Student Development Working Group Executive Board Meeting: Minutes
21 October 2019, 0900 MST/1100 EST

Opening
● Called to Order at 0901 MST

Roll Call and Approval of Minutes
● Laken Ganoe (Chair)
● Colleen Hartel (Past-Chair)
● Julianne Taylor (Chair Elect)
● Kristin Bomboy (Treasurer)
● Kathleen Carroll (Secretary)
● Vote to Approve September Meetings (at 0902 MST)

Officer and Committee Reports
● Past-chair (Hartel, Awards Committee Chair)
  o No new members
  o **ACTION ITEM:** Reach out to current list and make sure that they all can still be on the committee
  o No new reports
● Chair-elect (Taylor, Nominating and Elections Committee Chair)
  o **ACTION ITEM:** Determine dates for call for nominees
  o No new reports
● Treasurer (Bomboy, Audit Committee Chair)
  o Review financial documents/spending
  o Checkings: $2,148
  o Savings: $425.43
  o Both Travel Grant Check Deposited
  o We have spent $840 and there is $650 left allocated from TWS and we can discuss how to spend this money;
    ■ $320 of the remaining will be saved for an international travel grant for next year
  o Financial transparency for members
    ■ **ACTION ITEM:** Graphic for showing spending; percentages/proportion of money spent, not raw data
● Secretary (Carroll, Communications Committee Chair)
  o Some volunteers have come forward for this committee
  o No new reports
- **ACTION ITEM:** Get added to the Facebook Page as Admin
- **ACTION ITEM:** Send September meeting minutes to Mariah Simmons

- International Committee (Beatty)
  - **ACTION ITEM:** Reach out to interested members/international chapters to get this committee moving forward
  - Currently not a very active committee
  - No new reports
  - Colleen: Add a charge to increase communication with the International committee of the society and international working group(s)

**Old Business**

**Conference Recap**

- Student Leaders Lunch
  - Went very well
  - Was the Boone and Crockett Networking Event on 2 October 2019
  - Met objectives of our working group and Boone and Crockett’s group
  - Format/structure worked well and may be helpful to use again next year
    - Relevant to students
    - In future years, it is important to remember that this takes longer than planned
    - For next year consider seating versus attendance

- “Out in the Field” Lunch
  - Also went very well
  - High turn out and is being considered for continuing as an annual event
  - Bringing together the society to support the LGTBQIA community

- Student-Professional Mixer
  - We did not have a lot of input; heard negative feedback; lower than expected turnout
  - Moving into next year we need to make sure we are more involved in the planning; not brought in at the end
  - This is where they gave out the TWS awards

- Annual Working Group Meeting
  - Okay turnout this year
    - 25-30 people
    - Over lunch may not be the best
  - Productive Meeting
    - Got sign ups for committees
    - Students showed up for council meeting
    - Gave out travel grants
Council Meetings
  ○ Wildlife.org recap online
  ○ Meetings will be approved in the spring
  ○ Downsizing or selling locations but staying in DC area to save TWS rent money
  ○ Policy Statements, Position Statements, and edits from Hunting/Trapping WG
    ■ Engage working groups before statements are sent out/actions are taken
  ○ Went through recommendations
    ■ Did not discuss any of the SDWG recommendations in detail
      ● Unofficial transcript discussion
        ○ No vote
        ○ Investigating it
        ○ Reviewing these for the spring meeting
  ○ Discussed the conduct of the board at the Council Meeting

Student Connections Initiative

  ● Sponsorships through our partnerships that are sponsoring student memberships
  ● Money taken off of student memberships
  ● Encourage student response to survey
  ● **ACTION ITEM:** Facebook post to encourage student survey responses so we continue to get reduced dues

New Business

Conference Survey *(Hartel)*

  ● Going to change survey to categorical for financial support
  ● This will help SDWG learn about institutional support and what institutions have more students attending than others
  ● Otherwise ready to send out - can send out to all students

Account Transfer *(Ganoe; Bomboy)*

  ● Bank account issues with Wells Fargo
    ○ Close out, check who can go gets check
  ● Big issue is making sure we can add and remove individuals to/from account
  ● Options to leave Wells Fargo
    ○ US Bank (online) - option for nonprofits, no monthly charges, setup seems straightforward, fits our needs
    ○ First Bank (online) - options
      ■ Club and association checking
● Might not work because we are entities of the society which is incorporated
● Need to check
  ■ Also has nonprofit option
    ○ PNC Bank
  ■ Also has a nonprofit option, there is one near Kristin so she could discuss in person
● **ACTION ITEM:** Make decision about what bank to transfer to; let TWS know so that they don’t keep doing the $25 dollar transfer activity required to keep the account open
● **ACTION ITEM:** Colleen will send Cameron’s email to Kristin
● **ACTION ITEM:** Check which banks allow us to add/remove individuals from accounts and how often that can be done

**Student Affairs Network Task Team – Ad Hoc Committee (Ganoe)**

● **VOTE:** Colleen motioned to create an Ad Hoc Committee of the SDWG of TWS called Student Affairs Networking Task Team; Kristin seconded; Unanimous Support
● Came from council meeting at conference
● Create a contact network to facilitate increased interactions between local and regional chapters
● Set up the committee for at least 5 years and outline for forward momentum after that time
● Aiming to have something out by Spring 2020

**Webpage Makeover Committee – Ad Hoc Committee (Ganoe)**

● **VOTE:** Kathleen motioned to create an Ad Hoc Committee of the SDWG of TWS called the Webpage Makeover Committee; Kristin seconded; Unanimous Support
● There are some issues with the set-up of the webpage that makes it more challenging for students to find resources
● This committee needs a chair
● Better organization of location of student chapters/interactive maps
  ○ Communicate with in-house TWS web developers to create useful products

**Student Advocates for Natural Resource Legislation – Ad Hoc Committee (Ganoe)**

● 2 main comments/concerns -
  ○ Not sure if our bylaws allow this
    ■ Gets at “what is a WG within the structure of TWS?”,
    ■ there are limits on the amount of lobbying/advocacy you can do as an incorporated group
  ○ Why us and not the conservation affairs committee that already exists
Laken: already ran by that group
- Agreement this is very worthwhile; but we exist to advance student issues, not legislative issues
  - We can help with student engagement side/ networking
  - If they do want to go through our working group we can provide an ad hoc committee to give them a toolkit but their lobbying charges are outside of our scope
- **ACTION ITEM:** Laken - set up call to clarify questions and goals of the group/document

G Suite for Nonprofits (*Ganoe*)
- On google, to better communicate and connect with our members better
- Laken will look into it more but everyone can check it out
- May be helpful for website development

2019-2020 Strategic Plan (*Ganoe, Hartel*)
- Outline goals we would like to complete and the tasks we need to do to meet our goals
- Colleen and Laken will start working on this and send it out

TWS Organization – for Student Chapters Webinar (*Ganoe*)
- Laken was asked to put together PPT outline involvement for TWS
- **ACTION ITEM:** Laken - will make the PPT

**Adjournment**
Colleen motion to adjourn meeting; Julianne seconds; unanimously passed
Meeting adjourned at 1027 MST/1227 EST