1. **Call to order**
   - Meeting was called to order at 2007 EST.

2. **Roll call**
   - Colleen Hartel (*Chair*), Phillip Stephenson (*Past-chair*) and Laken Ganoe (*Chair-elect*)

3. **Acceptance of agenda and minutes**
   - June meeting minutes and July agenda were both accepted

4. **Treasurer’s Report**
   - Checking = $2643.27
   - Savings = $425.40
   - Quarterly dues deposit of $18

5. **Old Business**
   a. **Elections**
      - Election information will be distributed to social media for 2 weeks (August 15-31st)
      - We have at least 2 candidates for each position
      - We will plan on having an intermediate meeting at the beginning of September with the new officer
      - There will be a Wells Fargo near the conference center so we will be able to transfer over the account information to new chair and treasurer
      - Depending on election results, we may need to get the check book and other documents off of Kristin prior to the conference
   b. **Conference Activities**
      - **Student Leader’s Lunch**
        - **Tuesday, OCT 1 from 12-1:30** in Atlantis Hotel, Paradise E
        - Boone and Crockett is sponsoring this year again and needs “no more than 15 minutes” to address everyone
        - Mariah took RSVPs this year, makes it less awkward for students and things are already in place and we know how many will attend before we even arrive at the conference. This also accommodates vegetarian options
        - **ACTION ITEM** = Colleen will contact Chuck to get Boone and Crocket contact information so we can discuss lunch plans directly
        - We don’t have a concrete plan of what we are doing this year
          - Need to solidify this by the next meeting
          - Make sure activities have supplies we can either fly with or buy upon arrival
- Phillip suggested that we use a “talk amongst your table” format this year. We could give them a topic that Student Chapters have historically struggled with, they talk among their table about ways their Student Chapter has dealt with the issue, then after ~3 min we have them share the best/most effective strategy from the table.
- Lara contacted Laken and offered herself as a contact if we need help.

- Visibility Effort
  - Colleen emailed Claire about the LGBTQ+ lunch.
  - Still solidifying details and will let us know when the best time to give them our sponsorship money is.
  - They will acknowledge us at the event as sponsors.
  - Reached out to AFS, but not sure if a final decision on collaboration has been made.

- Working Group Meeting
  - **October 2 at 12-1:30**
  - Not on the schedule yet because conference website still needs to be synced.
  - Equipment rental is upwards of $300.
  - Groups are responsible for their own AV equipment according to TWS.
  - **ACTION ITEM** = Colleen will post on a facebook page for the conference to ask if anyone has a projector and screen we can borrow.

- Student Presentation Awards
  - Lara has the top 20 oral presentations and posters from Mariah.
  - They are picking ~5 oral and 10 posters to review on-site.
  - We do not need to help judging since she already has professionals to do it.
  - Award winners will be notified after the conference since last poster/oral sessions go until the last day.

- Networking Event
  - Lara needs help from **7-7:45 on OCTOBER 1 (Tuesday)** for set-up and greeting people.
  - We are not doing animal stickers this year since there is an anticipated 1000 attendees and organizers were concerned about the back-up at the door and confusion over stickers, however we will do this in Louisville.
  - Still waiting to hear back from organizers about Kristin’s colored name tags (for professionals designated to help students) idea.

- Travel Grants
  - Record year! 32 applicants!
  - **Winners:**
    - Kaley Egan = B.S.
    - Marie Martin = M.S.
    - Sara Mueller = PhD.
  - All winners are registered for the conference.
  - Sara has another lunch that day but will try not to be late.
  - **ACTION ITEM** = Laken will get photos from these 3 for our presentation.
Trey McClinton and Laken are working on updating the application process and rubric

- **ACTION ITEM** = Laken will write a protocol for splitting up applications between reviewers if we have this many again next year

**Section Representative Document**

- Mariah loves our recommendation, but we have to add it to our Fall Report to Council for them to see it
- **ACTION ITEM** = John will need to add this a part in the Fall Report (also see New Business for more things to add)
- **ACTION ITEM** = Laken or Colleen will email Section Representatives giving them a heads up and letting them know we would appreciate their support on this

**Bylaws**

- All revised
- Says “written ballots” and will be changed to “written and electronic ballots”
- Goes to Mariah first to approve for Council
- Once we get Mariah’s approval, our membership votes and then Council votes to approve
- **ACTION ITEM** = Colleen will send the bylaws to Mariah by **Friday AUG 2**
- Try to get this out with our elections (bylaws say we should be able to get them out by then based on timelines needed)
  - **ACTION ITEM** = Colleen will also ask Mariah if we are following the correct protocol on this

**Conference Cost Survey**

- Colleen created a survey to ask people to outline the cost of attending a conference
- Also outlines the available funding and average cost for people to attend the conference
- Planning on sending it to every student member
- How much does it cost to attend one of the three past conferences (estimated) if attended and how much was covered
- How much was it to attend Reno
- Reasons not to come to the conference (i.e. financial, not available, not interested, etc.)
- Colleen also wanted to average room occupancy

**New Business**

- **Fall Report to Council**
  - Call will be going out soon for this
  - **ACTION ITEM** = John, please start writing the Fall Report when time allows
  - Things to include:
    - Student Representative Recommendation and supporting evidence
    - Request collection of information about grad or undergrad status
- Why is it cheaper for retirees to attend than students??
  - Prices should be comparable for each
  - Advisors could play the system and only pay for “guest” passes
    and it would be cheaper than the student registration
- Developing nations pricing
  - Discounted registration rate from developing nations, TWS
    does not traditionally offer this
  - TWS should continue offering this, but should also do a
    Student discounted rate for developing nation students
- Student specific page on TWS with all the links they need and diagram
  on how student chapters fit into the whole thing
  - Maybe we could make this so that they can just put it up on the
    page without much effort on TWS' part
- Unofficial transcripts for certification process
  - paying additional costs for transcripts on top of ~$150 for
    application
  - need to make it more worthwhile to get your AWB or CWB
  - Went over really poorly at the spring meeting
    - arguments were that you get a paper copy when you
      graduate (false) and if you copy it, it’s no longer official
    - New panel of Council members and LI members
      coming in, good time to push for this (Fall 2019)

7. Adjournment
   - Meeting was adjourned at 2106 EST