

**Colorado Chapter of The Wildlife Society**  
**November Board Meeting**  
**13 November 2019**  
**Conference Call**

Present: Jesse McCarty, Nathan Galloway, Marcella Tarantino, Pat Magee, Kathy Griffin, April Estep, Aran Johnson, Nate Seward, Matt Rustand, John Hughes, Emily Latta, Andrew Don Carlos, Mark Fletcher

1. Secretary's Report: October Minutes – Mark
  - a. **Nathan motions to approve meeting minutes with revisions. Nate seconds the motion. The board votes and the minutes are accepted (13-0-0).**
2. Annual Meeting: General Updates – Nathan
  - a. Student Networking Breakfast and Wednesday Evening Social
    - i. Katie Grey and the Colorado State University (CSU) Student Chapter are moving forward with the student networking breakfast and Wednesday evening networking event.
      1. They are working on finalizing pricing at the Lory Student Center.
      2. April has pointed out that last time there the Wednesday evening social was held at the Lory Student Center there were only about 60 people in attendance. Nate checked the records and this venue cost \$2,325.80 in the past.
      3. The Lory Student Center is a large venue and is relatively expensive for such a small turnout. Nathan will investigate pricing at the stadium and at the hotel. Andrew will help in this effort with the assumption that the head count for the social will be around 75-100.
    - ii. Student Networking Breakfast
      1. We should move forward with choosing the professionals for the breakfast.
      2. We should buy breakfast for the professionals.
      3. This breakfast will be exclusive to student members of the Colorado chapter as this is one of their membership benefits.
  - b. Backcountry Hunters and Anglers
    - i. Backcountry Hunters and Anglers (BHA) is not able to be as financially involved as at the 2019. They would like to sponsor the meeting for \$500 and have a booth at the meeting. Nate has looked up numbers from the 2019 meeting showing that BHA donated \$750.
  - c. Front Range Community College
    - i. Front Range Community College has requested guest passes to attend the annual meeting.
    - ii. There is some discussion over the topic. The consensus seems to be that we should offer guest passes to students of Front Range Community College.
      1. The passes will be discounted.
      2. The passes should be for either the symposium or the plenary session.
      3. The passes should not include lunch, evening events, or workshops.

3. Camera Trap Workshop – Nate
  - a. Nate is still waiting to see if Eric Newkirk will be able to present. If he is able to come, we will need to reimburse him for his flight and provide a stipend of \$200-250.
  - b. Jake Ivan will be heading up the Microsoft features portion of the workshop.
4. Contributed Papers, Posters, IGNITE – Marcella
  - a. Marcella has received submissions for 1 contributed paper, 0 IGNITE presentations, and 0 posters. This is fairly typical for this stage in the meeting planning, but Marcella would still like for board members to reach out to students and colleagues who might be interested in submitting.
5. Bioacoustics Workshop – Matt
  - a. All speakers have been lined up and the agenda has been prepared.
  - b. The Wildlife Acoustics sponsorship has been finalized.
    - i. They will be holding an afternoon workshop.
    - ii. We need an option for this workshop on the meeting registration on our website. April is looking into making this workshop available for registration.
    - iii. Matt has asked the hotel about setting up a booth for Wildlife Acoustics. They gave him a price of \$60/day. Pat will work with Nathan to reduce this cost.
6. Wildlife Disease Symposium – John
  - a. John has finalized a list of speakers and topics.
  - b. Many of the speakers are local to the Fort Collins area.
  - c. There are no anticipated costs (airfare, stipend, etc.)
  - d. John hopes to have everything finalized by the end of November.
7. Plenary Session – Jesse and Marcella
  - a. Jesse and Marcella have put together a list of presenters and are working on filling a few holes.
  - b. They are looking for speakers for accelerometers and genetics.
  - c. Jesse is looking into having David Bird as a speaker for using drones in wildlife management. We would need to provide flights and a hotel room (approximately \$500). Pat has pointed out that we get a free hotel room for each block of rooms that we fill. Jesse is going to reach out to the Animal and Plant Health Inspection Service and CSU to see if they would be interested in sponsoring some of the costs to have David Bird come present. Andrew will assist in coordinating with CSU. Pat has a contact at the Rocky Mountain Biological Laboratory that does drone work, if we are not able to secure David Bird as a speaker.
8. Banquet – Jesse
  - a. Jesse would like input from the board on whether there should be a presenter during the banquet. Pat has pointed out that banquet speakers are rare at our meetings. There is general agreement that not having a speaker leaves room for networking and there should not be a speaker during the banquet.
  - b. Mark is going to look through old meeting minutes to find info on meal costs.
  - c. Jesse has secured 6 duck stamp prints for the silent auction.
9. Sponsor Details – Emily

- a. Emily has sent out a link for a spreadsheet with contact ideas for auction items and sponsors. Board members should sign up for a contact and get in touch with that possible sponsor.
  - b. The board has decided to hold a donation fundraiser/giveaway for a Yeti cooler again this year. Jesse will look into getting a license to hold an official raffle.
  - c. Nate will follow up with Vectronics as a sponsor.
10. Tracking Commitments
- a. We need a spreadsheet to track commitments (hotel rooms, flights, student volunteers, sponsors, etc.). Matt and Emily will work together to create this spreadsheet.
11. Jim Olterman Plaque – Kathy
- a. Kathy has been in contact with monument makers for the plaque.
  - b. Kathy has a meeting with the Denver Colorado Parks and Wildlife staff during the second week of December where she will discuss what the plaque should look like and where it will be placed.
  - c. After the meeting Kathy will send an email to the board to facilitate decision making.
  - d. Pat has been in contact with Robin Olterman. She has requested that the plaque be somewhat subtle.
12. Jim Olterman Scholarship – Pat
- a. Pat has had a chance to speak with Robin Olterman about helping fund the Jim Olterman Scholarship while we are waiting on the investment revenue to grow.
    - i. Robin is excited to donate \$500 and a banquet ticket.
    - ii. She would like to make this donation annually, for a few years, in the hopes of seeing the scholarship grow and become more generous.
    - iii. In future years, she would like her donation to be in addition to the investment revenue that will be used for the scholarship.
  - b. We have budgeted \$750 for the scholarship this year. **Nate motions that we match Robin’s donation of \$500 for a scholarship of \$1000 and invest the extra \$250 towards growing the scholarship in future years. Kathy seconds the motion. The board votes and the motion is accepted (12-0-0).**
13. Membership Database
- a. Jesse would like help in creating a membership database. As the chapter grows, the need for this tool is becoming more necessary.
  - b. Pat will look into creating a committee to address this need.
14. December Newsletter – Aran
- a. The goal is to have the newsletter ready by the first week of December.
  - b. Aran has some of the submissions already.
  - c. The focus of this newsletter will be the annual meeting. Each board member should have a submission for their portion of the meeting.
  - d. Aran will send out an email with his needs for the newsletter.
  - e. Board elections should go in this newsletter.
    - i. Jesse has asked all board members to contact him if they plan on stepping down from their position.
  - f. Greg Davidson will be stepping down as of this newsletter. Alex will replace him after they work together on the Winter newsletter.

15. Summary of action items from the November meeting

- a. Nathan and Andrew - investigate pricing at the stadium and at the hotel for the Wednesday night networking event. Assume 75-100 for the headcount. (item 2-a)
- b. Pat and Nathan – look into reducing or eliminating the cost for the Wildlife Acoustics booth. (item 5-b)
- c. Jesse and Andrew - reach out to the Animal and Plant Health Inspection Service and CSU to see if they would be interested in sponsoring some of the costs to have David Bird come present. (item 7-c)
- d. Mark - look through old meeting minutes to find info on meal costs. (item 8-b)
- e. All board members - Emily has sent out a link for a spreadsheet with contact ideas for auction items and sponsors. Board members should sign up for a contact and get in touch with that contact. (item 9-a)
- f. Jesse - look into getting a license to hold an official raffle. (item 9-b)
- g. Nate - follow up with Vectronics as a sponsor. (item 9-c)
- h. Matt and Emily - work together to create a spreadsheet for tracking meeting commitments. (item 10-a)
- i. Kathy – after your meeting, send an email to the board to facilitate decision making on the Jim Olterman plaque. (item 11-c)
- j. Pat - look into creating a committee to address creating a membership database. (item 13-b)
- k. All board members should have a newsletter submission for their portion of the meeting. (item 14-c)
- l. Aran - send out an email with your needs for the December newsletter. (item 14-d)
- m. All board members should contact Jesse if they plan on stepping down from their board position. (item 14-e)