

Colorado Chapter of The Wildlife Society
March Board Meeting
13 March 2019
Conference Call

Board members present: April Estep, Jesse McCarty, Marcella Tarantino, Patrick Magee, Nathan Seward, Aran Johnson, Andrew Don Carlos, Kendra Cross, Nathan Galloway, Kathy Griffin,
Guests: Michelle Cowardin, Emily Latta, Matt Rustand

1. Secretary's Report: Mark Fletcher
 - a. January Meeting Minutes: Pat Magee motioned to approve January meeting minutes. Kathy Griffin seconds the motion. The board voted unanimously to approve the motion.
 - b. February Meeting Minutes: April Estep motioned to approve February meeting minutes with revisions. Nathan Galloway seconds the motion. The board voted unanimously to approve the motion.

2. Treasurer's report: Nathan Seward
 - a. CCTWS received a \$2000 check from CPW for the Jim Olterman Scholarship Fund.
 - b. Preliminary estimate for the annual CCTWS conference: \$24075.35. This does not include certain expenses. Nathan Seward is working on an official total.
 - c. The goal for the CCTWS reserve (buffer) budget is \$35812.
 - d. Checking account balance: \$6852.45
Savings account balance: \$20007.96
Candace Taylor and Jim Olterman Fund: \$56829.06
PayPal account: \$9354.84
 - e. There was some discussion on how the Candace Taylor donation money should be spent. Pat, Nate S, and Jesse will meet to go over past meeting minutes and form a consensus on how this money was intended to be spent. This will need to be resolved before the next board meeting because April 1st is the start of the new fiscal year.

3. Awards Policy: Michelle Cowardin
 - a. Michelle has noticed a decrease in award nominations and has had to reject nominations that were submitted on "off" years because some of our awards are only offered every other year. For these reasons Michelle would like to suggest the following:
 - 1) To remove the requirement that a 'minimum of two nominations' must be received for the Douglas Gilbert Outstanding Achievement in Wildlife Science Award.
 - 2) The six Professional Achievement Awards are currently offered on alternating years (Administration, research & habitat mgt in odd years of annual meeting, and wildlife mgt, education and law enforcement in even years). Michelle recommends that we keep the Wildlife Research and Jim Olterman Wildlife Management awards on the alternating award schedule but that we offer the administration, education, habitat mgt, and law enforcement awards every year.

- b. The board will vote on whether to accept these recommendations in the April board meeting.
- 4. CCTWS Member Survey Results: Andrew Don Carlos
 - a. Andrew is preparing a report of the survey results and expects to have it ready for the June newsletter.
- 5. Annual Cycle of CCTWS
 - a. Budget – April 1 is start of new fiscal year
 - i. President to draft – due to Board Mar 1st;
 - ii. Board input due March 22nd
 - b. Newsletter (next up March 15, submission due March 1)
 - i. Please send all submissions to Aron @ ajohnson@southernute-nsn.gov
 - c. Travel grants (2 @ \$500 each) – June 15 call, August 1 deadline, paid by Sept 1
 - d. Travel grants (2 @ \$500 each) – Dec 15 call, Feb 1 deadline, paid by March 1
 - e. Annual meeting preparations (July – Feb) – ideas, location
- 6. Annual Meeting comments: Pat Magee
 - a. The pre-conference workshop was successful with approximately \$5000 in revenue and good feedback from members.
- 7. By-laws change – During the business meeting at the annual conference, Pat Magee motioned to remove the language limiting the length of board member terms from the CCTWS bylaws. The motion was discussed and passed without opposition. Pat will make the changes and send to TWS for approval.
- 8. Budget vs Spent – Nathan Seward keeps all budget numbers saved in an excel spreadsheet and will share with interested board members.
- 9. Vacant CCTWS positions:
 - a. A motion has been made to appoint Emily Latta to the vacant board position. The motion will be voted on at the April board meeting.
 - b. Emily will also take over the Small Grants and Travel Grants position and the auction duties for the next CCTWS conference.
 - c. Katie Gray will be taking over the Student Affairs and Mentoring position.
 - d. The treasurer is a large position with many duties. Pat has suggested creating an Assistant Treasurer position. This will also facilitate the transition when Nathan Seward decides to step down as Treasurer. Sylvia Ringer and Matt Rustand have expressed interest in this position. Nathan Seward will contact both parties and discuss their interest in this position.
- 10. Office of Surface Mining – input on Colorado’s coal mining regulations and reclamation of abandoned mine lands
 - a. Annual letter – Jesse will explore the merits of a CCTWS response.
- 11. Jim Olterman Scholarship Fund Raising Campaign
 - a. Done with fund raiser – Pat! to facilitate investing with Edward Jones – Rose Tocke.

- b. Jim Olterman Memorial Plaque: Pat would like help with development and placement. Emily suggested involving the student chapters of CCTWS for help. Kathy will coordinate this effort.

12. Corporate Sponsorship

- a. Kendra Cross will lead the Networking and Sponsorship Committee. Goal: develop mutually beneficial relationships where we connect partners to wildlife biologists and give them more exposure and they provide funding, products, expertise, exposure at meetings, on webpage or in newsletters.
- b. Corporate Sponsor Ideas:
 - i. Pat – Colorado Wildlife Employees Protection Association
 - ii. Emily – Wildlife Acoustics
- c. Pat will write thank you letters to last year’s corporate sponsors.

13. Education Opportunities

- a. Jesse – Society for Wildlife Forensic Science Meeting
- b. Aran – Western States and Provinces Mule Deer and Elk Workshop
- c. Pat – TWS meeting in Reno. Pat and Jesse will be attending.

14. Web page updates –

- a. Jesse will update contact info and committee memberships.
- b. A suggestion was made to use & versus @ in emails posted on the CCTWS website to avoid spam and fishing emails.
- c. Meeting minutes will be posted on the CCTWS webpage for transparency/information sake. Secretary to send approved minutes to Aleshia.

15. Newsletter submissions:

- a. Aran made a request for newsletter submissions.
- b. Aran made a request that we better adhere to submission deadlines.

16. President’s final thoughts

- a. Vision Creation: How can we help Bios in CO? What is our mission? What are our values?
 - i. Jessie made a request for submissions at the April board meeting.
- b. Jessie led a discussion on the relevancy of CCTWS for its members. Professional development, networking, and learning opportunities were identified as important features of CCTWS.
- c. The focus of the April board meeting will be the CCTWS budget.

17. Adjourn 11:21am

Next Meeting – Wednesday 10 April 2019, 9am – 11am conference call
Access Number: 888-844-9904
Access Code: 6625387