

Colorado Chapter of The Wildlife Society
August Board Meeting
14 August 2019
Conference Call

Board members present: Jesse McCarty, Nathan Galloway, Andrew Don Carlos, Marcella Tarantino, Pat Magee, Emily Latta, Mark Fletcher

Guest: Matt Rustand

1. Secretary's Report:
 - a. June minutes
 - i. Matt has pointed out that the actual investment amount is \$47K rather than \$46K
 - ii. **Pat motions to approve the June meeting minutes with Matt's revision. Nathan seconds the motion. Board votes and minutes are accepted (7-0-0).**
 - b. July minutes
 - i. Jesse and Pat have revised the July minutes. The board has discussed the revisions.
 - ii. **Nathan motions to approve the July meeting minutes with revisions. Pat seconds the motion. Board votes and minutes are accepted (7-0-0).**
2. New Chair Position: CCTWS Investment Liaison
 - a. During the last meeting Jesse suggested creating a chair position to help coordinate CCTWS investments. The Investment Liaison can serve as a point of contact with Rose Tocke. The Investment Liaison would meet with Rose quarterly to discuss investment health and recommendations. The Investment Liaison would report to the board with updates and decision items.
 - b. **Nathan motions to create the chair position of CCTWS Investment Liaison. The board votes and the motion passed without opposition (7-0-0).**
 - c. Pat has volunteered to serve as the CCTWS Investment Liaison after he relinquishes his role as past president at the end of the year.
 - d. Jesse plans to appoint Pat as the CCTWS Investment Liaison at the end of the year.
3. Treasurer Elect Board Position
 - a. There has been some discussion of creating a board position to facilitate turnover of the CCTWS Treasurer.
 - b. Pat – This is a very important position and turnover in this position is very difficult; however, creating a new board position would require a change in the CCTWS bylaws which would not take effect until next year. Board positions are also difficult to fill.
 - c. Matt –For the time being, Matt is happy to fulfill the duties of Treasurer Elect as an informal position. Matt has pointed out that because his position is informal, he is not able to vote at board meetings.
4. Travel Grants
 - a. The deadline for travel grants has been extended to August 16th.
 - b. Emily has two submissions and will submit them to the board for approval after August 16th.

- c. Pat – we should send out more membership emails regarding travel grants to increase interest.
 - d. Nathan – we should contact the presidents of the student chapters to increase student submissions.
 - e. Pat – the travel grants are open to all members. This could be highlighted in membership emails.
 - f. Andrew – Travel grants were identified as the least important aspect of CCTWS membership in the member survey.
 - g. Emily has suggested the possibility of decreasing the travel grants to once per year.
 - h. Pat is open to decreasing the frequency of the grants but does not want to give out less money.
5. CCTWS Communications to Members
- a. Mindy Rice handles the distribution of emails to members. She would like one point of contact for email distributions to members. Jesse will be the point of contact. Please send membership emails to Jesse for approval and he will forward them to Mindy.
 - b. When sending membership emails to Jesse, please mark them as urgent and send Jesse a text message incase he is in the field.
 - c. Mindy and Jesse are working on a membership database to streamline this process.
6. Annual meeting items for the September Newsletter
- a. Pat – We need to get moving to make sure these items make it into the September newsletter.
 - i. Save the date and meeting details.
 - ii. Call for abstracts.
 - iii. Photo contest Info.
7. Annual Meeting Duties
- a. Marcella is working on getting the call for abstracts into the September newsletter.
 - b. Nathan
 - i. Nathan and Pat have negotiated and finalized a contract with the Fort Collins Hilton to hold the event.
 - ii. BHA is interested in partnering for the annual meeting again this year. They are also interested in presenting at the plenary session. Nathan will initiate communication with BHA and will coordinate contact with Emily (sponsorships), Andrew (Wednesday night event), and Jesse (plenary presentation).
 - c. Pat has highlighted several urgent items to address regarding the meeting:
 - i. There should be a goal of having registration open by October 1st. There needs to be coordination with Chris Mettenbrink and Aleshia Fremgen. April is leading this effort and Pat will help with the process.
 - ii. We need a more solid plan for workshops.
 - iii. We need a plan for the Wednesday night event.
 - d. Andrew will look into having a Wednesday night event at New Belgium. BHA has done events there and may be interested in partnering for the event.

- i. Andrew has suggested that having a theme for the event might increase New Belgium's interest. Andrew has suggested: "Celebration of Public Lands and Public Wildlife"
 - e. Matt has compiled a list of potential presenters for bat acoustics and is going to contact them.
 - f. Emily is contacting Wildlife Acoustics (and others) for sponsorship.
 - g. Mark is going to reach out to Katie Grey to make sure that students have been made aware of the graphic contest. Mark will get the CCTWS annual meeting announcement posted on the website.
8. Summary of action items.
- a. Emily - distribute travel grant submissions for board approval.
 - b. All board members: continue with assigned annual meeting duties (see July meeting minutes).
 - c. Mark and Pat? - save the date, meeting details, and graphic contest for September newsletter.
 - d. Marcella - call for abstracts and submission form for September newsletter.
 - e. Aran - photo contest Info and submission form for September newsletter.
 - f. Nathan – initiate contact with BHA. Coordinate contact with Emily (sponsorships), Andrew (Wednesday night event), and Jesse (plenary presentation).
 - g. Andrew – look into Wednesday night event at New Belgium.
 - h. Mark - reach out to Katie Grey to make sure that students have been made aware of the graphic contest.
 - i. Mark - get the CCTWS annual meeting announcement posted on the website.

**Next Meeting – Wednesday September 11, 2019
9 am conference call**