fletcher

1. Treasurer’s Report
	1. The chapter is incurring $50 per month charge from MemberPlanet, a membership management website, that is being withdrawn from the boards operating budget
	2. No other transactions have occurred in the previous month.
	3. As of December 2nd:
		1. Checking account - $11,348.81
		2. Reserve Fund Money Market - $35,230.24
		3. Savings Account – $508.83
		4. CCTWS Target Reserve for 2020 - $36,487.67 (Reserve Fund and Savings account)
	4. Upcoming expenses:
		1. CMPS membership dues ($414 = $1/member)
		2. Western student chapter funding - $1200
2. 2021 CCTWS Annual Meeting
	1. Registration
		1. Cassidy has volunteered to work on meeting registration.
	2. Schedule
		1. February – Workshops (one each week)
			1. Camera Trap
			2. R Programing
			3. Mental Health
		2. March – Student Presentations
		3. April – Plenary
		4. TBD – Business Meeting – Will be combined with student presentations or plenary.
		5. TBD – In Person Meeting(s) – Will be sometime in the spring/summer if possible.
	3. Awards
		1. We need to figure out timing, deadlines, announcements, and how to fit into the budget for 2020 or 2021.
		2. Kathy sent an email to Nick Kaczor (student awards) and Michelle Cowardin (professional awards).
	4. Announcements
		1. We should send out monthly announcements to remind members what will be going on each month and to sign up.
	5. Auction
		1. Andrew - Most of our donations come from small business and this is not a great time to be asking for small business donations.
		2. **The board has decided not to hold an auction this year.**
	6. Meeting Platform
		1. Nathan will get with Nate Bickford to see if he has reserved Zoom for each meeting event.
	7. Sponsors
		1. Jesse – We should reach out to sponsors to ask if they are interested in in sponsoring the meeting.
		2. Sara – We should ask sponsors if there is anything that we can do to help them through hard times.
	8. Workshops
		1. Mental Health Seminar
			1. Cost: $10
			2. Sara would like to go with the $500 option. This will allow attendees more opportunities to participate.
			3. The workshop will be open to non-members.
			4. The workshop will be offered at a different time from other workshops.
			5. Sara will prepare an announcement for the workshop that will be included in the December Newsletter.
		2. Camera Trap
			1. Cost: $50 (members)/ $60 (non-members)
		3. R Workshop
			1. Full Day: $40 (members)/ $60 (non-members)
			2. Half Day: $20 (members)/ $30 (non-members
	9. Call for Abstracts
		1. The deadline will be January 31.
		2. The presentations will be held in March.
	10. Photo Contest
		1. Marcella will continue this tradition.
		2. The deadline for submissions will be January 31.
		3. Marcella will look into an online venue for holding the contest. There is some discussion on using the CCTWS website or Facebook.
3. Student Chapter Funding
	1. The full funding amount was awarded to Western for a submitting a great funding request.
	2. The remainder of fund reserves will be put back on the table and all chapters will have a chance to earn it.
	3. Katie and Jessie will meet to work out the details for additional funding opportunities.
4. November Meeting Minutes
	1. **Jesse motions to approve the meeting minutes with revisions. Sara seconds the motion.** **The board votes and the minutes are accepted (10-0-0).**
5. Jim Olterman Memorial
	1. The memorial bench will have two plaques, one for the Jim Olterman biography and one for the list of donors.
	2. Kathy has reached out to two memorial makers, but has only heard back from the company from Grand Junction.
	3. Nate, Kathy, and Mark will meet to further discuss the details.
6. Robin Olterman Donation
	1. Robin would like to donate $500 again this year for student scholarships.
	2. For each scholarship award, students write an award receival letter. We should make sure that these letters get sent to Robin.

**Next Meeting – 9am, Thursday, January 14th, 2021**

**Conference Call (Zoom Meeting)**