

**VATWS Executive Committee Teleconference  
29 May 2015**

*Attendees: Lauren Billodeaux, Keifer Titus, Scott Klopfer, Todd Fredericksen, Tamara Johnstone-Yellin, Karen Powers, Aaron Proctor, Nelson LaFon, Marcella Kelly*

**President A. Proctor called the meeting to order at 2:02 pm.**

- 1) Status of Robertson papers, where to keep – Karen
  - a) Karen has 3000+ PDFs, Documents returned to VDGIF
  - b) Need a venue to host the PDF database
    - i) Scott says no room on website, won't serve as archive, only meeting notes for 2 years.
    - ii) Drop box through Tech? Potentially.
    - iii) Scott will look into a venue to host the PDF database.
  - c) Labeled by date, not organized by anything. Establishment key words needed. Expensive. Other options?
    - i) VA Master Naturalist programs? Give out to different chapters to work on?
    - ii) Use crowd sourcing to complete.
    - iii) Independent research project
    - iv) Blue Ridge Discovery Center
  - d) Also need to scan the rest. Over 30,000 total, Library of VA, and other various places.
- 2) New website, submissions, etc. – Scott
  - a) National will build it according to template, we send content for them to add. We cannot manipulate our content directly.
  - b) National keeps delaying even though we are first in the queue.
  - c) Estimate June 1-15
  - d) Once up Scott will send update on what, where and how to submit content.
- 3) Conservation Affairs Network – Nelson
  - a) National level is trying to network among chapters to be able to respond more quickly to issues.
  - b) Too much burden on chair of our chapter's Conservation Review Committee. Need to divvy up the responsibility among the committee members with a specialty in a given area drafting the letters. Nelson will work on placing members in specialty categories.
  - c) Still reactive tactic – we respond to things coming down the line (regulations etc.) Once we categorize and delegate then we can be more proactive.
- 4) New student chapter involvement (Longwood – 2015)
  - a) Formed at end of February, 3 year probation – need to prove all annual reporting met, group goals met. Will get official status February 2018.

- b) Marcella and Keifer will reach out to the chapter advisor and president to get them more involved with other chapters and the annual meeting.
- 5) Location of next meeting
  - a) Airfield 4-H – Wakefield? Longwood in Farmville?
  - b) Lauren and Aaron will look into some options and get back to the committee.
  - c) Goal to have something in place by September.
- 6) Idea box/changes/refreshing ideas?
  - a) Changing format of meeting.
  - b) Quizbowl was successful this year, will continue with that.
  - c) Change panel Q&A format?
  - d) Aaron will submit request for ideas on the listserv.

**President A. Proctor called the meeting to a close at 3:07pm**

Respectfully submitted,  
Tamara L. Johnstone-Yellin, Secretary