

**TWS/ VA Chapter Executive Committee
Conference Call Minutes – September 21, 2016**

Attendees: *Lauren Mowbray, Tamara Johnstone-Yellin, Mike St. Germain, Scott Klopfer, Todd Fredericksen*

Not Present: *Aaron Proctor, Joe Ferdinandsen,*

President L. Mowbray called the meeting to order at 10:11am.

- 1) CRC Update – notes from Scott
 - a. Nelson Lafon stepped down 7/1/16, National Conservation Affairs Chair, SE section
 - i. Scott Klopfer takes over
 - b. See attached CRC notes for September 2016
- 2) Upcoming winter meeting – Mike St. Germain
 - a. Location – Blacksburg at Days Inn and Conference Center, classroom set up plus banquet room, under \$400 for both days (compared to \$1000 last year), external catering (need to ensure per diem food), provide own AV equipment (through Tech?), hotel rooms, set aside under per diem rate.
 - i. Tamara will check with Staunton for 2018 – (update: email sent to ExComm 11/9/16 with rates from Stonewall Inn)
 - b. Dates – week of 20th, Mike will check for conflicts with rest of ExComm (update: 2/22 for workshop, meeting 2/23-2/24)
 - c. Themes –
 - i. From last year's survey: positive feedback for breakout sessions, technical/mgmt. type talks would be helpful
 - ii. Blue ribbon panel for plenary
 - iii. Perhaps add in new technology in the field talks
 - iv. Promote student work since so close to Radford, tech – more time dedicated to it and more time to poster session, separate grad from undergrad,
 - v. Earlier submissions to work on an extended schedule? Break out sessions on second day to allow full day for students and some professionals.
 - vi. Field trips – morning before start at 10, some Tech research, tech, etc.
 - vii. Each agency have a poster or table about their agency, NGO, etc – students don't know the difference between them – perhaps 8-10 during registration, spotlight on career options.
 - d. Advertisement – try to get other professional agencies rather than just VDGIF,
- 3) Overall communication – Lauren Mowbray
 - a. Updating information on website, need headshots from officers from Joe, Mike, Katie and Cassidy

- b. Encouraging membership to update on the National site so they can launch the directory – this is something that came out of our state meeting, hard for us to maintain that at state level, let's use the national infrastructure. National members only
 - c. Encouraging advertisements for jobs – encourage our membership to help with this.
 - d. Listserv – students not on it? Scott recently updated list from National records, State level need to be tracked separately, will have student officers in charge of communication with their own students.
- 4) Feedback from Winter Meeting – Lauren Mowbray
- a. Technical session – may need a separate committee that works on that
 - b. Mentor program – liked breakfast, want something year around
 - c. Chapter committees – what are they and do they need to be revised?
 - i. 6 full time committees, 3 ad-hoc committees.

Meeting adjourned at 11:34am.