

NM TWS Board Meeting Minutes for 10/21/14

Meeting attendees: Brian, Ginny, Jimmy

1. Historic Documents status

a. Scanned

- Kathy and her volunteer at the Sevilleita have finished scanning NM TWS documents and there is a single box of hard copy documents left that hasn't been scanned. Includes newsletters and JAM programs.

b. Second backup?

- There are a couple of cloud-based options to investigate for a second back up of the scanned documents that are on a hard drive. Once we decide on one of them (Carbonite vs. Mosey) then let Kathy know she can get rid of the boxes of hard copy documents.

2. Nominations for Elections – skipped because not many people on the call

3. Meeting Agenda for JAM to be sent to all board members

- Will send meeting minutes from the JAM planning meetings to the members of the board. This will keep the board members up to date on the JAM planning process.

4. Deal with chapter business via email

a. Most agenda items deal with JAM

b. Have separate meetings for JAM planning

- Unless chapter business comes up that doesn't deal with JAM then we will not have board meetings in Nov and Dec. The main thing that will be going on during that time is JAM planning and the board members not on the JAM planning committee will be kept up to date with the notes from the JAM planning calls. Will also need to address board elections in Nov-Dec. Hopefully people will step forward for positions as the elections come closer- will deal with that via email. Need to inform membership of elections by Dec 21st. Jimmy is aiming to try to get people to commit to running for positions by mid to late Nov.
- Will need to have board meeting in January to deal with nominations for awards for the JAM.
- Bylaw revisions- something for the board to keep looking into. Bob said that he would work on this- hadn't made progress the last time Jimmy checked with him. Bob knows that Jimmy will help with that if he needs it. Comments from the board on the bylaws can be gathered via email. Brian happy to help with the bylaw revision process. Not sure if there is time to get it reviewed by the board before the JAM. Consider allowing people to run for a position for more than two years as an additional bylaw revision.

5. Workshop Lunch Menu – Farley’s

- Lunch menu is fine- give people an opportunity to have a faster turn-around for lunch. They won’t submit orders early. Rather, we can have the limited menus available for workshop participants for example as part of their packets and tell them that if they go to Farleys and let the folks at Farleys know they are attending the conference that they will be given this menu and be able to get their orders pretty quickly.
- 40-50% of workshop attendees is likely going to be a good guess when it comes time to give Farleys a number to plan for on Feb 5th. Farley’s is pretty much the only restaurant to walk to that isn’t fast food- so it’s likely a lot of people would want to go there.
- Say 11:30 to 1PM for lunch on Feb 5th.
- Student-mentor lunch- last time the chapter paid for that. We need to work out how to pay for it. Send Dan over with check book? Or get Dan to be professional at the lunch.
- Don’t worry about a vegetarian item – likely that vegetarians can get the salad without meat on it. Ginny checked with Amber on this/to confirm this and also to see if there is a vegetarian item that is easy to prepare that could be added to the menu.

6. Status of LE vendors

- Brian will check with National to see if there are LE-type vendors that usually show up to the National conference and ask Leland for the NMDGF perspective.
- There are some vendors that are of interest to LE officers at NMDGF – Ginny checked in with two officers on this - but many of them are not based in NM/AZ- they have headquarters in other areas. There is one that sounded like it was good (Taser International) that is based in Arizona.

7. Bonfire fund – T-shirts

- Not enough interest to do the Bonfire fund.
- Person with environmental consulting company contacted Jimmy a while back- asked what we wanted for a T-shirt. Jimmy indicated we are not looking to pay for a t-shirt design and he hasn’t heard back from that contact.

8. Other

- Do all workshop attendees have to register for the conference? We want to encourage LE to attend. Jimmy inclined to say workshop attendees need to register for at least one day. However, if it will encourage officers to attend in future could potentially waive the registration fee. Haven’t ever had a one-day registration offered before. If you can only be there one day- may not go to training because not want to go to whole thing but still have to pay for it. We’ll make up a flyer to advertise the LE workshops and on the flyer we can make it clear that officers can just register for the workshops- they can attend the

workshop without paying for the conference/paying the conference registration fee.

- JAM will be advertised at National conference.

Action items:

Brian: Email AZ fisheries about vendors from 2014 JAM. Or ask on next JAM planning conference call. See if TWS has the ability to store documents electronically/cloud-based storage. Check with National on LE-type vendors that usually go to national conference. Check with Lee to get ideas on LE-type vendors.

Jimmy: Email Bob to check on bylaw revision process. Email Dan to see how we're going to pay for student-mentor lunch/if he can plan on attending the lunch. Send email on vendor tables to Brian.

Ginny: Get list of vendors from 2013 from Ken or if he knows who was in charge of vendors from 2013 JAM- send that information to Brian. Look into Carbonite or Mosey storage- go with cheaper option for scanned documents. Let Kathy know once we decide on an approach to the storage. Let Amber know that the menu looks good; the student-mentor lunch is going to be paid for by the chapter (not individually); and that lunch on the 5th is likely to be from 11:30 to 1PM.