



Wetlands Working Group

The Wildlife Society

Wetlands Working Group Officer Meeting via Zoom

Date: January 6, 2021; 11:00AM–12:00PM Central Time,

Officers Present: Phillip Stephenson (Chair), Jay VonBank (Vice-Chair), Drew Fowler (Past-Chair), Adonia Henry (Treasurer/Secretary), and Casey Setash (Social Media Liaison)

Meeting Minutes

1. Introduction
 - a. All officers present
 - b. Meeting called to order at 11:05 am Central Time by Phillip
2. Financial Update – Adonia
 - a. Beginning 1/1/20 balance \$3,323.53
 - b. Year ending 12/31/20 balance \$2,030.44
 - i. Income
 1. \$636.00 (dues)
 2. \$20.00 (bag sales)
 3. \$1.02 (Interest)
 - ii. Expenses
 1. 2019 conference workshop \$1440.00 (covered by registration fees)
 2. Student awards \$500.00 (2019 and 2020)
 3. Bank fees \$10.00
 - c. All 2020 US Bank transactions organized in excel
 - d. Drew will send Adonia csv file of Ally Bank account transactions and she will finalize financial report
3. TWS Conference Theme Update – Phillip
 - a. Theme has not been established
 - b. Phillip will keep working with Carol to get updates, then we can brainstorm for symposium or workshop
4. Fall 2020 Newsletter – Everyone
 - a. Everyone has reviewed
 - b. Edits to YouTube article
 - i. Add link to Casey's intro with text about private channel
 - ii. Add text about public link
 - c. Phillip will send out to membership Thurs 1/7

5. Bank Account Logistics – Adonia
 - a. Adonia has full online access to US Bank account
 - b. Adonia is working with Jen to transfer check writing capability
 - c. Board decided to share account access info with 1 other board member, don't put it on google drive
 - i. Share account access info with Jay, who just started 3-year term
 - ii. Adonia will see if we can add password protected pdf with account info on google drive
 - d. Drew will do an electronic funds transfer to WWG for amount in Ally Bank account, then close Ally Bank account

6. Google Drive Logistics – current file organization structure is by year and by topic, so it gets confusing – Everyone
 - a. Board decided to organize by google drive by year moving forward
 - b. Phillip and Adonia will parse out 2019 & 2020 files in category folders into correct year folders

7. New Business / Current Efforts – Everyone
 - a. YouTube
 - i. Asked 2 members for intro videos, waiting to hear back
 - ii. Request for more videos in current newsletter
 - iii. Casey will send out group email blast for more videos if newsletter doesn't generate more interest
 - b. Spring Newsletter
 - i. Feature article – Phillip will forward to Professor Hood
 - ii. Discuss other content at Feb meeting
 - c. Photo contest
 - i. Increase member involvement and give board pool of photos for WWG board to use for website, newsletter, etc.
 - ii. Two categories – animal and landscape
 - iii. Target for March/April timeframe
 - d. Other outreach/involvement/fundraising ideas
 - i. Members donated activity silent auction has been done by other groups
 - ii. All board members - think about other ideas
 - e. Reports due 1/31/21
 - i. Annual report – Phillip
 - ii. Financial report – Adonia
 - iii. Officer report – already submitted, Phillip will contact Mariah to get what TWS has on file and update

8. Next meeting February 3, 2021 @ 11am Central Time via Zoom

9. Meeting adjourned 12:10pm Central Time by Phillip

*Meeting minutes compiled by
Adonia Henry, Treasurer/Secretary*