Previous Action Items:

1. Awards Committee – Reach out to current list and make sure that they all can still be on the committee (Colleen) DONE
2. Nominating and Elections Committee - Determine dates for call for nominees (TBD) DONE
3. Audit Committee - Graphic for showing spending; percentage/proportion of money spent, not raw data (financial transparency for members; Kristin) DONE
4. Communications Committee - Add K. Carroll to the Facebook Page as Admin (Colleen) DONE
5. Communications Committee—Send September meeting minutes to Mariah Simmons (Kathleen) DONE
6. International Committee - Reach out to interested members/international chapters to get this committee moving forward IN PROGRESS
7. Student Connections Initiative—Facebook post to encourage student survey responses so we continue to get reduced dues (Kathleen) DONE
8. Bank Transfers—Make decision about what bank to transfer to; let TWS know so that they don’t keep doing the $25 dollar transfer activity required to keep the account open DONE
9. Bank Transfers - Colleen will send Cameron’s email to Kristin DONE
10. Bank Transfers - Check which banks allow us to add/remove individuals from accounts and how often that can be done IN PROGRESS
11. Student Advocates for Natural Resource Legislation – Ad Hoc Committee—set up call to clarify questions and goals of the group/document (Laken) DONE
12. TWS Organization – for Student Chapters Webinar - make PPT IN PROGRESS

New/Continuing Action Items:

1. Awards Committee - Make a timeline for what needs to happen between now and next year. (Colleen) NEW
2. Follow up with PNC representative Done
3. Reach out to other working group to see what their banking plan is Done
4. Add new logos to Facebook; circulate NEW
5. All Committees - If you have not, reach out to current/former committee members in the next few weeks. NEW
6. Statistics for conference survey NEW
7. **Audit Committee** - Graphic for showing spending; percentage/proportion of money spent, not raw data (financial transparency for members; Kristin) **DONE**
8. **International Committee** - Reach out to interested members/international chapters to get this committee moving forward **IN PROGRESS**
9. **Bank Transfers** - Check which banks allow us to add/remove individuals from accounts and how often that can be done **IN PROGRESS**
10. **TWS Organization** – for Student Chapters Webinar - make PPT **IN PROGRESS**

**Opening**

- Called to Order at 1504 MST/ 1704 EST

**Roll Call and Approval of Minutes**

- Laken Ganoe (Chair)
- Colleen Hartel (Past-Chair)
- Kristin Bomboy (Treasurer)
- Kathleen Carroll (Secretary)
- Kimberlee Clevenger (New Chair Elect)
- Kathryn Burton (Student Advocates for Natural Resource Legislation Committee)
- Jake Hill (Student Advocates for Natural Resource Legislation Committee)
- Cesar Estevo (International Committee Chair)
- Vote to Approve October Meeting Minutes (at 1505 MST)

**Chair Report**

- Chair-elect position vacancy
  - Julienne had family changes and stepped down.
  - Later Vote to elect Kimberlee Clevenger as Chair-Elect Later in Call.
- International Committee Chair updated
  - New Chair (Cesar Estevo)
- Student Affairs Network Task Team
  - New ad hoc committee from last meeting
  - Facilitating meeting between student chapters

**Officer and Committee Reports**

- Past-chair (Hartel, Awards Committee Chair)
  - Reached out to folks from last year.
  - **ACTION ITEM:** Make a timeline for what needs to happen between now and next year. Discussion about reimbursement versus paying awarded students before conference.
- Chair-elect (VACANT, Nominating and Elections Committee Chair)
- No new updates.

- Treasurer (Bomboy, Audit Committee Chair)
  - No new updates financially.
  - Waiting on some financial and bank changes.
  - Continuing work on graphics, per previous action items.

- Secretary (Carroll, Communications Committee Chair)
  - Reduce facebook posts to see if involvement increases.

- International Committee (Estevo, International Committee Chair)
  - Reached out to previous committee members and updating list.

**Old Business**

- Conference survey (Hartel)
  - Survey was opened for > 1 months; now closed
  - 14 students registered that were not registered as student members
  - Put on facebook and sent to emails as well
  - Closed survey 3015 people invited
    - 527 finished (98% rate)
    - Target was 400 people (capable of statistically valid judgement)
    - 50/50 split for attendees and not
    - 30% of student membership actually attended (over-representing people who did attend)
    - Overall, judgement not represented for our student members but we can say what we found for people who did attend versus did not
    - Statistics to look at how groups differed to look at qualities that might increase student attendance
    - Reporting how much it cost to attend this conference, and how much is covered versus not by various groups/schools
    - Last time it was an appendix to the council report; not sure about how many people read it
    - **ACTION ITEM:** Statistics for conference survey

- Bank Account information (Ganoe, Bomboy)
  - Discussed earlier, working on switching over accounts to new officers
  - Sending check to TWS
  - Kristen looked at banks
  - **ACTION ITEM:** Reach out to other working groups and see what they are doing
  - PNC may be a good temporary solution

- Committees (Ganoe)
  - Need chair for webpage Make-Over Committee
    - If you know someone who may be interested please let us know
  - Advertising
■ New logo (never had one); advertisements to boost participation
■ **ACTION ITEM:** add to Facebook; circulate

- **G Suite for Nonprofits (Ganoe)**
  - Issues with setting it up because domain is used by TWS
  - Still trying to find a better way to communicate
    ■ We have 3000 members and can’t mass email them without help from Miria

- **2019-20 Strategic Plan (Ganoe, Hartel)**
  - Laken and Colleen are outline tasks

- **TWS Organization – for Student Chapters Webinar (Ganoe)**
  - Framework for PPT
  - End of January is the goal to host a webinar for students back from break

- **Student Advocates for Natural Resource Legislation – Ad Hoc Committee (Hill, Burton)**
  - Proposal has been submitted; circulated among group
  - Previous call about committee
  - Creation of sub-committees can help delegate tasks and these people can operate like officers; Hill and Burton will make a list of people who may be interested in these roles

**New Business**

- **SANRL Ad Hoc Committee Creation**
  - **VOTE:** Kristen motioned; Kathleen seconded; passed unanimously
  - **DISCUSSION**
    - Question about facebook page and contacting through student chapter facebook pages
      ■ Contacts for student chapter presidents and advisors; so there is a contact mechanism
      ■ facebook page for committee - does it need to be attached or separate for the SDWG page
      ■ Further discussion about facebook page needed; for now post through the main page

- **Reporting Deadlines**
  - Due January 31, 2020
  - Taxes, Annual Report, officer form, and bylaws
  - Keep an eye out for documents

- **Appointment of new Chair-elect**
  - **VOTE:** Kristen motions to appoint Kimberlee Clevenger as the new Chair-elect; Colleen seconds; passed unanimously
  - Congrats Kimberlee!
  - Discussion with Kimberlee about her new role.

- **wildlife.org information update**
○ To reflect the new officers/committee chairs

**For the Good of the Order**

**Adjournment**

Colleen motion to adjourn meeting; Kathleen seconded; unanimously passed
Meeting adjourned at 1604 MST/1804 EST