

Minutes

Meeting name	Subject	Attendees	Action Items
Renewable Energy Working Group Conference Call	Board Meeting	Tim Green Jenn D'Augustine Susan Rupp Michael Whitby	1. J. D'Augustine to draft candidate interest and topics for discussion for working group meeting email 2. T. Green/S. Rupp waiting to hear from TWS about conference moving forward
Meeting date	Time		
08-14-2020	1300-1400 EST		
Location			
Teleconference			

Meeting Minutes

1) Annual Meeting

- a) Associated Meeting – waiting on TWS for more information
 - (1) Business to be conducted at the working group meeting
 - (a) Election
 - (i) Candidates
 - 1. Member at Large
 - 2. Treasurer
 - (ii) J. D'Augustine to send out a draft email for candidate interest and open call for topics to discuss at working group meeting
 - (2) Costs for webinar software
 - (a) Zoom account – approx. 100 people
 - (b) Accounts with moderators and webinar rooms
 - (c) Bandwidth
 - (i) Would TWS allow working groups to borrow or work off their zoom/webinar account?
 - (3) Possible additional meeting in August once additional information is provided from TWS about the conference

2) Membership

- a) Need to find some way to engage with our membership
- b) Webinar participation
 - i) How do we get membership involved in this day and age
 - ii) Are there other events that would build interest/support for the working group

3) Committees

- a) Review committees list
 - i) J. D'Augustine to add the committee opportunities to the draft email
- b) After email interest, follow up to determine committees/subcommittees