

**Colorado Chapter of The Wildlife Society**  
**September Board Meeting**  
**18 September 2019**  
**Conference Call**

Board members present: Nathan Galloway, Marcella Tarantino, Pat Magee, Kathy Griffin, April Estep, Aran Johnson, Mark Fletcher

1. Annual Meeting

a. Meeting Costs – Nathan

- i. Food costs per person are approximately \$136. This includes Thursday AM break, lunch, PM break, banquet dinner, and Friday AM break. This also includes the 25% service charge.
- ii. Other conference costs:
  - Keg tap fees: \$375 (for 4 kegs)
  - A/V Patch Fees: \$125
  - Internet: \$200
- iii. Other Costs - Pat
  1. A/V costs at past meetings have been \$500 or more.
  2. We may need another screen and/or projector for the workshops.
  3. There are always miscellaneous costs that can be significant.

b. Registration Fee

- i. Pat – Registration fees for the last Fort Collins meeting were \$220 for professionals and \$130 for students and retirees. There were 309 attendees, although some people were only there for the wolf symposium. CCTWS generated \$43,680 at the meeting. The venue costs were around \$31,000 and this doesn't include speaker travel costs, award cost, etc. The venue costs have increased since the last meeting in Fort Collins and our registration fees will need to reflect that. We also need to keep in mind that the excess funds from the meeting are the only source for the CCTWS yearly operating budget.
- ii. Registration Fee Decisions
  1. Student/retiree: \$125 early bird, \$150 regular
  2. Professionals: \$225 early bird, \$250 regular
  3. Banquet: Our cost is \$48, but we will charge \$45 to keep it affordable.
- iii. Salesforce is what TWS uses for registration and payment. They also offer membership database software. Marcella will contact someone at TWS for information on using Salesforce.

c. Meeting Structure

- i. The setup at the conference is a stage with a podium and a screen on either side.
  1. We may need extra screens and/or projectors for the workshops.
  2. CCTWS owns one screen and Kathy can get at least one more if needed.
- ii. Wednesday
  1. Camera Trap Workshop
    - a. Nate Seward is organizing this workshop. Pat will talk to Nate about costs and capacity. There will likely be a fee for this workshop.
  2. Bat Bioacoustics Workshop

- a. Matt Rustand is organizing this workshop. Pat will talk to Matt about costs and capacity. There will likely be a fee for this workshop.
      - b. Nathan and Mark have equipment and possible speakers for this workshop.
    - 3. Lunch
      - a. There will be an hour-long lunch between the workshops and symposium to allow participants to get lunch on their own.
    - 4. Wildlife Disease Symposium
      - a. John Hughes is organizing. There is no fee planned for the symposium.
    - 5. Wednesday Night: Opening Night Networking Reception
      - a. We haven't heard back from Backcountry Hunters and Anglers but hope to partner with them for the networking reception.
      - b. The location has not been determined, but we are looking for a location outside of the Fort Collins Hilton.
      - c. We should plan for heavy appetizers to keep costs down and reduce the need for a full dinner.
      - d. The networking reception costs should be included in registration.
  - iii. Thursday
    - 1. Plenary Session
      - a. Morning: Emerging Topics in Wildlife Management.
        - i. Possible Topics: Wildfire, beetles, climate change, corridors, species invasions, policy and funding issues.
      - b. Lunch/Business Meeting
        - i. Jesse McCarty is organizing.
      - c. Afternoon: Emerging Wildlife Management Technologies.
        - i. Possible Topics: Genetics, GPS/GIS, bioacoustics, drones, cameras.
    - 2. IGNITE Session
      - a. Marcella and Aran are organizing.
    - 3. Poster Presentations
      - a. Aran and Marcella are organizing.
    - 4. Banquet
      - a. Jesse is organizing.
  - iv. Friday
    - 1. Contributed Papers
      - a. Aran and Marcella are organizing.
    - 2. Awards presentation
2. Jim Olterman Plaque – Kathy
- a. In past meetings, the board had decided to place the plaque at the Jim Olterman / Lone Cone State Wildlife Area. Kathy recently had a chance to visit the site. The meeting house where the plaque would be placed is behind a locked gate and vandalism would likely be an issue in other areas. This is probably not an ideal place to put the plaque.

- b. The other possible locations include: the CPW main office (Denver) and CSU (Jim's alma mater). Kathy has not been able to make much headway in getting information on placing the plaque in these areas and has even received pushback from some contacts.
  - c. Kathy has suggested sending a letter from the President of the CCTWS. This could be a more official way to present the idea, help get the attention of the right people, and expedite the process. Mark will coordinate with Pat on drafting a letter.
  - d. The letter will probably need to include more specific details like what the plaque will include and the form the plaque will take. The board should plan to solidify some of these details at the next meeting.
  - e. At the June 2019 board meeting, the board decided that honoring Jim Olterman is very important to the CCTWS and that a quality product should be the focus. The board voted to pull money from the CCTWS reserve fund for the plaque budget. Using this information, Kathy will try to gather some plaque options.
3. September Newsletter
- a. Aran has everything he needs for the newsletter and will follow up on getting everything finalized.
4. Summary of action items from the June meeting
- a. All board members: continue with assigned annual meeting duties.
  - b. Marcella – Contact TWS for information on using SalesForce.
  - c. Pat – Talk with Nate and Matt about workshop costs and capacity.
  - d. Mark – Coordinate with Pat on drafting a letter for the Jim Olterman plaque.

**Next Meeting – Wednesday October 9, 2019**  
**9 am conference call**