



# Arkansas Chapter of The Wildlife Society Call for Student Chapter Funding Requests

The Arkansas Chapter of The Wildlife Society, in order to promote professional development of student members, created the Student Activities Fund. Each year, student chapters may request funds from the Arkansas Chapter to aid in covering expenses for students to participate in activities or events that enhance student professional development and/or educational opportunities. Eligible activities may include travel to local, regional, or national conferences, workshops, conclaves, or trainings.

In order to request funds, each chapter should submit a formal request (in a Word document) that includes the following information:

- Title of event (along with date and location)
- Brief description of the purpose of the event/activity
- Number of students attending
- Amount requested (itemized)
  - Details on how funds will be utilized (ex. gas, registration fees, hotel, etc.)
  - A breakdown of how costs were calculated
- Brief description of how attending the event will benefit students
- List of source(s) of other funds that will be contributed to the event, if any

Chapters may request funds for multiple events. If doing so, however, they should prioritize the requests, in the case that funds are not available to fulfill all requests. Approximately \$1200 in funds is available for 2017. The amount given to each request will be determined at the discretion of the executive committee.

Requests for funding are due to the State Chapter by **December 15, 2016**.

Please email requests to Clint Johnson, Secretary/Treasurer, at: [Clint.Johnson@agfc.ar.gov](mailto:Clint.Johnson@agfc.ar.gov).