

RENEWABLE ENERGY WORKING GROUP BOARD MEETING

6 March 2013 (Teleconference @ 3:00 pm Eastern)

Meeting was called to order at 3:03 PM EST

Attendees: Kim Wells, Jerry Roppe, Tim Green, Greg Forcey, Patrick Burke
Crissy Sutter is out of the country and is unavailable
Brian has a conflict

There were no questions or comments from the last meeting

Jerry moved that they be accepted and Tim Seconded. There were no objections and the minutes were approved.

Transition items

- Kim and Tim transfer - have transferred all the necessary documents, including annual report to TWS to request official recognition for the REWG
- Patrick and Nick - bank account transfer has been completed, tax reporting is complete
- Secretary - Kim gave Greg minutes from annual meeting and everything is complete

Website Transition

- Greg presented website options including a Google site and waiting for the TWS option which is expected to be available in couple of weeks.
- Greg will evaluate TWS website documentation to determine whether it appears a manageable amount of self-maintenance by the REWG without webmaster supports looks feasible and discuss at next month's meeting. If not subunit website availability by next meeting, will re-evaluate options.
- Greg moved to proceed and Jerry seconded. There were no objections.

Symposium

- Symposium has been accepted, but only given a half day.
- The last symposium had 100-200 people and was well attended.
- Need to make sure the symposium has value to attendees but still have to reduce the original scope
- Kim: suggested hydro and offshore would have the least interest compared to other sectors and might be covered by other meetings such as NWCC, AFS etc. . Solar, wind, and biofuels would have the most interest. Jerry and Tim agreed
- Having a poster session was another suggested way to allow more opportunity to present . Investigate options for hydro/offshore sector in our room at back during symposium to address space constraint. If not, suggest authors submit to general poster sessions.
- Kim proposed having a specified number of presentations for each topic. Concept was potential 1) one opening synthesis talk by Ed, 2) 3 synthesis talks in wind, biomass, and solar, and 3)1 concluding/summary/wrap up panel or Q&A session for our four hour allotment.
- Key issue Jerry raised was how we would cull presentations down to three per sector. Kim suggested we focus on synthesis and would like to get broader committee feedback on how we might do this before taking action.
- Will be discussed at a future board meeting. Kim will also set up Doodle poll with board and planning committee to further discuss.

Breakfast roundtable

- Tim offered to help setup and will look for volunteers at the next board meeting
- Deadline is June and may need two proposals for two sectors, etc.

Action Items

- Kim will revisit looking at getting the nominations committee set up to make sure we have volunteers to setup a slate for new officers(Kim)
- Kim will not that elections should be open by August 1
- Greg will look over instructions to see the flexibility (Greg)
- Kim will ask TWS if we can put easels in our symposium for posters for those presenting on the offshore topic
- Kim will setup a call after a Doodle poll with the board to discuss how to allocate the time for the symposium.

Meeting was adjourned at 3:49 PM EST