

Colorado Chapter of The Wildlife Society
January Board Meeting
8 January 2020
Conference Call

Present: Jesse McCarty, Nathan Galloway, John Hughes, April Estep, Pat Magee, Aran Johnson, Matt Rustand, Emily Latta, Andrew Don Carlos, Kathy Griffin, Katie Grey, Mark Fletcher

1. Secretary's Report: November Minutes – Mark
 - a. **Nathan motions to approve the meeting minutes with revisions. Aran seconds the motion. The board votes and the minutes are accepted (10-0-0).**
2. 2020 CCTWS Registration Increase
 - a. The Wildlife Society prefers registration fee increases to be announced in April and become effective July 1st.
 - b. Pat pointed out that this aligns better with our fiscal year.
 - c. The board has decided to follow The Wildlife Society recommendations.
 - d. Mark will send an email to Nate Seward to let him know of this change.
3. 2020 Board Elections
 - a. There has been increased interest in volunteering for board positions this year.
 - b. There is one extra volunteer. This means there will be competition for the at large board positions.
 - c. We were behind schedule for the election process. Next year we need to be more precise with the timing of important deadlines like elections. Jesse, Nathan, and Mark will meet later in the spring to create a calendar or annual cycle document to address time sensitive board responsibilities.
4. Jim Olterman Memorial Plaque – Kathy
 - a. Kathy has distributed location and pricing documents for the board to review.
 - b. Location
 - i. Kathy likes the location near the hunter education building, in front of the big windows. This building receives over 1,000 visitors per year for various events. The Wildlife Commission meets here 2-3 times a year. A lot of public meetings are held here.
 - ii. The board is in general agreement that this is a good place for the memorial.
 - c. Plaque form and cost
 - i. Kathy has narrowed the bench down to a grey granite bench or round millstone bench with a commemorative boulder. These memorials would come from Ark Valley Memorial.
 1. Grey granite bench
 - a. Cost: \$4675
 - b. There is limited space for engraving, but Kathy will look into putting donor names around the edge of the seat so that the granite face can be reserved for the Jim Olterman photo and biography.
 2. Round millstone bench with a commemorative boulder
 - a. Cost: \$6618
 - b. This price is approximate as it does not include the photo and biography, but it includes the original donor list of 90+ names

which has been narrowed down to 40+. This option provides more seating and engraving space.

ii. Timeline

1. The delivery of materials takes ten weeks.
2. The fabrication takes six weeks.
3. The time from order to delivery is expected to be no less than 90 days.
4. Ark Valley Memorial requires a down payment of half with the other half on delivery.

iii. **Nathan motions to go with the grey granite bench at a cost of \$4675 plus possible additional expenses for engraving etc. Pat seconds the motion. The board votes and the motion is approved (10-0-0).**

5. Membership Database Software – Pat

- a. The subcommittee is waiting on a response from one more company. Pat will present their decision at the February 7th board meeting.

6. Front Range Community College Meeting Passes – Katie

- a. The original idea was that we offer 10 guest passes for \$55. These passes would exclude the banquet and networking social.
- b. There will likely be 50-60 students so we can probably offer a slightly lower cost of \$45-\$50.
- c. It has been suggested that we offer a rate of \$45 for a day pass and \$75 for a day pass that includes a meal. This deal should be exclusive to Front Range Community College as they don't have access to the same resources as the student chapters. **Pat motions to accept this rate. John seconds the motion. The board votes and the motion is approved (10-0-0).**
- d. Katie will email Front Range Community College with the results of the decision.
- e. Jesse would like to include the Front Range Community College in the student networking breakfast. Katie has emailed them and is expecting about eight students to attend.

7. Annual Meeting

a. Registration – April

- i. 116 people have registered for the meeting so far.
- ii. 21 for the Camera Trap Workshop
- iii. 51 for the Bat Acoustics Workshop
- iv. 87 for the Wildlife Disease Symposium
- v. 10 for the Wildlife Acoustics Workshop

b. Hotel Reservations

- i. The registration deadline is January 15 for the CCTWS block of rooms.
- ii. Jesse will send out a reminder email to the membership to book rooms. This will also include information about the Wildlife Acoustics Workshop.
- iii. Mark will make sure that venue reservation and booking numbers are a part of the annual cycle calendar.
- iv. Jesse and Nathan will make sure that we reserve rooms for the speakers that need them. David Bird will need a reservation. Bill Gaines will need a reservation for at least one night. There is one more speaker who may need a reservation.

c. Networking Reception

- i. The room and heavy appetizers are lined up.

- ii. We have four breweries interested in sponsoring the event (donating beer/spirits). Nothing solid has been worked out yet, but Andrew thinks he will be more successful as we get closer to the event.
 - iii. Nathan will contact the venue to work out approval of out-of-house alcohol.
 - iv. Andrew has been in contact with some distilleries that may be interested in donating gift baskets but is not sure if we can put them in the auction. Several board members remember doing this in the past.
 - d. Backcountry Hunters and Anglers – Nathan
 - i. They would like to set up a table during the entire meeting.
 - ii. They will bring a check for their contribution.
 - iii. They might show a short film during the social.
 - e. Student Networking Breakfast – Katie
 - i. The biggest obstacle has been student response. Katie will send a follow up email.
 - ii. The CSU Student Chapter is getting a room on-campus.
 - iii. Katie is looking into having the catering sponsored.
 - iv. Katie needs help recruiting professionals.
 - 1. Jesse is working on asking the meeting speakers to come to the breakfast.
 - 2. Board members will be a backup if enough other professionals are not secured.
 - 3. We are looking for 10-15 professionals.
 - 4. Kathy and Jesse are interested in being mentors for the breakfast.
 - 5. Katie will reach out to CSU faculty.
 - 6. Nathan has suggested Backcountry Hunters and Anglers involvement.
 - f. Plenary Session – Jesse
 - i. The speaker spots have been filled. There is a diverse group representing Colorado, New Mexico, Arizona, and Washington.
 - g. IGNITE and Contributed Papers
 - i. We have enough papers, but we need more IGNITE talks. We may need to consider asking some of the contributed papers to switch to IGNITE.
 - h. Banquet – Nathan
 - i. We should have until late January to finalize numbers.
 - i. Auction – Emily
 - i. Cuddeback has expressed interest in sponsoring the meeting and may want to have a table.
 - ii. Mindy Rice has agreed to host the auction.
 - iii. Mark will make sure the sponsor logos are posted on the webpage.
 - iv. Aran or Mark will print a poster sized version of the agenda with the logos on it.
 - v. Emily will make sure that the logos are in the digital presentations at the meeting.
 - vi. Jesse will make sure to recognize the sponsors verbally at the meeting.
8. Action Items

- a. Mark – send an email to Nate Seward to let him know of the registration increase timing decision. (Item-2d)
- b. Jesse, Nathan, and Mark – meet later in the spring to create a calendar or annual cycle document to address time sensitive board responsibilities. (Item-3c)
- c. Katie – email Front Range Community College about student day pass costs. (Item-6d)
- d. Jesse – send out a reminder email to the membership to book rooms. Remember to include information about the Wildlife Acoustics Workshop. (Item-7b)
- e. Mark – make sure that venue reservation and booking numbers are a part of the annual cycle calendar. (Item-7b)
- f. Jesse and Nathan – make sure that we reserve rooms for the speakers that need them. (Item-7b)
- g. Katie – send a follow up email to students about the networking breakfast. (Item-7e)
- h. Katie – reach out to CSU faculty about attending the student networking breakfast. (Item-7e)
- i. Mark – make sure the sponsor logos are posted on the webpage. (Item-7i)
- j. Aran or Mark – print a poster sized version of the agenda with the logos on it. (Item-7i)
- k. Emily – make sure that the logos are in the digital presentations at the meeting. (Item-7i)
- l. Jesse – make sure to recognize the sponsors verbally at the meeting. (Item-7i)
- m. Andrew and Jesse – decide on a location for the pre and post conference meetings.

Next Meeting – 6:30 pm, Tuesday, February 4th, 2020

In person – Fort Collins (Location TBD)