

**Colorado Chapter of The Wildlife Society**  
**October Board Meeting**  
**9 October 2019**  
**Conference Call**

Board members present: Jesse McCarty, Nathan Galloway, Marcella Tarantino, Pat Magee, Kathy Griffin, April Estep, Aran Johnson, Nate Seward, Matt Rustand, John Hughes, Mark Fletcher

1. Annual Meeting
  - a. Wildlife Disease Symposium – John
    - i. John sent out a rough draft of the agenda on 10/7/2019.
    - ii. Please review the agenda and provide any comments on content.
    - iii. John is still looking for speakers for white nose syndrome, chronic wasting disease and several others (see the to be determined [TBD] sections in the agenda)
    - iv. Epizootic hemorrhagic disease has been suggested as another possible topic.
    - v. April has a speaker in mind for chytrid fungus and will contact them.
    - vi. Nathan will help with speakers for white nose syndrome, chronic wasting disease, and possibly some other topics. Nathan and John will coordinate
  - b. Wednesday Night Networking Reception - Nathan
    - i. Backcountry Hunters and Anglers (BHA) has expressed interest in being involved in the meeting in a similar capacity as last year but has not responded to partnering for the networking reception.
    - ii. The original plan was to have the reception at a brewery in Fort Collins, but that may be too small of a venue.
    - iii. Nathan has been in contact with Katie Grey regarding using the Lory Student Center on the Colorado State University (CSU) campus.
      1. The Colorado Chapter of The Wildlife Society (CCTWS) may not be able to rent this venue. We may need to involve the CSU student chapter and possibly the BHA student chapter for reservations.
      2. Nathan is looking into costs for the venue, food, and alcohol.
    - iv. This will be a separate event from the Thursday morning Student and Professional Mentoring Event.
  - c. Student and Professional Mentoring Event – Jesse
    - i. A light breakfast will be included.
    - ii. We should try to keep the ratio of students to professionals low. Less than three students to each professional would be ideal.
    - iii. We need at least ten professionals to make this work. Jesse has asked the board to help with suggesting professionals to invite.
    - iv. This event will be invitation only, but if we have enough interest from professionals, we could open it up to all students.
    - v. Nathan – We will need to wait until we have a better idea on attendance before we book a restaurant or other venue. Nathan will try to put together some cost estimates. If there is enough space, we could think about inviting the BHA student chapter to this event too.

- d. Plenary Session – Jesse
  - i. Bill Gaines will be the keynote speaker. He was a wildlife biologist for the Forest Service. He now works for the Conservation Science Institute and does work all over the country that is related to the topics being presented in the plenary session.
  - ii. Marcella has sent out a list of topics with possible speakers. The board should review this document, give feedback on the suggested speakers, and suggest other speakers. Jesse and Marcella will narrow down the list based on available speakers.
  - iii. The plan is to have a panel discussion at the end of the plenary session, but we have to find a way to engage all panelists and keep the discussion from becoming one sided. Jesse and Marcella will work on stimulating questions for the panel.
  - iv. Pat has suggested gathering a panel of District Wildlife Managers (DWM) for the human and wildlife conflicts topic. The board members in attendance are in general agreement that this is a good idea.
    - 1. Pat has a DWM from Gunnison in mind.
    - 2. Kathy, Nathan and April will try to find DWMs in their areas.
- e. Registration – April
  - i. Registration is up and running. Board members should all sign up and provide feedback to April regarding any issues they encounter.
  - ii. Kathy ran into an issue where she was able to sign up for the camera trap and bat acoustics workshop. April is working to fix this.
- f. Bat Acoustics Workshop - Matt
  - i. Matt has contacted four speakers for the workshop and plans to have representation from national, state and local levels.
  - ii. There will not be a capacity limit for this workshop.
  - iii. Matt has contacted Wildlife Acoustics. They are interested in sponsoring the meeting and are also interested in holding their own bat acoustics workshop on Wednesday afternoon. The board is in general agreement that this is a good idea.
    - 1. Matt will work on solidifying this as we will need to add it to the website as soon as possible.
- g. Camera Trap Workshop – Nate
  - i. The workshop will have a 25-person limit and a fifty-dollar registration fee.
  - ii. It would be nice to wrap this up around noon so that everyone can participate in the disease workshop.
  - iii. There is some discussion of holding a second camera trap workshop because of the low capacity. The board is in general agreement that this would be too much.
  - iv. Nate would like to provide airfare for a speaker from Montana. The fee for the workshop should cover the costs. The board is in general agreement that this will be good for the workshop.
- h. Federal Tax Number – Nate

- i. This will allow donators to write off expenses.
    - ii. In the past, the person who secured the donation would provide the number to the donator.
    - iii. Kathy would like to write a personal thank you letter for donations that will include the federal tax number.
    - iv. Jesse will work with Emily Latta to get a list of other donors and draft a more general thank you letter for other donors. Jesse may enlist the help of the student chapters.
  - i. Additional Meeting Items - Pat
    - i. Breakout Meetings - We have already had one request for a breakout meeting and need to make sure that the venue has capacity for this. Nathan is looking into additional rooms.
    - ii. We need to plan a pre-conference board meeting.
    - iii. Business Meeting (Thursday Lunch)
      - 1. This usually goes over one hour and we need to plan for the following:
        - a. Student chapter presentations
        - b. TWS presentation
        - c. Treasurer's report
        - d. President's update
      - 2. Jesse is arranging the business meeting.
    - iv. Nathan will follow up with Andrew Don Carlos regarding beverage donations.
- 2. There has been interest in creating another student chapter at Colorado Mesa University.
  - a. Pat will invite the students to the annual meeting and look into creating another student chapter.
- 3. Jim Olterman Plaque - Kathy
  - a. Kathy has gotten in contact with the Assistant Director of Parks and Trails at Colorado Parks and Wildlife.
    - i. They would like to place the plaque outside of the front entrance at the Denver office.
    - ii. They really like the idea of a bench.
  - b. Kathy is planning to go look at the office and pick out a site for the plaque sometime in October or November.
  - c. We may have to find a plaque maker in the Denver area.
- 4. August and September Meeting Minutes – Mark
  - a. **Nathan motions to approve the August meeting minutes with revisions. John seconds the motion. Board votes and minutes are accepted (11-0-0).**
  - b. **Nathan motions to approve the September meeting minutes with revisions. Kathy seconds the motion. Board votes and minutes are accepted (11-0-0).**
  - c. Mark will coordinate getting the August and September minutes posted to the CCTWS website.
- 5. Sponsor Letter – Jesse
  - a. Kendra Cross, Emily, and Jesse are working on a standard sponsor letter format.
- 6. Salesforce
  - a. Jesse and Marcella are continuing to look into using Salesforce software.

7. Awards – Pat
  - a. We need nominations. Pat strongly encourages the board to supply nominees.
8. Jim Olterman Scholarship – Pat
  - a. Jesse had talked to Rose Tocke and the CCTWS investments have not gained enough interest to cover the scholarship yet.
  - b. In the past, Robin Olterman has expressed interest in donating money to the scholarship fund. Pat will follow up with Robin and see if this could be a possibility for funding the Jim Olterman Scholarship this year.
9. Board Elections – Pat
  - a. Normally we send out a call for elections in September newsletter, announce the candidates in December, and hold on-line elections in January before the annual meeting.
  - b. The board should be looking for volunteers to fill open positions.
  - c. Jesse will reach out to board members to see who is planning to step down this year and who would like to stay on.
  - d. Nathan Galloway agreed to manage the elections including gathering the candidate profiles and organizing and implementing the on-line election
  - e. Nathan asked if only one candidate is up for the office do we need to have an election. Pat is sharing the bylaws with Nathan to clarify this.
10. Action items
  - a. All board members - we need auction items for the annual meeting.
  - b. All board members - please review John's agenda for the wildlife disease symposium and provide any comments on content or suggestions for speakers.
    - i. April has a speaker in mind for chytrid fungus and will contact them.
    - ii. Nathan will help with speakers for white nose syndrome, chronic wasting disease, and possibly some other topics. Nathan and John will coordinate.
  - c. Nathan – research costs for the Wednesday night networking reception at the Lory Student Center.
  - d. All board members – come up with some suggestions for professionals that might be interested in attending the Student and Professional Mentoring Event.
  - e. Nathan - put together some cost estimates for the Student and Professional Mentoring Event.
  - f. All board members – review Marcella's agenda for the plenary session and provide feedback or other speakers.
  - g. Jesse and Marcella - work on stimulating questions for the plenary session panel.
  - h. Pat, Kathy, Nathan and April - try to find DWMs for the plenary session.
  - i. All board members - register for the annual meeting and provide feedback to April regarding any issues encountered.
  - j. April – will look to fix the registration issue that Kathy ran into where she was able to sign up for the camera trap and bat acoustics workshop.
  - k. Matt - solidifying Wildlife Acoustics workshop.
  - l. Jesse - work on a thank you letter for sponsors and donations.
  - m. Nathan - look into additional rooms for breakout meetings.
  - n. Nathan - follow up with Andrew on beverage donations.

- o. Pat - invite Colorado Mesa University students to the annual meeting and look into creating a new student chapter.
- p. Pat – Follow up with Robin Olterman regarding the Jim Olterman Scholarship
- q. Jesse - reach out to board members to see who is planning to step down this year and who would like to stay on.