

Minutes

| Meeting name | Subject | Attendees | Action Items |
|--|----------------|---|--|
| Renewable Energy Working Group Conference Call | Board Meeting | Tim Green Jenn D'Augustine Liz Kalies Susan Rupp Michael Whitby | 1. T. Green to follow up with L. Walston for candidate bio information 2. T. Green to follow up with Aniket with TWS about setting up election voting 3. J. D'Augustine to put Annual Meeting Minutes into standard template and coordinating upload to website 4. S. Rupp to create write up for conservation affairs committee and contact conservation affairs network |
| Meeting date | Time | | |
| 10-09-2020 | 1300-1400 EST | | |
| Location | | | |
| Teleconference | | | |

Meeting Minutes

1) Annual Meeting

- a) Review Annual Meeting minutes
 - i) J. D'Augustine to put into standard minutes template and coordinate upload to website
- b) Election
 - i) Candidates
 - (1) Need to get confirm candidate photos and bio write ups
 - (a) Confirmed J. Damm and M. Whitby information
 - (b) T. Green to follow up with L. Walston for candidate information
 - (2) Suggested schedule membership meeting for the next month to get more member attendance and put out additional requests for candidates but scheduling does not allow for putting off elections
 - ii) Provide candidacy information to TWS
 - (1) TWS to provide link for election voting
 - (2) Get a date posted for membership to vote
- c) Changes in TWS for platforms
 - i) New fundraising platform named 'WeDidIt' using central banking system
 - (1) Can fundraise and do financial planning for a separate conference through this system
 - (2) Will not need to transition accounts between treasurers
 - ii) TWS will be holding the custodial account
 - (1) Will need to work with the staff at headquarters to do any banking (i.e. check writing)

2) Committees

- a) Review committees list and volunteers
 - i) New committee suggestion – Conservation Affairs Committee
 - (1) Quentin Hays and Nathan Jones
 - (2) Would align with the conservation affairs network
 - (a) May want a strategy on membership of that committee to include relevant stakeholders
 - (i) Each sector should be represented and emphasize policy

- (b) S. Rupp to review and contact Conservation Affairs network to determine the direction of this committee
 - ii) Board members should determine what most aligns with their roles
 - (1) Will need to add these committees to the by-laws
 - (2) Specify executive board members that will be included in these committees
 - (a) Communication – L. Walston and J. D’Augustine
 - (b) Operations – T. Green and S. Rupp
 - (c) Fundraising Sponsorship – M. Whitby
 - (d) Conference Committee – L. Quillen and S. Rupp
 - (e) Activities Committee – L. Quillen, L. Kalies, and S. Rupp
 - (i) Activities Committee – clarify language
 - 1. This committee would work with the conference committee to determine any activities associated with conferences as well as any additional activities outside of any conference
 - (f) Conservation Affairs – Q. Hays (Solar – SW), N. Jones (Wind) , T. Alison (Wind) J. D’Augustine (Solar – Mid-Atlantic/SE), and S. Rupp (Bio)
- 3) **New Business**
 - a) Editorial Advisory Board (EAB) Member for Wildlife Professional
 - i) Works to help identify stories and content for the Wildlife Professional (magazine) and acts as liaison between magazine and working group
 - (1) Magazine is published 6 times a year
 - (2) Having someone on board could push the initiative of a renewable energy focused issue
 - (3) T. Green to get L. Kalies in touch with Sam Rutrusso – Chair of EAB to identify level of effort
 - b) Large members only meeting
 - (1) Want to push for setting this before holidays
 - (a) Possibly early November depending on election voting posting
 - (i) Two weeks for elections
 - (2) Need to address time difference from coast to coast
 - (a) Email blast with a doodle poll for best time to hold meeting (same time as election voting notification)
 - (b) Provide a few dates and times within the same week
 - (c) Once elections are done, send follow up email with new board members and member meeting date/time
 - c) Webinars/Webinar library
 - i) Work with HQ so that only accessible to membership
 - (1) Other members within TWS outside of REWG
 - (2) Put our working group out there to possibly gain more interest
 - ii) Make part of communications and activities committee to coordinate