

**Student Development Working Group
Executive Board Meeting: Meeting Minutes
14 January 2014**

Present

Andy Little, *Chair*, Matt Gould, *Chair-Elect*, Kent Fricke, *Past-Chair*, Krysten Zummo, *Treasurer*, Ben Olsen, *Secretary*.

Call to order

Little called the January Executive Board meeting of the Student Development Working Group to order at 12:05 p.m. EST

Agenda for this month's meeting was accepted by the SDWG Executive Board members.

Treasurer's report

Zummo told the executive board that the SDWG currently has \$609.42. Zummo also said that the account has been switched over to her.

Little asked Olsen if he had any comments to help him with the minutes in the future. Olsen asked for clarification on the reasoning for the increase in fees so he could report it in the minutes.

Unfinished Business

Annual conference Update: Improvements for next year (e.g., undergraduate mixer, student research in progress poster session)

- **JUDGING:** The executive board plans to generate a document to explain the expectations of judges. Zummo suggested using the judging instructions form from last year as a guideline for the expectation form. It was discussed about either putting this judging form on the registration page or have it included in the packet pick-up for the individuals who sign up to be judges. The purpose of this form is to strengthen the understanding of what is expected from people who are going to be judges.
Auction Item (Little): Little will begin drafting up an expectation sheet and send it to the executive board for review.
- **Behind the Scenes of Scientific Publication and Critical Review:** During the last meeting, the executive board discussed the possibility of tabling this workshop for a year, or resubmit the proposal from last year because it is already setup and would be relatively easy to conduct. Gould attended the workshop at the last Annual Conference and was found that everyone in attendance thought the workshop was valuable. One thing we would need to do is provide a better way of advertising the workshop. Olsen reminded everyone that a lot of students don't go to the conference every year and it may be beneficial to continue to have this workshop in order to expose the most students to the benefits the workshop brings. Little said he will go ahead and resubmit the proposal from last year with a few updates.
- **Progress to incorporate students into the review process:** Fricke is waiting on the JWM to get back with him on their thoughts about incorporating students in the review process. They sent an email out to students to get them to sign up for a workshop, but it is not clear yet if they will want to have a workshop of their own.
- **Undergrad Panel Discussion:** Fricke will be updating the proposal from last year. He plans to submit a similar proposal as submitted last year.
- **Proposed symposium for student chapters:** Zummo will be getting an updated proposal on the "Strategies of Successful Student Chapters: Recruiting, Engaging, Involving, and Promoting" symposium to the rest of the executive board soon for them to review it. Zummo would like to have a session that helps tie in the student chapters with the national TWS.

Newsletter: The newsletter was sent out to members on December 23rd, 2013. Students have provided a lot of positive feedback from the newsletter. The executive board will soon begin to plan the spring newsletter.

Working group liaisons: An email was sent to Dr. Hagy and Kris Boyd regarding interest in writing an article together for the Wildlife Professional on the meeting of the TWS working groups at the Annual Conference. We are waiting on Dr. Hagy and Boyd's response. Little is going to be talking with Kris about the involvement in facilitating finding of the judges for the poster session. If we can continue with the working groups meeting in the future, we will be able to ensure the connectivity of all working groups. Fricke suggested that we need to find something to collaborate on to ensure discussions and activities are taking place. The executive board talked about contacting Kris Boyd as well as contacting the chair's from each of the working groups to find any information on possible student related activities they may have planned. The board will be drafting a generic email to send to the Working Group's. As the SDWG, we can reach out to all the working groups and assist them by advertising any student related activities or travel funds a Working Group may have.

AUCTION ITEM (Little): Little will contact Kris Boyd to get the contacts from all the WG Chairs from the TWS working group meeting.

Council Update: No update has been made so far. The next Council meeting will be on Sunday and Monday March 9-10th.

Increase SDWG fees—\$5 to \$7: The purpose of the dues increase is to help assist the SDWG in providing more events and opportunities. Little will be drafting an email to be reviewed by the executive board members.

SDWG Marketing: It is suggested that an email be sent to the students about their opinions of OSCN. Fricke suggested that the executive board talk with Jerrod Merkle about the original purpose of the OSCN. Little will email Merkle and ask him about his thoughts on how to improve the success of the OSCN. The executive board talked about the importance of students becoming members of the national TWS and then the SDWG. The board discussed the idea of the National TWS of having a "trial membership" which would allow students to experience the benefits of the membership to TWS without making a larger dues payment. Gould said that the TWS Council has discussed the possibility of this recently but has not developed farther. Little said he would bring the topic up at the next council meeting. The executive board agreed that we need to be in contact with the student chapters more often. Another idea brought up was having our members take more leadership roles within the Working Group, such as committee chairs.

New Business

Committees and committee chair assignments (plans for the future)

- **Awards:** Zummo is looking at finding prizes for the awards earlier than last year. Olsen suggested sending an email to remind student chapters about the advisor of the year award early so they can start applications early.
- **International:** No updates from this committee.
- **Newsletter:** Little will help Zummo move over to Mail Chimp platform.

Spring Newsletter Article Ideas: The executive board discussed setting up a hard deadline for the spring newsletter so that a goal is in place. Also discussed was the possibility of having two semiannual newsletters versus just one. If we are to have one newsletter, we would need to make a longer newsletter. If we have two newsletters, we would allow for the spring newsletter to cover student conclaves, while the fall newsletter covers the Annual Conference. It is suggested that we reach out to the students more for finding articles for our newsletter. The executive board set the article deadline for the spring newsletter for May 30, 2014. The call for newsletters will be sent out on March 1, 2014. Reminders will be sent out to the students as the deadline approaches.

Auction Item (Zummo): Krysten will draft an email for the call for articles and send it to the executive board in February.

Article shortfall for Wildlife Professional: Little suggested that we use the articles that Ashley Gramza ("Tips and Tricks: How to Write Successful Grants") and Rob Wingard/Matt Gould ("It IS Who

You Know!”) wrote for our fall newsletter. The executive board agreed that both articles would make great articles in the Wildlife Professional. Gould will contact Rob Wingard to see about getting his article updated and ready for submission to the Wildlife Professional. Little will work with Kris Boyed on writing an article on the importance of the TWS Working Group Meeting.

Adjournment (01:20p.m. EST)