

Colorado Chapter of The Wildlife Society
April Board Meeting
10 April 2019
Conference Call

Board members present: Nathan Galloway, Nate Seward, Jesse McCarty, Mark Fletcher, Andrew Don Carlos, Aran Johnson, Marcella Tarantino, Pat Magee, Kathy Griffin

Guests: Emily Latta, Matt Rustand

1. March meeting minutes review
 - a. Pat has reviewed and made several revisions to the March meeting minutes.
 - b. Aran motions to approve meeting minutes with Pat's revisions. Nathan seconds the motion. Board votes and minutes are accepted.
2. Annual Cycle of CCTWS
 - a. Budget – April 1 is start of new fiscal year
 - b. Newsletter (next up June 15, submission due June 1)
 - c. Travel grants (2 @ \$500 each) – June 15 call, August 1 deadline, paid by Sept 1
 - d. Annual meeting preparations (July)
 - i. Jesse will coordinate with the Dillon Ranger Station to use their facilities for the meeting.
 - ii. The tentative meeting date is Wednesday, July 17th. The meeting usually starts around 10am and lasts until 3-4 pm.

3. Treasurer report

- a. CCTWS assets include:

Checking = \$15,736.29

Savings = \$20,008.13

Sub-total = \$35,744.42

Money Market (Candace Taylor) + Jim Olterman Scholarship donations = \$56,829.06

Total resources = \$93,048.31

Required funds to be left in the Money Market account = \$35,812 as directed by the Budget Prioritization Guidelines established by the CCTWS board on 12 November 2010.

Recommended 2019/20 Operating Budget = \$10,000.00

- b. Nate has prepared a proposed budget for the 2019-2020 fiscal year and distributed it to the board. Pat has suggested several revisions. Jesse and Nathan will review and follow up in May with any revisions made to the budget.

4. Decision of operating funds
 - a. Jesse, Nate, and Pat met to discuss financial options. Jesse is preparing a document to summarize the decisions made in this meeting and will distribute to the board for a discussion in May.
5. Candace Taylor investment funds
 - a. Pat and Jesse met with an investor from Edward Jones, Rose Tocke, to discuss investment strategies. Pat prepared a summary of this meeting. He will ask Rose to provide her own summary for the board to review. Jesse will distribute to the board prior to the May meeting. Rose will give a presentation on investment strategies at the May board meeting.
 - b. Nathan Galloway will investigate other investment options including Vanguard.
 - c. CCTWS invested with the Colorado Wildlife Heritage Foundation from 2000 to 2005 and experienced relatively good returns. Nate Seward will follow up on this to find out why CCTWS stopped investing through the foundation.
6. Jim Olterman plaque status
 - a. No updates to this item from the March meeting.
7. Update on by-laws changes
 - a. There have been changes to The Wildlife Society by-laws. These changes need to be incorporated into the Colorado Chapter's by-laws. Jesse will prepare a document to summarize these changes and will distribute to the board for review.
8. Vote on Michelle Cowardin's proposal for changes to awards
 - a. Marcella will summarize these changes and distribute to the board. Board to vote in May.
9. CCTWS board updates
 - a. Vacant board member status
 - i. Nathan motions to approve Emily to the Executive Board Member At Large position. Aran seconds the motion. Board votes and the motion is approved.
 - b. Discussion of the treasurer transition
 - i. An informal position as assistant treasurer has been created to help with the extensive duties of the treasurer and facilitate the transition when Nate steps down at the end of this fiscal year. Matt Rustand has been appointed to this position.
10. Corporate sponsorship status update
 - a. Emily will coordinate with Kendra Cross about creating a document to assist in reaching out to corporate sponsors. This document should stress the value of long term, mutually beneficial relationships and provide details on the benefits that CCTWS can provide to its corporate sponsors.
11. CCTWS member survey - summary status
 - a. Andrew expects to have the summary completed in late May for incorporation into the June CCTWS newsletter.
 - b. The board should review the summary and incorporate the results into a discussion about the 2020 CCTWS annual meeting.
12. Office of Surface Mining letter response

- a. Jesse has drafted a letter in support of the Colorado Department of Natural Resources, Division of Reclamation Mining and Safety (DRMS). Jesse will distribute this letter for board review.
13. Summary of action items from the April meeting
- a. Jesse - coordinate with the Dillon Ranger Station to use their facilities for the July meeting (item 2-d).
 - b. Jesse and Nathan Seward - review Pat's suggested changes to the budget and follow up in May (Item 3-b).
 - c. Jesse – Summary of decisions on operating funds (item 4-a).
 - d. Jesse - prepare and distribute a summary of the meeting with Rose Locke (item 5-a).
 - e. Nathan Galloway - look into other investment options including Vanguard (item 5-b).
 - f. Nate Seward – try to find out why CCTWS stopped investing through the Colorado Wildlife Heritage Foundation (item 5-c).
 - g. Kathy - follow up regarding the Jim Olterman plaque (item 6-a).
 - h. Jesse - prepare a document to summarize TWS by-law changes (item 7-a).
 - i. Emily - coordinate with Kendra Cross about creating a document to assist in marketing/corporate sponsors (item 10-a).
 - j. Jesse – distribute DRMS support letter (item 12-a).

Next Meeting – Wednesday May 8, 2019
9am – 11am conference call