

**Idaho Chapter of The Wildlife Society**

# ICTWS Management, Conservation, & Education Grant Program

***The Wildlife Society Mission Statement*:** The mission of The Wildlife Society is to represent and serve the professional community of scientists, managers, educators, technicians, planners, and others who work actively to study, manage, and conserve wildlife and habitats worldwide. The Idaho Chapter of The Wildlife Society is a professional society dedicated to active and careful management and conservation of wildlife and their habitats in Idaho.

***Objectives of the Idaho Chapter of The Wildlife Society*:**

1. To establish and maintain the highest possible professional standards,
2. To develop all phases of wildlife management along sound biological lines,
3. To express the unified opinion of the Chapter on wildlife resource matters of local and national interest

***Management, Conservation, & Education Grant Program*:** The purpose of the Management, Conservation, & Education Grant Program is to promote and financially assist projects that further the purpose of scientifically sound wildlife and habitat management and education in Idaho. ICTWS will award grants up to a maximum of $2,000 annually, depending on availability of funds. There is no grant award minimum. *Matching funds and partnerships are encouraged, but not required*.

***Eligibility Criteria*:**

1. Project consistent with ICTWS objectives as cited in the by-laws (http://www.ictws.org/pdf/ICTWSbylaws.pdf);
2. Project proponent must be an ICTWS member (regular or student) in good standing;
3. Project proponent may not be a current member of the Executive Board of ICTWS;
4. Timeliness and relevance to an Idaho conservation, management, or education need;
5. Proposals must demonstrate a clear need for funding and should define a time-line for project implementation;
6. Matching funds and partnerships, are encouraged, but not required;
7. Partner funds or in-kind services must be listed in the proposal with a letter of commitment; and
8. Amount of ICTWS funds requested and how they will be used.

***Grant Recipient Obligations*:**

1. Submit a written report, with photo documentation if appropriate, to the Executive Board within 90 days of project completion or within 2 years, whichever is less;
2. The recipient must present either preliminary or final findings upon project completion at one of the next 2 annual ICTWS meetings.

***Application Process*:**

 1. Complete grant application (available below or at: [http://www.ictws.org/)](http://www.ictws.org/); 2. Letter (.pdf file) or e-mail of support from a current ICTWS member;

3. Submit the grant application as a single .pdf file via email to **tholthuijzen@idahopower.com**. In the subject line of the email, note “ICTWS MCE Grant Program”.

***Application Deadline*:** Deadline is **February 12th, 2019**. Non-recipients of awards are encouraged to re-apply in succeeding years if eligibility requirements are met.

***Notification*:**Successful applicants will be announced during the Banquet at the annual meeting of the Idaho Chapter of The Wildlife Society (typically held in early March). Successful applicants will also be notified directly by e-mail within 14 days after conclusion of the annual meeting.

***Additional Information*:** For additional information, please contact the ICTWS MCE Program Chair (Toni Holthuijzen, **tholthuijzen@idahopower.com**), or the ICTWS President at idahochaptertws@gmail.com.



# Idaho Chapter of The Wildlife Society

# Management, Conservation, & Education Grant Program Application

The following elements are required in the grant application package:

**Cover Page**

**Abstract**

**Project Description**

 **Introduction**

 **Project Needs**

 **Project Objectives**

 **Methods**

 **Sampling Design**

 **Analysis Techniques**

 **Timeline**

**Cooperating Partners**

**Budget**

**Supporting Materials**

*Details on each of these elements is found below*

**I Cover Page**

The following information needs to be included on the cover page:

1) Descriptive title of the proposed research

2) Name and affiliation of applicant

3) Physical Address

4) E-mail

5) Telephone number

**II Abstract**

Summary of project (not exceeding 1 page), including need for project, objectives, methods, and budget totals and ICTWS funds requested.

**III Project Description**

Description of the study including the following required elements (not exceeding 5 pages in total). An application for Education Grant does not need to include all specified elements (if elements are omitted, please explain).

 **Introduction**

Include short literature review, study area description, and organism(s) studied to provide general background for proposed study.

 **Project Needs**

Why project is needed and relevant to Management, Conservation, and Education.

 **Project Objectives**

 How to achieve project accomplishments and deliverables.

 **Methods**

 **Sampling Design**

Short description of sampling framework, sampling design (if applicable).

**Sampling Methods**

Methods employed to conduct study (if applicable).

**Data Analysis**

Proposed techniques to analyze collected data (if applicable).

**IV Study Cooperators**

List of partners and their contribution to the project (financially, in-kind, or both; specify).

**V Budget**

Include a detailed project budget (see outline below) and ICTWS funds requested. The budget (and any additional information, if necessary) will have to show how the requested ICTWS funds are intended to be used.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Cost Elements** | **ICTWS Funds** | **Applicant Funds** | **Partner Funds** | **Total** |
| Personnel (incl. benefits)  |   |   |   |   |
| Equipment  |   |   |   |   |
| Supplies/Materials  |   |   |   |   |
| Contractual Costs  |   |   |   |   |
| Other (lodging, food) |   |   |   |   |
| Indirect  |   |   |   |   |
| **Total**  |   |   |   |   |

**VI Supplemental Materials**

Attach any letters or e-mails supporting the project. *At least one must be from a current member of ICTWS*.