



# THE WILDLIFE SOCIETY

Leaders in Wildlife Science, Management and Conservation

## CERTIFIED WILDLIFE BIOLOGIST®

### RENEWAL

## APPLICATION FORM

### Requirements for CWB® Renewal:

- Completed a minimum of 80 Category I contact hours within the 5 years prior to application (*see Professional Activity Record starting on page 2 for details*)
- Previously approved as a Certified Wildlife Biologist® with The Wildlife Society

### INSTRUCTIONS:

1. Membership in TWS (parent society) is required to apply for certification renewal
2. Application must be typed and submitted in English
3. Documents to supplement your Professional Activity Record may be submitted with a completed application form, if needed
4. Submit completed application and any supporting documents to [certification@wildlife.org](mailto:certification@wildlife.org)
5. The cost of this application is \$25.00; an online payment form will be emailed to you within a week of your application being received
6. Applicants should expect a decision via mail within 4 weeks of payment being received

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## GENERAL INFORMATION

**FIRST NAME:**

**MIDDLE:**

**LAST:**

**MAILING  
ADDRESS:**

**THIS ADDRESS IS:**

**HOME**

**WORK**

**DATE OF BIRTH:**

**EMAIL:**

**HOME PHONE:**

**WORK PHONE:**

**MY NAME SHOULD BE LETTERED ON THE CERTIFICATE AS FOLLOWS:**

Note: Certification policy does not allow the use of academic, honorary, or other titles or nicknames on the certificate

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## PROFESSIONAL ACTIVITY RECORD

### CATEGORY I: Participation in Organized Activities

**Guidelines: A minimum of 80 contact hours are required to renew your certification**

- Contact hours involve organized activities in which the applicant participates (not leads): seminars, symposia, short courses, distance learning courses, workshops, training sessions, technical sessions at professional meetings and conferences
- College courses may also be used to meet the requirements. The course must have been taken following the applicant achieving full-time professional-level employment in a wildlife-related field
- Work projects related to regular professional duties do not count
- Acceptable topics covered for credit include:
  - Subjects directly related to the wildlife profession such as big game management, wildlife economics, wildlife pathology, habitat management, wildlife policy, endangered species management, vertebrate population biology, and wildlife law enforcement
  - Subjects in other natural resources disciplines, such as forestry, range management, fisheries, entomology, and watershed management
  - Subjects that provide general enrichment, such as computer science, leadership, public speaking, marketing, and problem solving
- Credit accrues at a rate of 1 contact hour for every hour of classroom contact; 1 contact hour for every 3 hours of field session contact

ACTIVITY	DATE(S)	HOST/ORGANIZER(S)	DESCRIPTION	CONTACT HOURS
1.				
2.				
3.				
4.				

**ACTIVITY    DATE(S)    HOST/ORGANIZER(S)    DESCRIPTION    CONTACT HOURS**

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<b>5.</b>				
<b>6.</b>				
<b>7.</b>				
<b>8.</b>				
<b>9.</b>				
<b>10</b>				
<b>11.</b>				
<b>12.</b>				

**ACTIVITY    DATE(S)    HOST/ORGANIZER(S)    DESCRIPTION    CONTACT HOURS**

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<b>13.</b>				
<b>14.</b>				
<b>15.</b>				
<b>16.</b>				
<b>17.</b>				
<b>18.</b>				
<b>19.</b>				
<b>20.</b>				

**SUMMARY OF CONTACT HOURS COMPLETED IN THE  
PAST 5 YEARS**

Beginning Date:

End Date:

Category I:

Hours Claimed (80 minimum for renewal)

DECLARATION: Have you in your past activities complied with the [Code of Ethics and Standards for Professional Conduct](#) of The Wildlife Society?

YES

NO

If “no”, please explain in an attached letter.

Having completed the Contact Hours listed above, I hereby apply for renewing my Certified Wildlife Biologist® status. I attest that to the best of my knowledge the information contained in this application and any attached material is complete and true.

Signature

Date

Upon submission of application to [certification@wildlife.org](mailto:certification@wildlife.org), applicants will be emailed an online payment form. The cost of CWB® Renewal application is \$25.

*Application updated May 2017*