

TWS Invasive Species Working Group
Conference Call Agenda
8/1/2013
2:00 EDT

Mark Pfof, Chair
Erin Myers, Chair Elect
Karen Viste-Sparkman, Secretary-Treasurer
Gary Witmer
Jamie Sasser
Michael Lusk
Caleb Hickman

Meeting began at 2:06 EDT.
Financial report: \$2221.34
Membership report: 115 members

Unfinished business:

- finalize slate of candidates: This is what we have so far. Would like to have multiple candidates for each office.
 - Caleb Hickman—chair elect
 - Jennifer Chapman—Sec/Treas
 - Cheryl Millet
 - Jamie Sasser
 - Amber Breland
 - Mark Ausley
 - Gary Witmer
 - Nicole Wood
 - Walter Dennis (possibly—have not received bio from him yet)

Erin Myers—will move into chair position
Mark Pfof—will move into past chair position
- determine election process and date
 - Jamie can put out another notice on Facebook; Karen can send email to members.
 - Oct. 9 is the meeting: if we close ballots Oct. 4 we can announce new officers and board at the meeting. Slate of candidates must be submitted to membership at least 30 days prior to election. To close ballots by Oct. 4 we need to have slate of candidates out by Sept. 4.
 - We will try to have the slate, including any additional candidates we recruit, in the newsletter to send out 15 August.
- Status of symposium and all related. What do we need to plan or take care of?
 - There should be AV equipment provided for the symposium.
 - Talks will be submitted ahead of time. TWS has laid out the order of the talks. Abstracts are submitted.
 - Advertise on listservs, web sites.
- Membership meeting at Milwaukee: AV? other? agenda?
 - The room is reserved from 12:30 until 2:30.
 - Meet and greet at 12:30 for 30 minutes for membership, Mark will be there to greet people. The symposium does not end until 12:45.
 - The meet and greet will be followed by a writing session for presenters in the breakout room. Caleb has told the presenters there will be a forum to work on review paper/meta-analysis. They will summarize what symposium was about, divide into subgroups.

- Need to find out cost of projector. This could be useful for taking notes that everyone can see. Erin will look into this.
- Food for membership meeting: Erin will find out how much it will cost. Expect about 20 people for general membership meeting. Sometimes hotel will deduct costs if the food isn't all used. Meeting is at 12:30, so food would help attract members
- This is also a good way to advertise for ISWG

New business:

- Request from journal editors--canvas WGs to see if there is interest submitting a proposal for a special section in both Journal of Wildlife Management and Wildlife Society Bulletin.
 - Mark got an email from Christine Ribic, incoming editor in chief of Wildlife Society Bulletin, to see if there is interest in this idea.
- Financial audit--bylaws require annually, probably should do before changes in board
Gary & Michael volunteered to audit Karen's accounting.

Meeting adjourned at 3:33 pm EDT