

MOTWS Executive Board Meeting Minutes

August 17th, 2018

9am

Present: Chuck, Allison, Shelly and Adam. Jessi came in at 9:29am. Absent: Brad

Chuck made a motion to approve the June minutes. Adam made the motion and Allison seconded. All approved via voice.

Allison: Treasurer's Report: Balance: big balance, but because eastern black bear workshop fund in the account right now. We have a healthy balance: maybe we do more with what we have: more money/incentives for professional or student workshops.

Chuck: Maybe next time we can pay for food for professional development workshop instead of making everyone pay \$5. Allison: we have over \$8,000

Old Business:

- Professional Development: Shelly and Adam were present. Adam: went well, participated a lot, well attended and interest level was high.
- Shelly: went extremely well, maybe more time for field portion?
- Fall newsletter: need to push for new elections.
- Allison: Student Workshop: need to get a hold of Brad to see where the workshop stands.
- Chuck and others will work on getting word out via Facebook, etc.
- Member Survey results: Adam and Jessica:
 - o Chuck and Adam: a couple of points were reiterated (membership dues and activities, etc.)
 - o Working on mission statement: Jessica will do this as part of her leadership institute for the National Chapter. This will include why we are MOTWS and what we do.
 - o Chuck: Adam and Allison will write up survey results for newsletter.
- MNRC: Wildlife Disease Workshop
 - o Doreen, Lisa and crew to do a ½ day workshop on neonicotinoids as well as the other ½ day will consist of wildlife diseases.
 - o Would be nice for Anson to do a talk regarding bee community to start the workshop.
- Approaching MDC Director about supporting the Chapter: This topic was brought up at a committee chair meeting a couple of months ago. Purpose: to see if she would be in support of MOTWS, certification or importance/preference in job applications (but not requiring). Or providing agency funded certification or membership, more incentives, etc. Chuck is going to contact HR to see if and how we can do this (approach the Director) first.
- Jessi is working on the unified message for the MOTWS.

New Business

- Rochelle Renken Memorial Travel Grant: yes, we can change the name within the executive board, but we would like to have a formal chapter vote at MNRC to officially change it.
- Adam: Fall student workshop? Get info from Brad to see what we need to do, what we need to know, who needs to be there, etc. Chuck will follow up.
- Spring Professional Development Workshop: Wetland Management and secretive Marsh Birds: Ball is rolling on that. Similar setup to neonicotinoid workshop: Doreen, Andy, Lisa Webb. Chuck and others will continue to touch base. Will time it with secretive marsh birds: end of May/beginning of June-by June 15th. We need to have scheduled by MNRC so we can have it announced by meeting. At least the general framework and dates. Will try to schedule a little more time for field visits.
- Nominations push: chuck has not heard anything, but chuck will check with Andrew (**last name?**), by calling people and sequestering people: be a little more proactive and send names.
- We need at least 4 names per category for this election: 4 for secretary, 4 for President Elect.
- Folks need to try to send out calls and information on the positions. Get the unified message in there?
- Use listserv to put a call for nominations out there. Don't be scared to reach out to folks to tell them.
- Allison: Spring Development Workshop: will make a post to chapters regarding timeframe and topics.
- Jessica joined in at 9:29
- Chuck wants to work with Jessi to make summary of the members survey.
- Jessi: only suggestions: too much effort into students and not much into professionals (recruitment, etc.).
- Jessi: lead on unified message: why be a member? Etc. Have ready for MNRC.
- Chuck: have all executive board work on this as well.
- Nonmembers: info from survey: Don't know how to join, no one carries check books anymore, maybe use square app or something for debit and credit cards to make payments easier?
- We used the square app at MNRC, but not sure how hard it is throughout the year. Paying dues through the parent society is good, but you must also pay National membership if you go that route.
- Chuck: will check into Square.com to see what the options are. Adam will look or ask AFS to see how folks pay those dues.
- Adam: Fall newsletter: timeframe? November. How fall workshop went, professional development workshop, nomination announcements, etc.
- Rochelle Renken travel grant name change should be presented in the fall newsletter.
- Jessica: is part of the National Chapter Leadership institute: assignments due in October, so not a lot of other time. Chuck says that the National Conference was very beneficial to him. Adam Aylor is a professor at K-State and is a mentor for Jessi.
- Shelly mentioned folks from the professional development workshop needed receipts (to get reimbursed we assume). Chuck will send message to folks.

- Allison: online Square app: cost to do it. At MNRC we just added a \$1 to the total. Chuck and others will look more into this.
- Adam and Jessi are working on unified message. The President can send this message and welcome to chapter once a month or whatnot for new members.
- Standardized message to members to renew?
- Check has a spreadsheet, and it is electronically on laptop. Maybe we can look at guidelines and change them after MNRC to be able to look at who has paid and who has not, then send notes to those who have not paid or membership has lapsed?
- Adam wondered if we can get this on a SharePoint site or something similar for all board members to keep tabs on (and constantly be updated).
- Next board meeting will be sent out soon.
- Meeting adjourned at 10am.